

2024 Town of Eagle Right of Way Permit

Permit Number:



(Blue) Applicant to Complete.

(Green) Office to Complete.

(Orange) Applicant and Contractor shall read, understand, and adhere to the requirements.

*Applicant Information

Name:

Address:

Email:

Phone:

*Contractor Information

Company Name:

Contact Person:

Address:

Email:

Phone:

*Contractor and applicant together are considered the Permittee/s

Project Information

Project Address or Project Location (nearest cross streets):

Start Date:

Completion Date:

Will work require closure of roadway lane/s?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
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Will work require closure of sidewalk?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
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Total construction cost of work within the Right of Way \$:

Is the work related to a another Development Permit, Building Permit, or Misc. agreement with the Town and was the performance guarantee completed?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
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If yes, then provide the permit number or agreement name related to the performance guarantee:

Work Description (List type of work being completed, limits of work, impacts to ROW, and traffic control)

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Submitted Documents		Work Type (Check all that apply)			
<input type="checkbox"/> Insurance Certificate <input type="checkbox"/> Traffic Control Plan Plans: <input type="checkbox"/> Site <input type="checkbox"/> Utility <input type="checkbox"/> Grading Submit after initial review, but prior to permit issuance. Staff will indicate amount: <input type="checkbox"/> Bond <input type="checkbox"/> Payment	<input type="checkbox"/> Utility <input type="checkbox"/> Construction Staging/Encroachment <input type="checkbox"/> Public Improvements <input type="checkbox"/> Access Change (Road or Driveway) <input type="checkbox"/> Drainage (Culverts, Ditch, etc.) <input type="checkbox"/> Landscaping <input type="checkbox"/> Other	<input type="checkbox"/> Asphalt <input type="checkbox"/> Concrete Paving <input type="checkbox"/> Sidewalk, Curb & Gutter <input type="checkbox"/> Landscaping <input type="checkbox"/> Revegetation <input type="checkbox"/> Utility Boring <input type="checkbox"/> Potholing (Test Pit) <input type="checkbox"/> Geotechnical investigation boring	Other Description		
Length of Utility Boring (LF):					
Area of Pavement, Curb & Gutter, Sidewalk Disturbance (SF):					
*Permit Fee					
Base Permit Fee: \$150					
Review Cost \$60 per resubmission:					
Project Duration in days (End Date - Start Date):				Days	
Active Permit Inspection Cost \$30/day:					
Final Inspection and Closeout Cost: \$60					
Total Permit Cost:					
*Fee is non-refundable					
Right of Way Deposit or Security Bond Requirements					
Option 1: Permit Bond					
Bond amount for utility boring under roadway and/or sidewalk \$85.00/LF :					
Bond amount for Pavement Disturbance \$15.00/SF :					
Additional Bond Amount as determined by the Town Engineer \$:					
Total Bond Amount \$:					
*Bond is not required for bond amount calculated to be less than \$1200					
Bond Submitted:		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Option 2: Cash Deposit					
Deposit: \$500					
Agreement and Cash Deposit Submitted:		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Permit General Conditions					
1. Work must only be done pursuant to the Permit on Monday through Friday (except holidays) between 7 A.M. to 7 P.M. and Saturday 9 A.M. to 6 P.M. , unless the permittee obtains written consent from the Town Engineer or designee to do the work earlier or later than the stated hours or on a weekend. No street cuts are allowed from November 15th to April 15th. Any work done outside of these hours or within the timeframes is a violation of this Permit.					
2. All work done pursuant to the Permit shall be performed in accordance with all applicable standards and specifications. This includes, but is not limited to, Town, County, State, and Federal standards. It is the responsibility of the permittee/s to determine which standards and specifications are applicable to the work to be done pursuant to this Permit.					

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Permit General Conditions Continued

3. Permittee/s agree to the conditions of this permit and to indemnify and hold the Town, its officers, employees and agents harmless from any costs, damages, and liabilities which may accrue or be claimed to accrue for any reason of any work performed under this permit.

4. At all times when performing the work for which the Permit was issued, the contractor shall maintain a policy of commercial general liability insurance, including broad form property damage, completed operations contractual liability, explosion hazard, collapse hazard and underground property damage hazard, with minimum combined limits of \$1,000,000.00 each occurrence and \$2,000,000.00 general aggregate; and workers' compensation insurance as required by law.

5. Contractor is responsible for all utility locates and associated costs. **Call be for you dig, Colorado 811** , <https://www.colorado811.org>

6. The Permit is valid for only the dates of work specified on the Permit. If changes or extended work dates are necessary to complete the work, the permittee is required to inform the Public Works Department immediately in writing. The permittee/s may be required to resubmit a new permit for the work and/or pay fees associated with the Permit. Permits will not be extended for any work beyond November 15th.

7. All work shall occur wholly within the Town of Eagle Right-of-Way or authorized easements. Work outside the right of way or easement requires affected private property owner's written approval in advance of any incursion.

8. Excavations completed pursuant to the Permit shall have a temporary surfacing placed and be maintained by the contractor until such time the final patching is completed. Final patching shall occur within 15 days of the completion of the excavation. Backfill shall be placed in lifts not to exceed 8". Backfill shall be placed to a uniform depth and compacted to 95% Standard Proctor density or applicable testing method using mechanical compaction methods to ensure satisfactory results. The Town may waive any required testing if it deems the compactive effort and quality to be satisfactory. Native material for backfill shall be reasonably dry; however, if deemed necessary, contractor may be required to introduce additional moisture to ensure optimum moisture content. No rock larger than 6" in diameter shall be acceptable for backfill. In traveled roadways, the final lift of backfill shall consist of one 8" lift of CDOT Class 6 aggregate base course placed and compacted at a depth below finished asphalt grade to facilitate paving. All excavations, which are made in paved Town streets, shall be restored with hot bituminous pavement patch or concrete pavement to match the existing pavement type at the completion of the work for which the Permit was issued. Any variance from these requirements must be approved by the Town Engineer.

9. Permittee is required to contact the Public Works Department 48 hours before completion of backfill and 48 hours prior to placement of concrete or asphalt to schedule an inspection with the Public Works Inspector.

10. Contractor shall restore all slopes and drainage ditches to original condition prior to the permitted work. Drainage ditches shall have netted erosion control, check dams, or other bmps to prevent erosion.

11. Contractor shall stabilize all disturbed areas. Unpaved areas shall be revegetated with 3" minimum weed-free topsoil, and native seed mix per Town Standards, and mulch/tackifier.

12. Permittee/s agree to warranty the work for which the Permit has been issued for a period of 2 years from completion; and to immediately repair or replace same, at the option of the Town, should the work become unsatisfactory to the Town within such 2 year period.

13. The permit may be suspended or revoked, or work authorized to be done pursuant to the Permit temporarily halted, by the Town Engineer or the Director of Public Works, or their designee, if it is determined that the Applicant has violated any of the terms and conditions of the Permit.

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Permit General Conditions Continued

14. It is the responsibility of the contractor to ensure that work being done does not adversely impact water quality. Erosion control bmps shall be installed around the site and tracked sediment shall be cleaned by the end of the work day.

15. Utility potholing shall be conducted with non-destructive methods. Potholes shall not be located in wheel paths of roadways. Potholes and borings within the roadway prism shall be backfilled with controlled low strength flowable fill (Flowfill). Potholes and borings outside the roadway prism shall be backfilled with compacted CDOT Class 6 aggregate base course material and excavation spoils shall be removed from the site and disposed of properly.

16. Pavement patch depth shall match the existing pavement depth or 4" minimum, whichever is greater.

17. Pavement cuts shall be mechanically cut to form a clean vertical edge. Final pavement cuts shall not be made until immediately prior to paving. Pavement cuts shall be a minimum width of two feet and extend 12 inches minimum beyond the edge of trenching or excavation. Pavement cuts shall be perpendicular or parallel to the travel lane. Parallel pavement cuts shall not be located in wheel paths for vehicles or bicycles.

18. The surface of the finished pavement shall be free from any depression exceeding 1/4" as measured by a 10' straight edge.

19. Any street, which is excavated pursuant to the Permit, must be opened to traffic and drivable by 7:00 p.m. each day.

20. All disturbance in the ROW shall be repaired upon completion of permit, including pavement, landscaping, utilities, irrigation, street lights, shouldering, signage, and striping.

21. Approved traffic control must be maintained at all times. Any revisions shall be resubmitted for approval. Lane closures and detours shall have an approved AASHTO and MUTCD compliant traffic plan.

22. All permits expire 180 days after date of issuance unless renewed in writing by Town of Eagle Public Works.

23. The Permittee shall perform all work in a manner that will cause the least interruption to adjacent property owners and traffic.

24. The Permittee is required to call as needed all affected utilities at least 24 hours in advance to notify them of scheduled crossing of their underground utility line.

25. This permit and the conditions thereof apply to all contractors and sub-contractors. It is the responsibility of the contractor to inform all parties of the permit conditions.

Supplementary Conditions

Supplementary Conditions continued on next sheet

2024 Town of Eagle Right of Way Permit

Supplementary Conditions continued

Applicant Signature Block

Signature: _____ Date: _____

Title: _____

Contractor Signature Block

Signature: _____ Date: _____

Title: _____

THE APPLICANT AND CONTRACTOR CERTIFIES THAT THE INFORMATION PROVIDED IS CORRECT, HAS READ AND UNDERSTANDS THE PERMIT GENERAL AND SUPPLEMENTARY CONDITIONS AND THAT THIS APPLICATION DOES NOT AUTHORIZE WORK IN THE RIGHT-OF-WAY UNTIL AN APPROVED PERMIT HAS BEEN SIGNED AND ISSUED BY THE TOWN. APPLICANT CERTIFIES TO MEET ALL REQUIREMENTS OF THE PERMIT, TOWN STANDARDS, AND TOWN CODE. CONTRACTOR WILL CONTACT THE TOWN CONSTRUCTION INSPECTOR FOR INSPECTIONS PER THE PERMIT CONDITIONS.

Approval Block

Signature: _____ Date: _____

Title: _____