

# TOWN OF EAGLE

## ANNUAL BUDGET 2024



**THIS PAGE INTENTIONALLY LEFT BLANK**





## 2024 BUDGET DOCUMENT TABLE OF CONTENTS

	<u>PAGE</u>
<b>TOWN OFFICIALS</b>	I
<b>ORGANIZATION CHART</b>	II
<b>BUDGET MESSAGE</b>	1 – 6
<b>MISSION, VISION, VALUES &amp; GUIDING PRICIPLES</b>	7
<b>ABOUT EAGLE AND OUR HISTORY</b>	8 – 10
<b>FINANCIAL &amp; BUDGET POLICY STATEMENTS</b>	11 – 13
<b>BUDGET CALENDAR</b>	14
<b>FUND STRUCTURE OVERVIEW</b>	15 – 17
<b>BUDGET SUMMARY – ALL FUNDS</b>	18 – 20
<b>GENERAL FUND</b>	
General Fund Budget Summary	21
Detail of General Fund Revenue Sources & Inter-Fund Transfers	22
<b>Detail of Departmental Expenditures:</b>	
Town Council Department	23 – 24
General Government Department	25 – 26
General Administration Department	27 – 30
Information Technology Department	31 – 32
Community Development Department	33 – 36
Streets Department	37 – 38
Engineering Department	39 – 40
Building & Grounds Department	41 – 42
Public Safety Department	43 – 44
Municipal Court Department	45 – 46
Information Center Department	47 – 48
Events Department	49 – 52
Communications & Marketing Department	53 – 54
<b>WATER FUND</b>	
Water Fund Budget Summary	55 – 56
Detail of Water Fund Revenue Sources	57
Summary of Water Fund Expenditures	57
<b>UTILITY (WASTE WATER) FUND</b>	
Waste Water Fund Budget Summary	59 – 60



Detail of Waste Water Fund Revenue Sources	61
Summary of Waste Water Fund Expenditures	61
	<b><u>PAGE</u></b>
<b>REFUSE FUND</b>	
Refuse Fund Budget Summary	63 – 64
Detail of Refuse Fund Revenue Sources	65
Summary of Refuse Fund Expenditures	65
<b>STORMWATER FUND</b>	
Stormwater Fund Budget Summary	67 – 68
Detail of Stormwater Fund Revenue Sources	69
Summary of Stormwater Fund Expenditures	69
<b>BROADBAND FUND</b>	
Broadband Fund Budget Summary	71 – 72
Detail of Broadband Fund Revenue Sources	73
Summary of Broadband Fund Expenditures	73
<b>CAPITAL IMPROVEMENTS FUND</b>	
Capital Improvements Fund Budget Summary	75 – 76
<b>SALES TAX CAPITAL IMPROVEMENTS FUND (RIVER PARK FUND)</b>	
Summary Budget Statement	77 – 78
<b>CONSERVATION TRUST FUND</b>	
Summary Budget Statement	79 – 80
<b>OPEN SPACE PRESERVATION FUND</b>	
Open Space Fund Budget Summary	81 – 82
Summary of Open Space Fund Expenditures	83
<b>DOWNTOWN DEVELOPMENT AUTHORITY FUND</b>	
Summary Budget Statement	85 – 86
<b>PARKING FEE IN LIEU FUND</b>	
Summary Budget Statement	87 – 88
<b>APPENDIX</b>	
Strategic Plan	<i>Appendix 1</i>
Pay Plan & Employee Holiday Schedule	<i>Appendix 2</i>
Fee Schedule	<i>Appendix 3</i>





Debt Schedule

Capital Improvements Plan: 2024 – 2028

Account Classifications

Mill Levy and Budget Adoption Resolutions

Glossary & Acronyms

*Appendix 4*

*Appendix 5*

*Appendix 6*

*Appendix 7*

*Appendix 8*



## **TOWN OFFICIALS**

### **TOWN COUNCIL**

Scott Turnipseed, *Mayor* (2025)

Mikel “Pappy” Kerst, *Mayor Pro-tem* (2025)

Bryan Woods (2027)

Jamie Woodworth Foral (2027)

Geoffrey Grimmer (2025)

Ellen Bodenhemier (2025)

Nick Sunday (2027)

### **APPOINTED OFFICIALS**

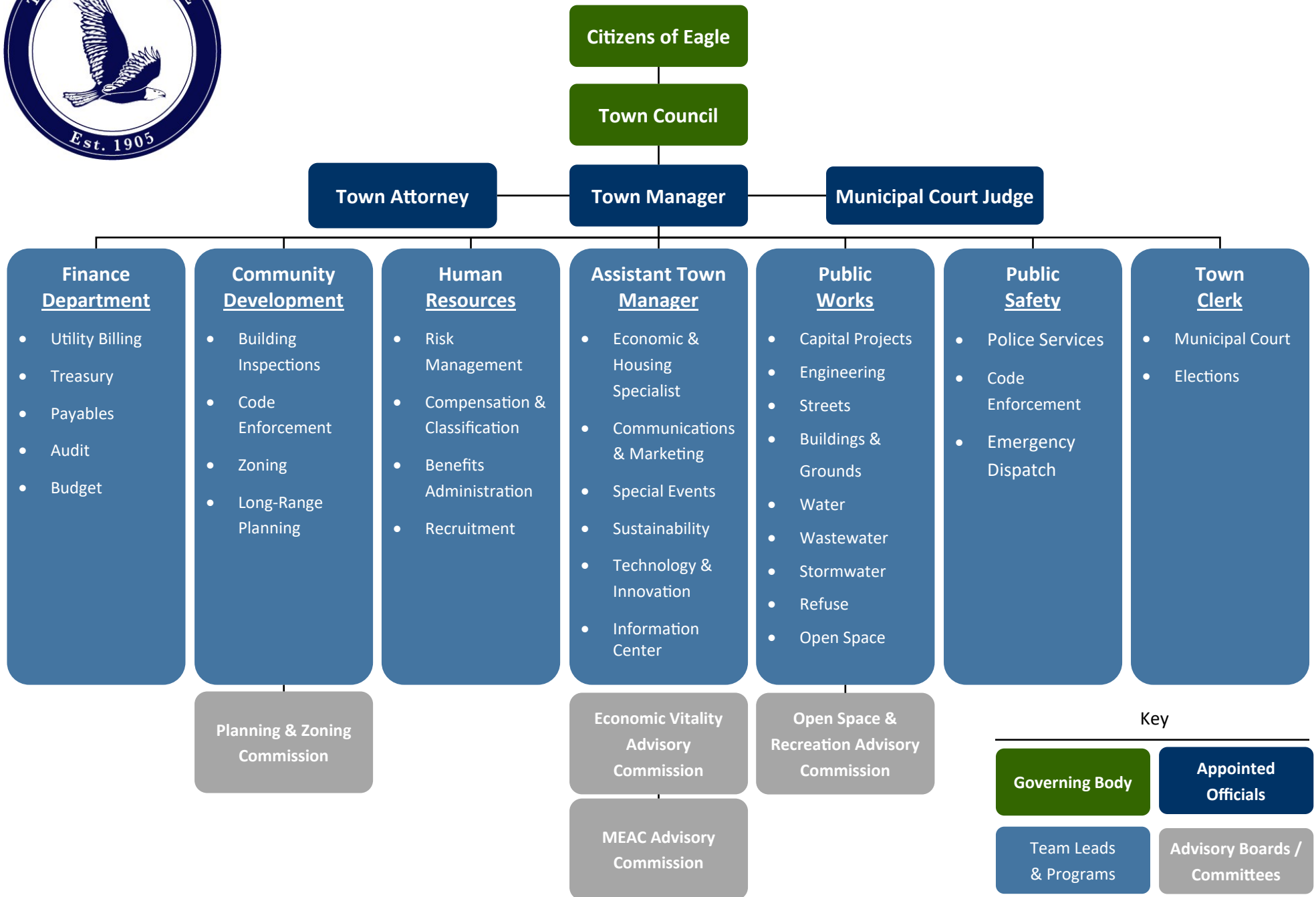
Larry Pardee, Town Manager

Erik Johnson, Municipal Court Judge

Matt Mire, Town Attorney



# Town of Eagle Organizational Chart







November 14<sup>th</sup>, 2023

Honorable Mayor and Members of the Town Council:

The Town of Eagle budget for the fiscal year 2024 is presented in accordance with the Town of Eagle Charter and reflects the Town's mission to maintain and enhance quality of life for everyone in our community in a fiscally responsible manner. This budget, prepared on a modified accrual basis, contains the revenues and expenditures necessary to fund the Town's operations for the fiscal period January 1, 2024, through December 31, 2024. The budget is a living document that serves as a planning tool for the upcoming year. The Town Council and staff refer to the budget all year to plan and execute the priorities of the community. Although needs typically exceed available resources, the 2024 budget prioritizes the Town's vision, mission, and major objectives while supporting core services and demonstrating a commitment to community priorities.

Different areas of the budget achieve the goals of the Town of Eagle and they are provided below:

### **Economic Outlook**

Although we continue to be optimistic about Eagle's economy and local budget, we have seen our sales tax year over year increase drop in 2023, in comparison to other recent years. Overall sales tax collections in 2023 are up around 5% over 2022. In 2024, the Town is proposing a 5% increase in projected sales tax collections over 2023 based on the economic forecasts. This represents a \$410,000 increase over our 2023 projection. Sales tax makes up about 66% of General Fund revenues. Property taxes will also see a year over year increase of \$188,786. All other taxes will remain relatively flat for 2023. Overall revenue in the General Fund will decrease by \$856,355 over 2023. The total projected revenues for the General Fund are \$13,373,522 which represents a 6% decrease over 2023.

In 2023, the Town's maintained a conservative approach amidst the continued predictions of a potential economic downturn, driven by escalating interest and inflation rates. However, the ongoing economic recovery has surpassed initial projections, demonstrating the town's resilience in navigating an unpredictable environment. Despite challenges, the Town not only weathered uncertainties but is actively sustaining growth. Looking forward, however, we will need to remain cognizant of maintaining slow growth in our expenditures to ensure a sustainable future for the Town.

### **Economic Development Initiatives**

Most of the Town's revenues are generated by sales tax and economic development is important to ensure long-term financial stability. There are a few investments that the Town is making in economic development in 2024.

- **Implementation of Economic Strategies** – In 2023 the Town developed our first Town-Wide Economic Development Plan. The Town is investing \$20,000 in starting to implement some of the strategies recommended and outlined in the Plan. The Town is also investing \$10,000 in on-going Economic Dashboard updates.

- Broadband – Town invested in broadband in 2022 by constructing a telecommunications connection for downtown Broadway business district. In 2023, the Town initiated a pilot program offering wireless internet service to businesses and residents. In 2024, the Town has set up a separate Broadband fund to offer wireless internet to Eagle residents on a larger scale.

### **Long Range Planning Initiatives**

The Town has prioritized long-range planning and development of a vision that will inform several of the projects that the Town is working on. These projects will set the foundation for how the Town will develop and grow. Below is a list of initiatives that are slated for 2024:

- Highway 6/Grand Avenue Corridor Plan – In 2021, the consultant team and stakeholder committee completed phases one and two of the project and successfully revealed a concept plan to the public. In 2023 the Town began phase three of the planning and engineering of Grand Avenue to bring it to 70% design. The Town will continue this work in 2024, investing \$2,475,000.
- Open Space & Trails Master Plan – In 2024, the Town will continue to implement the recommendations identified in the plan.
  - \$80,000 - Restoration project/habitat improvements on open space Phase 1
  - \$100,000 - Open Space and Trails Master Plan Implementation Phase 1
  - \$125,000 – Complete the Wildlife Interpretive, multilingual, and educational signage project
- East Eagle Financing Strategy –The Town is investing \$25,000 in a Financing Strategy to help the Town understand what its role should be for East Eagle and how all parties working together can achieve a financially viable outcome. The current land ownership group has suggested the Town of Eagle take on much of the infrastructure needs in East Eagle, including utilities and transportation improvements. In addition to the question regarding the lead agency for installing infrastructure, there is the underlying question about the revenues available to service the bonds to be issued to construct the infrastructure. The Strategy would include a financial model that would demonstrate future revenues and expenditures and overall viability. It would include optimistic and conservative assumptions about costs and revenues and would be used as a tool with elected officials, developers, and landowners to arrive at a reasonable set of assumptions as to public sector and private sector responsibilities. As part of the financial analysis, the strategy would identify critical milestones for progress, and clarify to all parties the degree of risk by the Town, based on the level of performance by the developers.
- Commercial Linkage Nexus Study – In 2024 we will be investing \$35,000 in a commercial linkage nexus study. The outcome of this effort is to require commercial developers to provide housing (or a fee in lieu) based on the nature and extent of a future commercial project. Eagle currently has this in place for residential projects (LERP) and this would provide a parallel program. It will be important to have this in place well before large scale development occurs in recently annexed areas, such as East Eagle.

## **Administrative Initiatives**

In 2024, the Town will be investing the organization to help create efficiencies and further develop our team:

- Organization culture & Leadership – The Town will be investing \$35,000 in organizational culture and leadership development and training. It is our goal to establish a culture of high-performance. We will be defining our organization’s culture and articulating our leadership philosophy to the organization and community.
- Software – In 2024, the Town will be investing in software to create efficiencies for several departments including the following:
  - \$20,700 - HRIS Software - The primary purpose of HRIS software is to help organizations manage and automate HR processes more efficiently. Implementing HRIS software can lead to increased efficiency, reduced administrative workload, improved accuracy, and better decision-making within the HR department. It's a valuable tool for organizations looking to modernize and streamline their HR processes.
  - \$11,000 – Timekeeping Software – The Town will be investing in timekeeping software to streamline the current payroll process, so time tracking will be completed electronically along with leave time management and the approval processes.
  - \$6,000 – Electronic Accounts Payable software – The purpose of this software is to create efficiencies in the invoice approval process and document storage, including employee access to invoices.
  - \$95,000 – Community Development Permitting & Planning Software for the purpose of managing the permitting and planning processes more efficiently. This software aims to streamline and automate various tasks associated with land use planning, zoning, permitting, and related regulatory activities.
- Grant Writing Services – In 2023 the Town completed our first strategic roadmap for grants. In 2024 staff will continue to work on grants that are prioritized for upcoming projects, specifically Grand Avenue. In 2024, the Town will be investing \$50,000 in grant writing services.
- Community Opinion Survey – Since there are always more needs than available funding, in 2024 the Town will be investing \$23,000 to conduct community surveys to obtain the community’s opinion on what the Town’s priorities should be Town-wide and also specifically for the Sales tax capital Improvement fund:
  - Infrastructure (Grand Ave)
  - Open Space
  - Sustainability
  - Affordable Housing
  - Other Capital Projects

## **Infrastructure and Capital Improvements**

The Town has many important infrastructure projects in the works. In 2024 the Town’s Capital spending is projected to be \$37,459,460, compared to \$11,127,594 in 2023 and \$1,805,887 in 2022. The Town is planning to work on the following projects:



- Pool Rebuild Project – The Town will continue working on the Pool rebuild, in collaboration with Mountain Recreation, which is slated to begin construction in 2024. With matching funds from both partners and debt issuance, the projected total cost of the project is \$13,000,000.
- Capital Improvement Identification Planning – In 2024, the Town will be hiring consultants to improve the CIP and better develop a 10-year plan. The staff has done a good job of identifying capital but could benefit from having the capacity to complete a comprehensive capital improvements list. The Town currently has budgeted for the following:
  - \$47,000 – Buildings & Grounds Building Assessment
  - \$31,000 – Public Works Facility Master Plan
  - \$63,520 – UBWTP – Facility Master Plan
- Pavement Management – Public Works continues to complete maintenance and improvements. In 2024, the Town will resurface Chambers, Sawatch, Marmot, Loren, Market, Fairgrounds, and Howard Street. This is an increased investment from 2023, totaling \$1,755,000.
- Tank Replacement/Rehabilitation Projects – The Town will be continuing work on several Tank replacement and maintenance projects including:
  - Cemetery Tank project- \$3,600,000
  - East Eagle Cemetery Tank project - \$1,550,000
  - Lower Eby Creek Tank and Booster Pump Station Replacement Project - \$1,665,000
  - UBWTP – 2 MG Tank Rehabilitation Project - \$2,070,800
- Water and Sewer Line Improvements – The Town will be investing \$1,241,600 in the Town's water and sewer lines including Phase III of the Brush Creek Transmission, Howard Street, Fourth Street, Capital Street, and Grand Avenue.
- Building and Grounds Improvements – In 2024 the Town will be investing in the following building improvement initiatives:
  - Chambers Park Irrigation Improvements - \$121,000
  - Public Restrooms Improvements - \$15,000
  - New Community Holiday Décor - \$40,000
  - Info Center Facilities Exterior Repaint - \$20,000
  - Pavilion Flooring - \$6,000
  - Eagle Ranch Dog Park Improvements - \$45,000

### **Public Safety Investments**

The Town continues to prioritize investments in public safety. As Eagle grows it is important to provide safe and reliable services. Below are items that are funded in 2023 to ensure that the Town is making improvements in this area:

- Police Department Equipment and Fleet Upgrades – The Town will continue the replacement cycle for patrol cars. In 2024, staff will replace three cars for Police officers and one car for Chief of Police for a total of \$335,216.
- Brush Creek Park Playground Equipment Replacement – The existing equipment at Brush Creek Park was built over 20 years ago. The wood play structure is showing its age, is harder to

maintain, and is unsafe. In 2023, the Town started designing a refurbished play structure to be able to keep the character of the most popular playground. The Town will continue to work on this project in 2024.

- Fire Mitigation – In 2024, the Town is set to allocate an additional \$20,000 towards fire mitigation initiatives spearheaded by GEFPD. Leveraging these funds, GEFPD can secure fire mitigation grants, exponentially amplifying the impact of the Town's contribution and significantly extending the reach of their mitigation endeavors for our community.
- Security Cameras & Access Control – The Town will be investing \$99,029 for three years in security cameras and access controls for all Town Buildings. The project includes establishing secure access control systems for Town Hall, Public Works, Lower Water and Wastewater buildings. It also includes replacing aging security camera systems or adding new security camera and access systems to the Police Department, Public Works building, Water and Wastewater buildings and Town parks to help control vandalism.

### **Sustainability and Conservation**

In 2021, the Town Council adopted a net-zero carbon emissions policy which established goals for the organization to achieve. In 2024, the Town will fund strategies to save money and improve the environment. Those projects are listed below:

- Sustainability Initiatives – In 2024, the Town will be investing \$250,000 in Town sustainability initiatives that will help achieve net-zero goals.
- Energy Rebate Program – In 2024, the Town will invest \$40,000 in an Energy Rebate Program. This is the third year in a row in which the Town has provided funding for this program through Walking Mountains.
- Sustainability Tracking Software – The Town will be investing \$15,000 in sustainability Tracking software to track environmental metrics to help determine and prioritize sustainability strategies more efficiently and effectively.
- Building Occupancy Sensors – Public works will be installing occupancy sensors in 2024 in all buildings to save electricity.
- Yearout Energy Solar Project – The Town is investing \$3,139,314 in solar that will be installed for usage by the Wastewater Plant and Lower Basin Water Treatment Plant (LBWTP). The Town received a \$750,000 grant to support this build.
- Xeriscaping – The Town is investing \$20,000 in the installation of xeriscape for the Violet Lane campus near our LBWTP and wastewater plant.
- Electric Vehicle Charging Stations – The Town will invest \$70,000 in electric vehicle charging stations to continue the process of converting fleet to electric, the Town will install EV stations at Public Works and Town Hall.

## Organizational Changes

This budget also reflects our continued investment in our employees in what is a highly competitive labor market. The Town is proposing a few changes to staffing in 2024. In 2022 and 2023, the organization experienced prolonged vacancies and struggled to fill positions. Once filled, the organization continues to struggle with keeping up with the growth the Town is experiencing. To ensure that we maintain a positive organizational culture, the Town has proposed making investments in the workforce in 2024. These investments include:

- Staff Changes – The Town continues to build capacity. The organization will go from 78 positions in 2023 to 82 in 2024. The organization will hire 4 FTEs, which will increase the ability to provide improved levels of service. The proposed budget includes an additional \$614,000 for the following positions:
  - Public Safety – Sergeant
  - Public Safety – Sergeant
  - Public Works – Engineer
  - Public Works – Water / Wastewater Operator A
- Pay Plan – Human resources completed a comprehensive assessment of wages and grades of the pay plan for 2024. This resulted in making several market adjustments. The average market adjustments are approximately 4% and the projected merit pool will be 4%.
- Insurance & Benefits - In 2021, the Town invested significant resources to enrich healthcare and retirement plans for employees. The Town will see an approximately 10% increase in healthcare costs for the Towns PPO4 plan and 4% for the HDHP. The Town will be covering most of the increase in premiums. Only slight modifications will be made to employee health insurance premiums.

## Conclusion

The Town continues to execute the Strategic Plan and make investments in economic development, infrastructure, service delivery, and organizational capacity. The Town is growing and will continue to be the beneficiaries of development. The 2024 budget reflects new investments that will pay off over time. It is our goal to become a standard-driven organization and operate with professionalism. Progress made towards proactive policies and initiatives will serve the Town well. The budget builds on these efforts. The development of the 2024 budget was a collaboration between all departments and elected officials. Thanks to the entire team for their efforts.

My staff and I are dedicated to making 2024 a successful year as we implement the budget presented here.

Respectfully submitted,

*Larry Pardee*

Larry Pardee  
Town Manager  
Town of Eagle



# TOWN OF EAGLE MISSION, VISION, VALUES, & GUIDING PRINCIPLES

## MISSION:

Maintain and enhance quality of life for everyone in our community.

## VISION:

The Town of Eagle is a vibrant mountain community that is diverse, inclusive, and unique.

## VALUES:

We are guided in our daily decisions and activities by these values:

### Integrity

We are open, honest, and ethical in all our communications and actions.

### Respect

We thoughtfully consider each other's differences and opinions.

### Commitment

We give our individual best to get the job done right.

### Responsibility

We are accountable for our behaviors, actions, and use of public resources.

### Collaboration

We listen and openly share our ideas to achieve better decisions and outcomes.

### Leadership

We are proactive in advancing the interests of our communities.

## GUIDING PRINCIPLES:



*\* Please find the Strategic Plan in the appendix of the budget.*

## **ABOUT THE TOWN OF EAGLE, COLORADO**

### **The Community**

The Town of Eagle is located on the western slope of the Rockies, halfway between Denver and Grand Junction, the Town of Eagle (pop. Approximately 7,443) is one of Colorado's best kept secrets. Eagle offers access to epic mountain biking, trail running and hiking, golf, kayaking, rafting, snowmobiling, hunting, and gold-medal fly fishing. In addition to a variety of public parks, there are over 1,000 acres of Town owned public open space. The Town has a sustained commitment to facilitate and provide quality of life improvements for its residents. Located a short drive from Vail and Beaver Creek, residents also enjoy world-class amenities provided by these resorts. The Eagle County Regional Airport is located just five miles west of Town and serves both commercial and private aviation. Eagle is a thriving recreational community and is a great place to live, work, or visit.

Eagle, the county seat, is a traditional town with a main street lined with shops and cafes. Eagle boasts a variety of great neighborhoods, excellent parks, over 100 miles of single-track trails, concerts in the park, an Arnold Palmer designed golf course, a county-fair venue, and a variety of restaurants. The community has an authentic western flavor and friendly vibe, attracting top-notch events and outdoor adventurers. Its population includes a variety of age groups and income levels. Eagle enjoys a mountain climate with warm dry summers and moderate winters. Average temperatures averages from 33 degrees in January to a high of 85 in July. Typical snowfall is 10-12 inches per month in December through April, yet Eagle boasts over 290 days of sunshine per year.

### **The Town's Organization**

Established in 1887, incorporated in 1905, the Town of Eagle became the County seat in 1920. The Town is a home rule form of government led by a mayor and 6 additional council members elected for four-year terms. The Council appoint the Town Manager, Town Attorney, and Municipal Court Judge. The Town has a staff of approximately 82 dedicated full and part-time employees. Eagle provides a full range of services including police protection, water, wastewater, refuse, and stormwater services, street and parks maintenance, community and economic development, and events planning. In addition, the Town is working on developing and implementing broadband solutions for the Eagle community. Fire service is provided by the Greater Eagle Fire Protection District.

The Mayor, Town Council members, and employees are committed to achieving our Mission - Maintaining and Enhancing the Quality of Life for Everyone in the Community.

### **Eagle's Rich History**

*(Pictures and Excerpts from Eagle County Historical Society)*

In the early 1880's, the town site of our present Town of Eagle was covered with sagebrush, grass, and small bushes. The first person to live on what is now the town site was William Edwards. Mr. Edwards laid claim to land on the Eagle River at the mouth of Brush Creek. He laid out a town site which he called Castle. Gradually the people began moving down the Eagle River Valley.

## Eagle's Rich History (continued)



Until 1887 the only way that people could get into Castle was by wagon road. In this year, the Denver and Rio Grande Western Railroad extended their line through the Eagle Valley. They built a bridge opposite Castle and also built a section house and a water tank.

Soon people came from around the country to settle ranches located on Brush Creek and the Eagle River where they farmed the land and raised horses, cattle and sheep. The people thought a school was necessary for their children, so a school district was established and a school board elected. The first schoolhouse was finished in 1890.



In 1891 a document was made recording the statement "Town of Castle". The "Town of Castle" was sold for taxes (\$74.58). Mr. B. Clark Wheeler, who was then the owner of the town site, redeemed the tax sale certificate and later in 1893, sold his entire holding to A.A. McDonald of Leadville. In 1895, Mr. McDonald dedicated the town site as the "Town of McDonald".

The "Town of McDonald" was sold shortly after the renaming. In 1896 the Town became known as the "Town of Eagle". The Town of Eagle was officially incorporated on March 17, 1905 as a statutory town pursuant to the constitution and laws of the State of Colorado.

In 1902 the population of Eagle was 140 and there was much talk about making Eagle the County Seat.

In May 1913, the voters petitioned the Town Council to construct a sewer system, after much debate and having estimates made, the contract was awarded to H.B. Ikeler for 11 thousand dollars. A year later the system was accepted to be paid for over a period of years by lot assessments.



In the fall of 1920 the removal of the county seat was again voted on and Eagle finally obtained a substantial majority.

In 1923, the town council voted a fund of \$297.50 to purchase fire equipment and a voluntary fire company was formed. There was no genuine need for it until 1931, when the Nogal Building burned down, which housed the "Eagle Valley Enterprise".

In 1929 a water tank holding 200,000 gallons was built up Brush Creek near the Alex MacDonnell Ranch, and in 1930 the town water rights were obtained.



## Eagle's Rich History (continued)



In 1932, the courthouse was built and the following February 1933, just fifty years after the forming of the county, the county offices were moved into their own home.

In 1934 Eagle had a population of about 341 people and was still growing, as it was a very flourishing town.

On August 1, 1934 the new Highway No. 40 opened for travel.

On May 5, 1939, a flying field on Cooley Mesa was proposed. The owners of the mesa willingly loaned the land for this purpose. The field was improved by citizens of Eagle making a 1 half mile runway.

The official census taken by the Eagle Young League counted the population in March of 1940 to be 543 citizens.



In the 2000 Census Eagle's population was 3,032 and in 2022 the population was estimated at 7,443.



## **2024 Financial & Budget Policy Statements:**

---

The purpose of financial policies is to enable the Town to achieve and maintain a stable and positive long-term financial condition. More specifically, it is to provide guidelines for the Finance Director in planning and directing the Town's day to day financial affairs so recommendations can be made to the Town Manager.

The scope of these policies includes accounting, auditing, financial reporting, internal controls, operating and capital improvements program, revenue management, cash and investment management, expenditure control, asset management, debt management and planning concepts. The financial policy statements define objectives, establish rules with parameters and express guidelines for fiscal guidelines by the Town in connection with the operating budget and capital improvement program.

Financial policies are reviewed annually by the Town Manager and Finance Director as a part of the budget process.

### **Financial Reporting Entity:**

The Town is a "home rule" organization and as such must comply with Town charter. The Town operates under a Town Council and provides the following services: public safety (police), streets, water, waste water, refuse, stormwater, marketing and events, public improvements, open space preservation, community development, and general administration services.

The Town of Eagle was originally incorporated in 1905. The Town is governed by an elected mayor and an elected council which is responsible for setting policy, appointing administration personnel and adopting an annual budget in accordance with the Town charter.

### **Financial Reporting and Auditing:**

The Town will establish and maintain a high standard of accounting practices. Accounting standards will conform to Generally Accepted Accounting Principles ("GAAP") as outlined by the Governmental Accounting Standards Board ("GASB"). Accounting standards will reflect Best Practices recommended by the Government Finance Officers Association ("GFOA").

After each fiscal year, an annual comprehensive financial report will be prepared for the Town and a certified public accounting firm will conduct an audit of the Town's records. The annual comprehensive financial report will include an independent audit opinion regarding presentation of the financial statements, taken as a whole, in conformity with accounting principles generally accepted in the United States. This report shall be made available to the council, staff, bond-rating agencies, and the general public.

### **Budget Overview:**

The preparation and adoption of the annual budget is an important exercise for the entire organization. Sound financial practice and the desire to maintain a strong credit rating dictate that the budgets be balanced, constantly monitored and responsive to changes. The process encompasses an extended period of planning, review, forecasting and priority setting. The Town's annual budget is a comprehensive fiscal plan which spells out how services will be provided and community improvements will be achieved. Upon its adoption by Council, it becomes a controlling mechanism by which to measure the resources receipted and expenditures made to meet approved objectives.

## **2024 Financial & Budget Policy Statements (continued):**

---

### **Budget Overview (continued):**

The annual budget is a plan which provides the Council and Town Manager with the financial information necessary for the allocation of resources to accomplish the goals and objectives of the Town. The provision of municipal services is accomplished through the budget. The budget, along with the annual appropriation resolutions, provides the basis for the control of expenditures and sets the financial guidelines for the Town. The basic legal requirements and budget process are defined by the State Constitution, the Town Charter, and the Town Code. The Council approves the budget objectives.

### **Fiscal Year:**

The fiscal year of the Town shall begin on the first day of January and end on the last day of December.

### **Budgets and Budgetary Basis of Accounting:**

Annual budgets for governmental funds (General Fund, Capital Improvements Funds, and Special Revenue Funds) are prepared using a modified accrual basis of accounting which is consistent with generally accepted accounting principles (GAAP). Modified accrual basis of accounting recognizes revenues in the accounting period in which they become available and measurable, and expenditures are recognized in the accounting period when a liability is incurred, if measurable, except for interest on long-term debt, which is recognized when due.

Annual budgets for the Town's Enterprise funds (Water, Waste Water, Refuse, and Stormwater) are also prepared using a modified accrual basis of accounting, which includes capital expenditures and current debt service principle and interest payments, and excludes depreciation, amortization, and adjustments for accrued compensated absences. Although this basis is not consistent with GAAP for enterprise funds, it is common practice among municipalities and is acceptable to our auditors. This practice allows the Town to adopt the spending measurement focus consistent with the other governmental funds.

### **Budget Calendar:**

The budget calendar provides a "big picture" view of the budget process which can help to ensure that all aspects of the budget process have been considered and that adequate time has been provided to meet deadlines. It also informs stakeholders when key budget tasks, events, and decisions will occur so they have an opportunity to plan and to participate in the process. Therefore, a Budget Calendar for the following year will be included as a part of the adopted annual budget.

### **Budget Control and Accountability:**

Department heads and Managers can access expenditure reports at any time, and should do so at least monthly, to be able to effectively manage their budgets and to support the Finance Director in monitoring the budget authorized by the Town Council. The Finance Director will prepare a quarterly summary revenue and expenditure reports for the Town Council to be discussed at a Town Council meeting to assist in the understanding of the overall budget and the Town's financial status.

Department heads shall be solely responsible for insuring their department budgets do not exceed overall budgeted amounts. Failure to achieve budgetary control of their individual budgets will be looked into by the Town Manager or Finance Director. The point of budgetary control is at the department level for department heads.

## **2024 Financial & Budget Policy Statements (continued):**

---

### **Budget Control and Accountability (continued):**

All contracts in excess of \$50,000 for professional services and \$250,000 for capital improvements must be review by the Town Council prior to commencement of work or signing the contract.

The Town Manager is authorized by the Town Council to approve and execute all contracts for *professional services* in the amount of \$50,000 or less and all *capital improvements* contracts in the amount of \$250,000 or less, which have been approved in the budget and appropriation documents.

Department heads are authorized by the Town Manager to approve and execute all contracts for in the amount of \$15,000 or less, which have been approved in the budget and appropriation documents.

Final signed contracts must be given to the Town Clerk and forwarded to the Finance Director.

### **Budget Amendments and Supplemental Appropriations:**

Amendments to the original budget that alter the total revenues, expenses or reserves of any fund must be approved by the Town Council. If the Town Manager, in consultation with the Finance Director, certifies that there are available projected revenues for appropriations in excess of those estimated in the budget, the Town Council may authorize supplemental appropriations. The level of control in the budget at which expenditures exceed appropriations is at the fund level. All annual appropriations lapse at fiscal year-end.

## TOWN OF EAGLE - 2025 BUDGET CALENDAR

### January

- Start of Fiscal Year; begin planning for 2025 budget
- A certified copy of the 2024 adopted budget must be filed with the Division by January 31st (C.R.S 29-1-113(1))

### February

- Review 2025 budget plan with Town Manager
- Council Retreat

### March

- Continue planning for 2025 Budget Cycle

### April

- Continue planning for 2025 Budget Cycle
- Plan for 2025-2029 Capital Improvement Plan (CIP)

### May

- Initiate development of 2025 Compensation Plan
- Budget Training/Instructions

### June

- Departments to submit changes to positions or staffing levels to Human Resources
- Vehicle requests submitted to Public Works
- Technology requests submitted to IT
- Distribution of Budget Schedule, Forms, and Operating Budget Documents
- B&G Maintenance Requests Due to Public Works & Finance
- June 30 - Deadline for auditor to submit audit report to local government governing body. (C.R.S 29-1-606(a)(1))

### July

- Departments submit 2025 Operational Budget requests
- Departments submit project requests for Five Year CIP with Project Descriptions
- Meet with departments to review CIP requests
- Personnel Requests, Reclassifications, and Reallocations Submitted to Finance
- Finalize Draft Compensation Plan due to Finance
- Operating Draft budgets due to Finance
- Deadline for submitting annual audit report to the Office of the State Auditor. (C.R.S 29-1-606(3)) Deadline for request for extension of audit. (C.R.S 29-1-606(4))

### August

- Assessors certify total new assessed and actual values for property tax revenues
- Review and Finalize revenue projections and fixed costs
- 2025 Fee changes submitted to General Admin
- Operating budget review meetings with Town Manager, Managers, Finance, & Staff
- Revision and proofing of budget book by Finance and Departments

### September

- First Draft of 2025 Draft Budget for Town Manager
- Review 2025 proposed fee revisions
- Department operating budget narratives due to Finance
- Work Sessions on Operating Budget and Capital Improvement Projects with Council

### October

- Budget officer must submit proposed budget to the governing body. (C.R.S. 29-1-105) Governing body must publish "Notice of Budget" upon receiving proposed budget. (C.R.S. 29-1-106(1)) - and set a public hearing
- Submit proposed budget and CIP to Council (Statutory requirement –deliver budget to Council no later than October 15 (CRS 29-1-106))
- Council budget work sessions for operating, capital, and other relevant items
- Public hearings on revised and recommended 2024/2025 Budget

### November

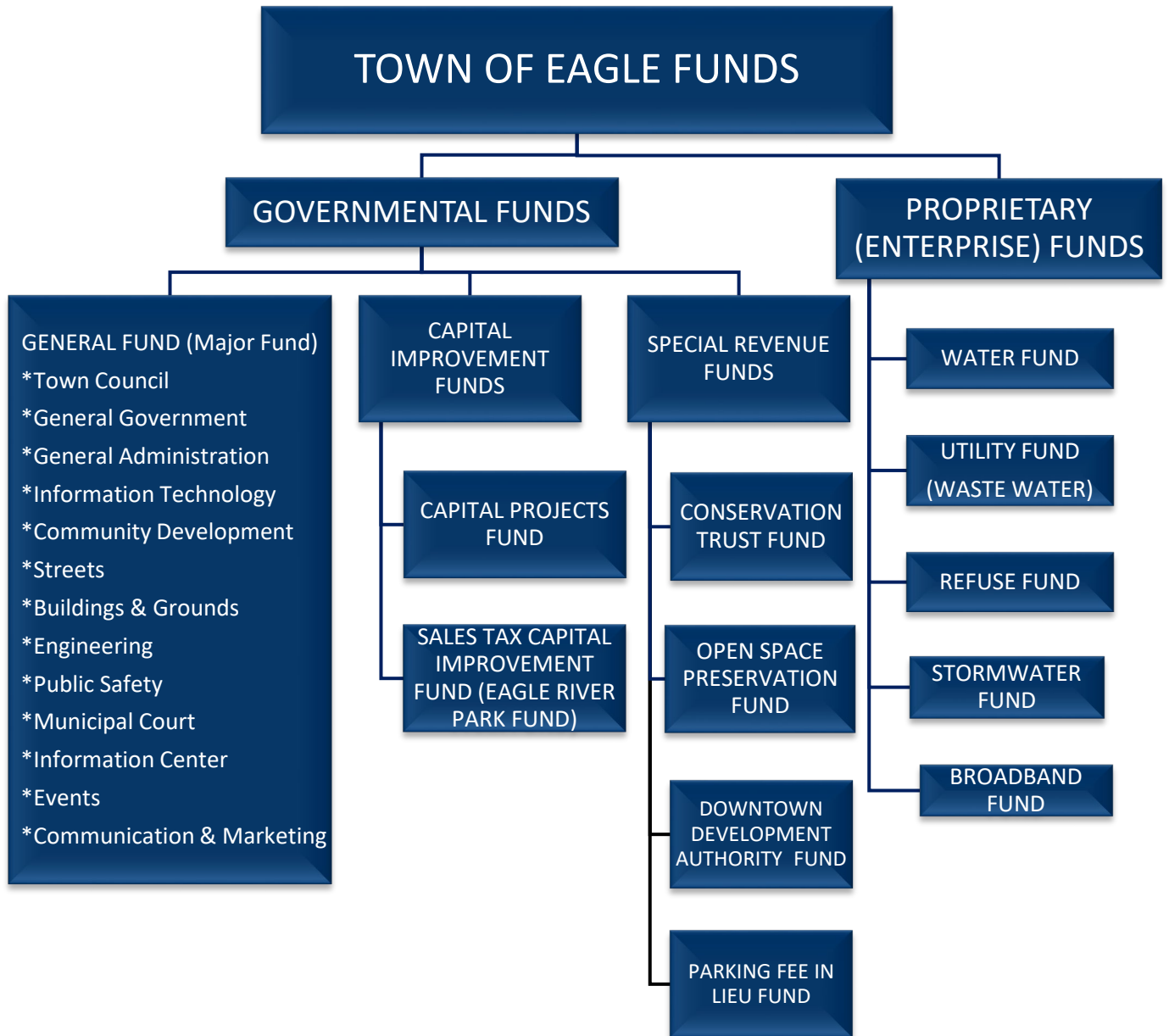
- Public hearing on revised recommended 2024/2025 Budget
- Assessors' changes in assessed valuation will be made by a single notification
- Adoption of 2025 Budget, Fees and Compensation Plan

### December

- December 15 - Deadline to certify mill levy to the Board of County Commissioners (C.R.S 39-5-128(1))

# FUND STRUCTURE OVERVIEW

**FUND TYPES:** The Town currently uses the following fund categories: (1) Governmental funds and (2) Proprietary funds. See fund descriptions on the following page.



# FUND STRUCTURE OVERVIEW (continued)

**Governmental Funds** – The Town’s activities are reported in governmental funds, which focus on how monies flow into and out of those funds and the balances left at fiscal year-end for spending in future periods. These funds are reported using the modified accrual accounting method, which measures cash and all other financial assets that can readily be converted to cash. The Town maintains the following governmental funds:

General Fund – used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund.

Capital Improvement Funds – are used to account for the acquisition of fixed assets or construction of major capital projects not being financed by the General or other funds.

Capital Projects Fund – used to account for funds for the acquisition of lands, construction of major capital improvements and projects, and acquisition of more expensive pieces of equipment.

Sales Tax Capital Improvement Fund (Eagle River Park Fund) – used to account for the voter approved 0.5% sales tax for the acquisition, design, and construction of the Eagle River Park project, other town park, path improvements, and multi-recreational facilities.

Special Revenue Funds – used to account for proceeds of resources that are restricted or committed for purposes other than debt service or capital projects. The Town’s special revenue funds include the following:

Conservation Trust Fund – accounts for the lottery proceeds received directly from the state of Colorado. The monies collected are restricted for the acquisition, development, and maintenance of new conservation sites or for capital improvements or maintenance for recreational purposes on any public site. A public site is defined by the state as a publicly owned site, or a site in which a public entity/local government holds an interest in land or water.

Open Space Preservation Fund – accounts for revenue from the Town’s lodging occupancy tax committed for the acquisition of open space lands, conservation, trail easements and development rights, trail expansion and maintenance, and other open space recreational amenities.

Downtown Development Authority Fund – accounts for tax revenue received within the Downtown District to fund improvements in the downtown that increases economic vitality for the businesses and residents located in the district.

Parking Fee in Lieu Fund – accounts for operating and capital parking fee in lieu revenue collected from developers within the Parking Fee In-Lieu Program Boundary. The fees are voluntary in nature meaning, a developer or owner will have the option to pay a fee if they choose not to provide all or a portion of the required parking spaces on-site as required by the Town’s parking regulations. All funds collected will be used to conduct parking studies or evaluations, construct parking facilities, operate and maintain parking facilities, and administrative services related to parking, all within the Program Boundary.



**Proprietary (enterprise) Funds** – Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The proprietary (enterprise) funds include the following:

Water Fund – accounts for activities related to water services to the citizens of the Town.

Utility Fund – accounts for activities related to the sewage treatment facilities and sewage transmission lines and potential future Town Broadband activities related to providing fixed and wireless broadband internet access to the residents of the Town. *The Town has not yet began utilizing this fund for broadband activities and will be looking into creating a separate enterprise fund for municipal broadband services in 2023.*

Refuse Fund – accounts for activities related to trash collection and disposal, recycling, and yard waste.

Stormwater Fund – accounts for activities related to implementing and financing a stormwater management program.

Broadband Fund – accounts for activities related to implementing, financing, and providing broadband services to the citizens of the Town.

**BUDGET - ALL FUNDS SUMMARY**

	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 REVISED</u>	<u>2024 BUDGET</u>	<u>DIFFERENCE INCREASE(DECREASE)</u>
<b>GENERAL FUND:</b>					
BEGINNING FUND BALANCE	\$ 6,845,355	\$ 5,754,853	\$ 7,316,034	\$ 6,537,565	\$ (778,469)
REVENUES	11,988,119	11,973,507	14,039,108	13,218,628	(820,480)
TRANSFERS-IN FROM OTHER FUNDS	162,981	196,769	190,769	154,894	(35,875)
EXPENDITURES	(8,465,421)	(11,515,005)	(12,185,346)	(13,544,183)	1,358,837
TRANSFERS-OUT TO OTHER FUNDS	(3,215,000)	(2,720,000)	(2,823,000)	(2,150,000)	(673,000)
ENDING FUND BALANCE	\$ 7,316,034	\$ 3,690,124	\$ 6,537,565	\$ 4,216,904	\$ (2,320,661)
<b>WATER FUND:</b>					
BEGINNING FUND BALANCE	\$ 15,226,667	\$ 17,156,563	\$ 17,749,899	\$ 17,157,229	\$ (592,670)
REVENUES	5,805,233	5,564,651	7,480,850	7,871,400	390,550
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(3,206,802)	(8,927,367)	(7,969,146)	(15,231,878)	7,262,732
TRANSFERS-OUT TO OTHER FUNDS	(75,198)	(104,374)	(104,374)	(76,538)	(27,836)
ENDING FUND BALANCE	\$ 17,749,899	\$ 13,689,473	\$ 17,157,229	\$ 9,720,213	\$ (7,437,016)
<b>WASTE WATER FUND:</b>					
BEGINNING FUND BALANCE	\$ 8,171,688	\$ 9,052,502	\$ 9,348,667	\$ 11,376,261	\$ 2,027,594
REVENUES	3,612,936	3,681,800	5,772,000	5,205,000	(567,000)
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(2,381,502)	(3,957,767)	(3,688,001)	(10,814,185)	7,126,184
TRANSFERS-OUT TO OTHER FUNDS	(54,454)	(56,405)	(56,405)	(51,197)	(5,208)
ENDING FUND BALANCE	\$ 9,348,667	\$ 8,720,130	\$ 11,376,261	\$ 5,715,879	\$ (5,660,382)
<b>REFUSE FUND:</b>					
BEGINNING FUND BALANCE	\$ 261,743	\$ 270,203	\$ 289,497	\$ 306,859	\$ 17,362
REVENUES	696,638	753,500	811,750	1,033,745	221,995
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(648,883)	(716,053)	(780,388)	(999,774)	219,386
TRANSFERS-OUT TO OTHER FUNDS	(20,000)	(20,000)	(14,000)	(16,000)	2,000
ENDING FUND BALANCE	\$ 289,497	\$ 287,650	\$ 306,859	\$ 324,830	\$ 17,971
<b>STORMWATER FUND:</b>					
BEGINNING FUND BALANCE	\$ 80,233	\$ 132,538	\$ 168,233	\$ 217,598	\$ 49,365
REVENUES	91,876	93,000	99,850	101,000	1,150
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(3,876)	(86,033)	(50,485)	(35,470)	(15,015)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ 168,233	\$ 139,505	\$ 217,598	\$ 283,128	\$ 65,530
<b>BROADBAND FUND:</b>					
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES	-	-	-	1,943,834	1,943,834
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	-	-	-	(1,868,336)	1,868,336
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ 75,498	\$ 75,498
<b>CAPITAL IMPROVEMENTS FUND:</b>					
BEGINNING FUND BALANCE	\$ 8,301,332	\$ 10,357,191	\$ 11,245,307	\$ 13,716,588	\$ 2,471,281
REVENUES	2,194,740	4,084,356	5,907,348	4,543,581	(1,363,767)
TRANSFERS-IN FROM OTHER FUNDS	2,000,000	-	-	125,000	125,000
EXPENDITURES	(1,250,765)	(3,017,854)	(3,436,067)	(5,576,514)	2,140,447
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ 11,245,307	\$ 11,423,693	\$ 13,716,588	\$ 12,808,655	\$ (907,933)
<b>SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND):</b>					
BEGINNING FUND BALANCE	\$ 1,543,519	\$ 1,552,056	\$ 2,067,174	\$ 928,925	\$ (1,138,249)
REVENUES	1,038,758	1,038,920	1,257,000	14,374,000	13,117,000
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(515,102)	(1,242,488)	(2,395,249)	(13,495,088)	11,099,839
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ 2,067,174	\$ 1,348,488	\$ 928,925	\$ 1,807,837	\$ 878,912

**2023 BUDGET - ALL FUNDS SUMMARY**

	<u>2022 ACTUAL</u>	<u>2023 BUDGET</u>	<u>2023 REVISED</u>	<u>2024 BUDGET</u>	<b>DIFFERENCE INCREASE(DECREASE)</b>
<b>CONSERVATION TRUST FUND:</b>					
BEGINNING FUND BALANCE	\$ 118,589	\$ 141,299	\$ 144,927	\$ 201,027	\$ 56,100
REVENUES	50,322	42,900	56,100	53,000	(3,100)
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(23,984)	-	-	-	-
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ 144,927	\$ 184,199	\$ 201,027	\$ 254,027	\$ 53,000
<b>OPEN SPACE PRESERVATION FUND:</b>					
BEGINNING FUND BALANCE	\$ 694,982	\$ 712,387	\$ 765,934	\$ 813,443	\$ 47,509
REVENUES	263,977	286,850	314,333	332,500	18,167
TRANSFERS-IN FROM OTHER FUNDS	150,000	150,000	150,000	150,000	-
EXPENDITURES	(329,696)	(503,156)	(400,834)	(621,146)	220,312
TRANSFERS-OUT TO OTHER FUNDS	(13,328)	(15,990)	(15,990)	(11,159)	(4,831)
ENDING FUND BALANCE	\$ 765,934	\$ 630,091	\$ 813,443	\$ 663,638	\$ (149,805)
<b>DOWNTOWN DEVELOPMENT AUTHORITY FUND:</b>					
BEGINNING FUND BALANCE	\$ -	\$ -	\$ 6,361	\$ 7,649	\$ 1,288
REVENUES	65,014	37,398	38,686	31,481	(7,205)
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	(58,653)	(37,398)	(37,398)	(34,550)	(2,848)
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ 6,361	\$ -	\$ 7,649	\$ 4,580	\$ (3,069)
<b>PARKING FEE IN LIEU FUND:</b>					
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES	-	-	-	-	-
TRANSFERS-IN FROM OTHER FUNDS	-	-	-	-	-
EXPENDITURES	-	-	-	-	-
TRANSFERS-OUT TO OTHER FUNDS	-	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL - ALL FUNDS:</b>					
BEGINNING FUND BALANCE	\$ 41,244,108	\$ 45,129,592	\$ 49,102,033	\$ 51,263,144	\$ 2,161,112
REVENUES	25,807,612	27,556,882	35,777,025	48,708,169	12,931,144
TRANSFERS-IN FROM OTHER FUNDS	2,312,981	346,769	340,769	429,894	89,125
EXPENDITURES	(16,884,687)	(30,003,122)	(30,942,914)	(62,221,124)	31,278,210
TRANSFERS-OUT TO OTHER FUNDS	(3,377,981)	(2,916,769)	(3,013,769)	(2,304,894)	(708,875)
ENDING FUND BALANCE	\$ 49,102,033	\$ 40,113,352	\$ 51,263,144	\$ 35,875,190	\$ (15,387,954)

**THIS PAGE INTENTIONALLY LEFT BLANK**

## GENERAL FUND SUMMARY

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
NON-SPENDABLE: <sup>1</sup>	\$ 233,066	\$ 219,000	\$ 223,267	\$ 223,300	0%	\$ 33
RESTRICTED FOR: Emergency Reserve	237,500	410,242	290,000	470,714	62%	180,714
RESTRICTED FOR: ARPA Grant Earnings	132	832	28,496	122,496	330%	94,000
ASSIGNED FOR: Capital Projects	103,000	103,000	103,000	-	-100%	(103,000)
UNASSIGNED FUND BALANCE:	6,271,657	5,021,779	6,671,271	5,721,055	-14%	(950,216)
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>\$ 6,845,355</b>	<b>\$ 5,754,853</b>	<b>\$ 7,316,034</b>	<b>\$ 6,537,565</b>	<b>-11%</b>	<b>\$ (778,469)</b>
<b>REVENUE</b>						
Taxes	9,796,846	9,919,204	10,204,483	10,768,590	6%	564,107
Licenses and Permits	687,933	732,356	942,480	683,975	-27%	(258,505)
Intergovernmental Revenue	810,747	773,463	1,869,791	1,246,183	-33%	(623,608)
Charges for Services	319,165	234,200	305,840	234,000	-23%	(71,840)
Fines & Forfeitures	106,784	88,914	94,721	85,779	-9%	(8,942)
Misc. Revenues	266,644	225,370	621,793	200,101	-68%	(421,692)
Transfers from Other Funds						-
From Water	75,198	104,374	104,374	76,538	-27%	(27,836)
From Wastewater	54,454	56,405	56,405	51,197	-9%	(5,208)
From Refuse	20,000	20,000	14,000	16,000	14%	2,000
From Open Space	13,328	15,990	15,990	11,159	-30%	(4,831)
<b>TOTAL REVENUE</b>	<b>\$ 12,151,100</b>	<b>\$ 12,170,276</b>	<b>\$ 14,229,877</b>	<b>\$ 13,373,522</b>	<b>-6%</b>	<b>\$ (856,355)</b>
<b>TOTAL SOURCES</b>	<b>\$ 18,996,455</b>	<b>\$ 17,925,129</b>	<b>\$ 21,545,911</b>	<b>\$ 19,911,087</b>	<b>-8%</b>	<b>\$ (1,634,824)</b>
<b>EXPENDITURES</b>						
Town Council	163,317	248,296	262,196	153,143	-42%	(109,053)
General Government	348,335	869,882	1,760,822	1,312,843	-25%	(447,979)
General Administration	681,226	938,587	878,698	1,016,900	16%	138,202
Information Technology	616,318	847,042	887,867	863,650	-3%	(24,217)
Community Development	1,074,133	1,477,634	1,303,645	1,407,434	8%	103,789
Streets	1,749,198	2,002,522	1,956,353	2,505,131	28%	548,778
Engineering	296,587	356,287	354,063	575,273	62%	221,210
Buildings & Grounds	786,327	1,238,959	1,159,576	1,285,350	11%	125,774
Public Safety	2,288,785	2,911,838	2,970,627	3,661,041	23%	690,414
Municipal Court	74,975	95,457	98,921	102,026	3%	3,105
Information Center	20,688	24,887	28,082	26,256	-7%	(1,826)
Events	365,534	503,613	430,732	453,313	5%	22,581
Communication & Marketing	-	-	93,764	181,823		
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,465,421</b>	<b>\$ 11,515,005</b>	<b>\$ 12,185,346</b>	<b>\$ 13,544,183</b>	<b>11%</b>	<b>\$ 1,358,837</b>
<b>TRANSFERS TO OTHER FUNDS</b>						
Transfer to Open Space Fund	150,000	150,000	150,000	150,000	0%	-
Transfer to Sales Tax Capital Improvements Fund	-	-	103,000	-	-100%	(103,000)
Transfer to DDA Fund	65,000	20,000	20,000	-	-100%	(20,000)
Transfer to Capital Improvements Fund	3,000,000	2,550,000	2,550,000	2,000,000	-22%	(550,000)
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>\$ 3,215,000</b>	<b>\$ 2,720,000</b>	<b>\$ 2,823,000</b>	<b>\$ 2,150,000</b>	<b>-24%</b>	<b>\$ (673,000)</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>\$ 11,680,421</b>	<b>\$ 14,235,005</b>	<b>\$ 15,008,346</b>	<b>\$ 15,694,183</b>	<b>5%</b>	<b>\$ 685,837</b>
<b>NET SOURCE (USE) OF FUNDS</b>	<b>\$ 470,679</b>	<b>\$ (2,064,729)</b>	<b>\$ (778,469)</b>	<b>\$ (2,320,661)</b>	<b>198%</b>	<b>\$ (1,542,192)</b>
<b>FUND BALANCES (Ending):</b>						
NON-SPENDABLE: <sup>1</sup>	\$ 223,267	\$ 219,000	\$ 223,300	\$ 223,000	0%	\$ (300)
RESTRICTED FOR: Emergency Reserve	290,000	486,325	470,714	537,872	14%	67,158
RESTRICTED FOR: ARPA Grant Earnings	28,496	49,832	122,496	-	-100%	(122,496)
ASSIGNED FOR: Capital Projects: <sup>2</sup>	103,000	103,000	-	-		
UNASSIGNED FUND BALANCE: <sup>3</sup>	6,671,271	2,831,967	5,721,055	3,456,032	-40%	(2,265,023)
<b>TOTAL FUND BALANCES (Ending)</b>	<b>\$ 7,316,034</b>	<b>\$ 3,690,124</b>	<b>\$ 6,537,565</b>	<b>\$ 4,216,904</b>	<b>-35%</b>	<b>\$ (2,320,661)</b>
<b>Percentage of Unassigned Fund Balance compared to total expenditures not including transfers to other funds</b>	<b>79%</b>	<b>25%</b>	<b>47%</b>	<b>26%</b>		

<sup>1</sup> Non-Spendable: Prepaid Expenditures and EHOP (Long-term notes and funds held with fiscal agent for the Town's Employee Home Ownership Program)

<sup>2</sup> This Assigned Fund Balance is from the Eagle County School District settlement funds received in 2021. Council Assigned the funds towards a Mountain Rec Project

<sup>3</sup> It is the Town's practice to have the unassigned fund balance for the General Fund to total approximately 25% of total expenditures not including transfers to other funds. The 2024 budget's unassigned fund balance is currently at 24.38% of operating expenditures.

**GENERAL FUND  
REVENUE SOURCES**

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>TAXES</b>						
10-431-10 General Property Tax	\$ 384,916	\$ 381,304	\$ 381,304	\$ 570,090	50%	\$ 188,786
10-431-20 Specific Ownership Tax	20,796	21,000	21,000	21,000	0%	-
10-431-30 Sales Tax - Regular	7,988,190	8,120,000	8,430,000	8,840,000	5%	410,000
10-431-31 Sales Tax - Special Marijuana/Tobacco	859,065	882,000	811,000	811,000	0%	-
10-431-44 Severance Tax	234	300	281	250	-11%	(31)
10-431-45 Federal Mineral Tax	278	250	1,865	250	-87%	(1,615)
10-431-50 Franchise Tax	293,817	262,000	295,000	254,000	-14%	(41,000)
10-431-60 Marketing Lodging Tax	249,550	252,350	264,033	272,000	3%	7,967
<b>TOTAL TAXES</b>	<b>\$ 9,796,846</b>	<b>\$ 9,919,204</b>	<b>\$ 10,204,483</b>	<b>\$10,768,590</b>	<b>6%</b>	<b>\$ 564,107</b>
<b>LICENSES &amp; PERMITS</b>						
10-432-10 Business Licenses	\$ 46,475	\$ 55,450	\$ 33,500	\$ 35,000	4%	\$ 1,500
10-432-12 Liquor Licenses	9,853	4,856	8,555	5,000	-42%	(3,555)
10-432-13 Marijuana & Tobacco Licenses	7,000	7,000	7,000	7,000	0%	-
10-432-20 Building Permits	585,247	623,000	797,000	596,000	-25%	(201,000)
10-432-27 Electrical Permits	31,548	35,500	93,000	35,000	-62%	(58,000)
10-432-30 Road Cut Permits	6,160	5,000	2,500	5,000	100%	2,500
10-432-35 Sign Permits	600	550	550	550	0%	-
10-432-40 Special Event Permits	1,050	1,000	375	425	13%	50
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ 687,933</b>	<b>\$ 732,356</b>	<b>\$ 942,480</b>	<b>\$ 683,975</b>	<b>-27%</b>	<b>\$ (258,505)</b>
<b>INTERGOVERNMENTAL REVENUE</b>						
10-433-20 Motor Vehicle License Fee	\$ 35,269	\$ 39,800	\$ 31,500	\$ 32,000	2%	\$ 500
10-433-30 Highway Users Tax	267,587	258,627	242,117	266,465	10%	24,348
10-433-60 Road & Bridge Tax	113,519	113,000	113,000	119,000	5%	6,000
10-433-70 County Sales Tax	277,166	278,700	292,000	307,000	5%	15,000
10-433-75 Grants	83,543	15,000	1,122,838	451,332	-60%	(671,506)
10-433-85 Intergovernmental Contributions	33,663	68,336	68,336	70,386	3%	2,050
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>\$ 810,747</b>	<b>\$ 773,463</b>	<b>\$ 1,869,791</b>	<b>\$ 1,246,183</b>	<b>-33%</b>	<b>\$ (623,608)</b>
<b>CHARGES FOR SERVICES</b>						
10-434-10 Planning & Zoning Fees	\$ 36,183	\$ 16,000	\$ 22,000	\$ 16,000	-27%	\$ (6,000)
10-434-20 Planning & Zoning Reimbursable	169,407	140,000	140,000	140,000	0%	-
10-434-25 Facility Usage Fees	73,277	63,000	60,000	63,000	5%	3,000
10-434-26 Facility Usage Deposits	4,386	-	1,640	-	-100%	(1,640)
10-434-30 Sponsorship & Event Fees	14,372	15,200	15,200	15,000	-1%	(200)
10-434-32 Broadband Service Charges	21,540	-	67,000	-	-100%	(67,000)
<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 319,165</b>	<b>\$ 234,200</b>	<b>\$ 305,840</b>	<b>\$ 234,000</b>	<b>-23%</b>	<b>\$ (71,840)</b>
<b>FINES &amp; FORFEITURES</b>						
10-435-10 Fines & Forfeits	\$ 42,915	\$ 35,000	\$ 33,000	\$ 35,000	6%	\$ 2,000
10-435-15 Police Surcharge	3,708	6,500	7,500	6,500	-13%	(1,000)
10-435-20 Police Miscellaneous	9,236	5,000	7,400	5,000	-32%	(2,400)
10-435-25 Police Grants	25,676	12,414	16,821	9,279	-45%	(7,542)
10-435-30 Special Duty Reimbursable	25,249	30,000	30,000	30,000	0%	-
<b>TOTAL FINES &amp; FORFEITS</b>	<b>\$ 106,784</b>	<b>\$ 88,914</b>	<b>\$ 94,721</b>	<b>\$ 85,779</b>	<b>-9%</b>	<b>\$ (8,942)</b>
<b>MISCELLANEOUS REVENUE</b>						
10-436-10 General Interest	\$ 177,837	\$ 140,000	\$ 431,000	\$ 150,000	-65%	\$ (281,000)
10-436-11 ARPA Interest	28,364	49,000	94,000	25,438	-73%	(68,562)
10-436-12 GASB87 Lease Interest Revenue	711	-	-	-	-	-
10-436-17 Penalty & Interest	940	500	2,200	500	-77%	(1,700)
10-436-50 Rental Income	19,882	20,870	21,350	13,663	-36%	(7,687)
10-436-51 GASB87 NPV Adj to Lease Revenue	(1,535)	-	-	-	-	-
10-436-70 Other Miscellaneous Revenue	9,117	15,000	10,000	10,500	5%	500
10-436-72 Sale of Fixed Assets	14,000	-	31,600	-	-100%	(31,600)
10-436-78 Insurance Proceeds	8,278	-	24,300	-	-100%	(24,300)
10-436-80 Reimbursable Revenue - Other	8,282	-	4,831	-	-100%	(4,831)
10-436-94 Impact Fees Administration Fees	770	-	2,512	-	-100%	(2,512)
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>\$ 266,644</b>	<b>\$ 225,370</b>	<b>\$ 621,793</b>	<b>\$ 200,101</b>	<b>-68%</b>	<b>\$ (421,692)</b>
<b>TRANSFERS FROM OTHER FUNDS</b>						
10-437-20 Water - Indirect IT Services	\$ 75,198	\$ 104,374	\$ 104,374	\$ 76,538	-27%	\$ (27,836)
10-437-30 Wastewater - Indirect IT Services	54,454	56,405	56,405	51,197	-9%	(5,208)
10-437-40 General Admin. Refuse	20,000	20,000	14,000	16,000	14%	2,000
10-437-80 Open Space - Indirect IT Services	13,328	15,990	15,990	11,159	-30%	(4,831)
<b>TOTAL TRANSFERS FROM OTHER FUNDS</b>	<b>\$ 162,981</b>	<b>\$ 196,769</b>	<b>\$ 190,769</b>	<b>\$ 154,894</b>	<b>-19%</b>	<b>\$ (35,875)</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 12,151,100</b>	<b>\$ 12,170,276</b>	<b>\$ 14,229,877</b>	<b>\$13,373,522</b>	<b>-6%</b>	<b>\$ (856,355)</b>

# Town Council Department

---

## **DESCRIPTION**

The Town of Eagle is a home rule community governed by the Town Charter, operating within the framework of the Colorado State Constitution and applicable laws. Under a Council/Manager form of local government, the Town enjoys full authority for local self-governance and home rule.

The Mayor serves as the political head of the Town government and collaborates with the Town Council. The Mayor signs relevant documents on behalf of the Town and fulfills additional duties as directed by the Council.

The Council, comprising one Mayor and six Council Members elected at large for four-year terms, acts as the policy-making legislative body of the Town. They enact ordinances, resolutions, and formal motions to guide Town Staff. The Council makes key appointments, including the Town Manager, Attorney, and Municipal Judge. The Town Manager ensures the execution of Council directives by Town departments.

## **2023 ACCOMPLISHMENTS**

- Approved ReCode Land Development Regulations.
- Approved Energy and Building Code updates.
- Endorsed an action plan to facilitate development within the EESAP.
- Approved East Eagle predevelopment agreements, endorsing new zoning, water tank, and ancillary equipment.
- Accepted the Town of Eagle's new 2030 community net-zero action plan.
- Welcomed one new council member to the Council.
- The Council participated in long-range planning efforts for the Town of Eagle.
- The Council approved the curbside trash, compost, and recycling program.
- The Council supported Walking Mountains to provide an energy rebate program to our citizens.
- Surveyed local businesses, which informed the Economic Development Plan, and established an economic dashboard to monitor progress.
- Continued to support staff and their vital contributions.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Onboard new Council members and provide them an overview of roles and responsibilities as newly elected officials.
- The Town of Eagle committed to buy, or lease as a secondary option, 1 unit per year.
- Continue supporting and working with Walking Mountains to supply added energy rebate solutions to our residents and business owners.
- To engage our community interests and desires on Quality-of-Life initiatives and seek their help to prioritize Multimodal Transportation Improvements, Sustainability, Affordable Housing, and Open Space projects for the next few years.
- Complete Grand Avenue construction documents and make educated choices on what we can realistically achieve for Grand Avenue based on potential funding sources.
- To guide the following Housing projects through the Town process for the Haymeadow Housing project, the West Eagle Affordable Housing, and the Red Mountain Ranch Housing projects to conclusion.
- Focusing on and completing as many of our Major Objects as staffing and funding capacity may be accomplished in 2024.



FUND: GENERAL  
DEPT: TOWN COUNCIL

<b><u>SUMMARY OF EXPENDITURES</u></b>	<b>ACTUAL 2022</b>	<b>BUDGET 2023</b>	<b>REVISED 2023</b>	<b>BUDGET 2024</b>	<b>% CHANGE FROM PY</b>	<b>\$ CHANGE FROM PY</b>
PERSONNEL SERVICES	\$ 49,346	\$ 49,315	\$ 49,315	\$ 49,312	0%	\$ (3)
SUPPLIES	56	300	300	500	67%	200
CHARGES FOR SERVICES	5,570	16,350	20,250	52,500	159%	32,250
DISCRETIONARY FUNDING	108,044	181,500	191,500	50,000	-74%	(141,500)
FIXED CHARGES	301	831	831	831	0%	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 163,317</b>	<b>\$ 248,296</b>	<b>\$ 262,196</b>	<b>\$ 153,143</b>	<b>-42%</b>	<b>\$ (109,053)</b>

# General Government Department

---

## **DESCRIPTION**

General Government Services provides for the administrative oversight of the Town of Eagle organization. The Town Manager holds the position of chief executive officer and serves at the discretion of the Council. A majority vote of the Council determines their appointment, compensation, and duties. The Town Manager is accountable to the Council and executes the day-to-day responsibilities specified by ordinances, resolutions, and Council directives. The manager may delegate specific duties within the limits set by the Town's regulations and appoint department heads. The Town Manager also prepares and submits the annual budget to the Council.

## **2023 ACCOMPLISHMENTS:**

- We collaborated with the Adam Plamer Foundation to execute a Net-zero community action plan, aligning with our sustainability goals.
- We completed the public art mural project along Eby Creek Road, enhancing our Town's cultural vibrancy.
- We engaged EPS Consultants to craft our Economic Development Plan and implement a progress-tracking Dashboard for informed decision-making.
- We partnered with KIJ Grant Consultants to establish the strategic Eagle Grant Funding Roadmap, securing resources for future community projects.
- We actively supported the Grand Avenue value engineering process for the Corridor Plan project, promoting efficient infrastructure development.
- We filled positions critical to achieving the Town's strategic objectives, hiring an Assistant Town Manager, Housing and Economic Development Specialist, and Sustainability Specialist, with plans to onboard a Communications and Marketing professional in 2023.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT:**

- Develop a comprehensive community transportation plan in alignment with the Safe Streets and Roads for All (SS4A) program to enhance mobility.
- Implement the strategic Eagle Grant Funding Roadmap to secure resources for vital community initiatives.
- Establish the Town of Eagle Municipal Net Zero Action Plan 2028, aligning staff and budget resources to achieve sustainable objectives.
- Create and execute a Communications and Marketing strategic action plan to effectively engage our community.
- Formulate Housing and Economic, strategic action plans, aligning resources to address our housing and economic development priorities.
- Launch the Town of Eagle Organization Culture and Leadership Development Program in 2024, ensuring staff development and organizational excellence.
- Develop an annual work plan in alignment with the 2024 budget to ensure efficient resource allocation.
- Create a policy, potentially involving partnerships with other organizations, to increase temporary affordable housing options for employees, committing to acquire or lease one employee housing unit annually.
- Provide administration and oversight for the Eagle Pool replacement project, enhancing community recreational facilities.
- Oversee remodels for Old Town Hall and Town Hall to optimize office spaces for efficient operations.
- Administer and oversee Eagle River Park easements and the rapid block installation project, enhancing public spaces for community enjoyment.

FUND: GENERAL  
DEPT: GENERAL GOVERNMENT

<b><u>SUMMARY OF EXPENDITURES</u></b>	<b>ACTUAL 2022</b>	<b>BUDGET 2023</b>	<b>REVISED 2023</b>	<b>BUDGET 2024</b>	<b>% CHANGE FROM PY</b>	<b>\$ CHANGE FROM PY</b>
PERSONNEL SERVICES	\$ 122,882	\$ 605,267	\$ 425,505	\$ 664,078	56%	\$ 238,573
SUPPLIES	10,473	500	11,000	1,500	-86%	(9,500)
CHARGES FOR SERVICES	195,188	241,615	1,301,817	628,065	-52%	(673,752)
DISCRETIONARY FUNDING	-	-	-	-	-	-
FIXED CHARGES	19,793	22,500	22,500	19,200	-15%	(3,300)
<b>TOTAL EXPENDITURES</b>	<b>\$ 348,335</b>	<b>\$ 869,882</b>	<b>\$ 1,760,822</b>	<b>\$ 1,312,843</b>	<b>-25%</b>	<b>\$(447,979)</b>

# Administration Department

## Finance

---

### **DESCRIPTION**

The Finance Department supports the Town of Eagle citizens, Town Council, and Staff by providing accurate, timely information and transaction processing. The Department is responsible for all accounting functions, including cash receipting, utility billing, and other accounts receivables, processing and distribution of funds for accounts payable and payroll, budget preparation and monitoring, debt administration, cash management, fixed asset recording, financial record keeping and reporting, financial planning, and risk management.

### **2023 ACCOMPLISHMENTS**

- We received an unqualified audit report for the Town's 2022 Fiscal Year Audit.
- We facilitated and prepared a supplemental budgets for the 2023 budget outside our regular budget cycle.
- We coordinated information gathering for the 2024 budget for Council approval by the first meeting in November.
- Ongoing processing of accounts payable, payroll, utility billing, collections, and cash receipts, reconciliation of bank accounts, invoicing, and fixed asset recording.
- We oversaw the financial administration of bonds and loans issued for the Water Fund, Wastewater Fund, and Sales Tax Capital Improvement Fund.
- We continued the development of the Town of Eagle Financial Policies and Procedures manual.
- We rolled transitioned away from CivicRec software for Pavilion Rentals and GovOs for Short Term Rental Identification and collection software and integrated with Xpress Billpay for both which is more efficient and less costly for the Town.
- Research/Updates for website/collection/communication out to businesses and citizens.
- Established stand alone Broadband Enterprise Fund, additional analysis will need to be completed in 1<sup>st</sup> quarter 2024 prior to issuing debt to fund the program.
- Transitioned tobacco tax collection process from Eagle County directly to the Town of Eagle.
- Recruit and train new administrative position. This new position will allow for a further separation of duties in the Department, create efficiencies in the accounts payable process, and allow for more in-depth financial planning, analysis, and policy creation.

### **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Provide accurate, concise, and quarterly reporting of the Town's financial condition and budget comparisons to the Council and department heads to facilitate good oversight management and ensure the fiscal stability of the Town.
- Monitor revenue sources and trends to react quickly and appropriately during economic changes.
- Continue progress toward GFOA Budget Award – Addition of Performance Measures in 2024 budget.
- Continued development of policies and procedures that protect the Town and ensure compliance.
- Implement an electronic accounts payable software, through Caselle Connect, for Staff's invoice approval processes and electronic document storage.
- Research electronic timekeeping software for implementation.

# Administration Department

## Town Clerk

---

### **DEPARTMENT/FUND DESCRIPTION**

The Town Clerk prepares agenda materials, packets, and minutes for Town Council meetings, attends meetings, keeps accurate records of all official acts, and manages liquor, marijuana, tobacco, public right of way/temporary licenses, and business licenses, including special event permits, acts as the designated election official for regular municipal and special elections, coordinates records management functions, is the custodian of the Town seal and affixes to documents as the law or the Town Council requires, manages content and updates of website and social media, serves as the Municipal Court Supervisor and attends all court dates, coordinates the updates to our Municipal Code and responds to Open Records Requests.

### **2023 ACCOMPLISHMENTS**

- Updated public “Ask the Town” form to include auto-forwarding to specific departments for quicker response times from staff.
- Improved coordination and follow-up of business license renewals with the community development department to ensure code compliance.
- The state added Festival and Retail Establishment Permits as town liquor license applications.
- Tracked 3,000 sales tax transactions per month, including updating business type and location identifiers for quarterly reports.

### **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- We will look for opportunities to increase information and visibility of the festival and retail establishment permits to increase economic development and sales tax.
- Investigate the coordination of business license issuance with the Building Department to combine software platforms.

# Administration Department

## Human Resources

---

### DESCRIPTION

The Human Resources Department supports the Town staff by providing oversight into all talent and risk management aspects. Our services include but are not limited to recruitment activities, compliance, record keeping, and safety. Establishing and updating Town policies and procedures while maintaining and updating the Employee Handbook and policy manuals; developing and updating job descriptions; developing a compensation program and employee classification program, responding to employee concerns; and administration of employee benefits, worker's compensation, and general liability claims.

### 2023 ACCOMPLISHMENTS

- Conducted comprehensive benefits data analysis with a Professional Total Compensation Consultant
- We proposed mid-year retention and market adjustments that the Council approved.
- We hired a Professional Compensation Consultant to provide 2023 and 2024 compensation recommendations with continued market data research and analysis of existing pay practices.
- Heavy recruitment year resulted in 40 total openings, 6 of which were newly budgeted for 2023, compared to 30 openings in 2022 and 25 for 2021. Hired 28 full-time new hires and 5 seasonal positions listed below:

Assistant Town Manager (1)	IT applications Administrator (1)
Water Operator, internal transfer (1)	Street's Maintenance Technicians (3)
Streets Supervisor (1)	Buildings & Grounds Maintenance Tech (2)
Distribution & Collections Technician (1)	Code Enforcement Officer (2)
Records & Information Technician (1)	Police Officers (2)
Economic Development Housing Specialist (1)	Accounting Technician (2)
Detective (1)	Administrative Technician – Comm Dev (1)
HR Administrative Technician (1)	Sustainability Specialist (1)
Communications & Marketing Specialist (2)	Town Engineer (1)
Planner I (1)	Planner III (1)
Building Inspector (1)	
Seasonal staff – Buildings & Grounds (3), Open Space (1), Refuse-Yard Waste (1)	

- Pending Budgeted Positions to fill: Community Development Director, Chief of Police, Public Works Inspector, Water Operator, Utility-Meter Technician, Streets Maintenance tech, and Building & Grounds Maintenance Tech
- Managed 14 General Liability Claims and 4 Work comp Claims.
- Facilitated health insurance renewal and premium cost share analysis for open enrollment.
- Wellness – Annual Onsite biometric testing and flu shots organized in October 2023.

### 2024 GOALS/STRATEGIC PLAN ALIGNMENT

- Research, demo, and implement HRIS technology systems.
- Focus on policies that strengthen the Town organization and culture and serve to enhance our values of Integrity, Respect, Commitment, Responsibility, Collaboration, and Leadership.
- 2024 may present as another heavy recruitment year based on market trends. The 2024 budget recommends 4 new positions. (2 Sergeants, Engineer I/II, Water/Wastewater Operator)
- Continue to conduct an annual compensation market compensation analysis based on a highly competitive fluctuating market.

FUND: GENERAL  
DEPT: GENERAL ADMINISTRATION

<b><u>SUMMARY OF EXPENDITURES</u></b>	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 463,545	\$ 649,888	\$ 627,062	\$ 744,675	19%	\$ 117,613
SUPPLIES	8,117	8,955	8,955	6,441	-28%	(2,514)
CHARGES FOR SERVICES	195,931	262,694	226,131	249,484	10%	23,353
FIXED CHARGES	13,632	17,050	16,550	16,300	-2%	(250)
CAPITAL OUTLAY	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 681,226</b>	<b>\$ 938,587</b>	<b>\$ 878,698</b>	<b>\$ 1,016,900</b>	<b>16%</b>	<b>\$138,202</b>



# Information Technology Department

---

## **DESCRIPTION**

The Information Technology Department supports all Town of Eagle departments and is responsible for installing, operating, and maintaining the Town's computer, communications, and digital systems. Guidance and support are provided to all departments to maximize the use and benefits of all systems, creating greater efficiencies and more impactful workflows.

## **2023 ACCOMPLISHMENTS**

- Hired IT Analyst to improve staff support and training of new and existing technology.
- Increased staff technology training programs
- Installed Public Wi-Fi at Eagle Ranch business district
- Extended Public Wi-Fi at Town Park and Information Center
- 90% of staff is standardized on a common workstation platform in 2023.
- Will complete main building access control systems and security cameras by end of 2023
- Will complete Council Room AV upgrade by end of 2023

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Focus on data consolidation and reporting systems
  - Auditing and consolidating data sources
  - Collecting unacquired data
  - Create data maintenance protocols and education to staff
  - Reporting tools
- Expand Town wireless network to additional parks and public spaces.
- Oversee and provide IT governance
- Take over the management of Public Safety IT services and transition away from outside consultant
- Build upon Town fiber infrastructure to backup existing wireless infrastructure.
- Expand Town's smart city infrastructure

FUND: GENERAL  
DEPT: INFORMATION TECHNOLOGY

<b><u>SUMMARY OF EXPENDITURES</u></b>	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 97,708	\$ 197,404	\$ 206,229	\$ 237,069	15%	\$ 30,840
SUPPLIES	68,131	87,500	87,500	84,000	-4%	(3,500)
CHARGES FOR SERVICES	449,369	560,416	592,416	541,181	-9%	(51,235)
FIXED CHARGES	1,111	1,722	1,722	1,400	-19%	(322)
<b>TOTAL EXPENDITURES</b>	<b>\$ 616,318</b>	<b>\$ 847,042</b>	<b>\$ 887,867</b>	<b>\$ 863,650</b>	<b>-3%</b>	<b>\$ (24,217)</b>

# Community Development Department

---

## DESCRIPTION

The Community Development Department is comprised of the Town's Planning & Zoning, Building, and Code Enforcement divisions. The Code Enforcement duties may involve enforcing regulations from other Town departments including Public Safety and Public Works.

The Community Development Department is responsible for maintaining and enhancing the quality of life for Town of Eagle residents through proper land use management. This includes both short and long-range planning as well as construction review and permits administration. Our department's work is governed by various guiding documents including the Town's Land Use and Development Code (LUDC), the International Building Code (IBC), the Elevate Eagle Comprehensive Plan, and the Town of Eagle Strategic Plan. The team's fundamental responsibilities include but are not limited to the review and processing of land use applications and building permits; small area planning efforts and special studies; revisions to and enforcement of the Land Use and Development Code and Community Plans; and community engagement. Additionally, the department provides support to the Town Council, Planning & Zoning Commission, Town Manager, and Public Works.

## 2023 ACCOMPLISHMENTS

### ➤ *Planning & Zoning Commission*

- Recruited, appointed, and onboarded three new Commissioners

### ➤ *Planning Department*

- Promoted a Planner I to a Planner II designation.
- Recruited hired and onboarded a new Administrative Technician
- Notable land use applications successfully approved:
  - Haymeadow Major Development Permit
    - Construction of 88 multi-family units, starting RMF-2 in 2024.
  - Reserve at Hockett Gulch Major Development Permit & Final Subdivision Plat
    - Phased construction of 216 multi-family units and a clubhouse.
  - North Broadway Annexation and Rezoning
    - Proposed development to create affordable housing.
  - East Eagle
    - Annexation of two remaining parcels.
  - Red Mountain Ranch
    - Begin staff pre-application reviews of multi-family projects on two parcels.
  - **West Eagle:** This Application includes Annexation, Major Development Preliminary and Final Plat Plan, Subdivision, and Special Use Permit/Rezoning for the West Eagle Housing Project. The project is comprised of six parcels totaling 9.45 acres. Eagle County proposes developing these parcels into affordable housing for full time residents meeting the Eagle County Housing & Development Authority (ECHDA) criteria. The proposed plan will create 113 affordable housing units within 23 buildings on the parcels
- Long-range planning initiatives, completed or underway:
  - **ReCode Eagle:** ReCode Eagle was adopted in August of 2023. The "parking lot" list will continue in 2024 by staff.
  - **Comprehensive Affordable Housing Assessment (CAHA):** Underway with the help of Economic & Planning Systems, Inc (EPS). The final report is anticipated in the first quarter 2023. The CAHA assembled extensive data to illustrate Eagle's economic and demographic conditions and outlook; housing market conditions, inventory, and gaps; and will provide affordable housing strategies tailored to our community.
  - **Grand Avenue Corridor Plan: (ComDev and Public Works)** Successfully completed Phase III of the project with a focus on major recommendations, a 30% engineering design plan & cost

estimate, along with economic funding strategies. Work started up again in 2023 with Stolfus Engineering (consultant team).

- Assessed approximately (20) code enforcement cases (as of September 15, 2023).
- Reviewed and processed (25) land use applications (as of September 15, 2023).

➤ *Building Department*

- Recruited, hired, and onboarded a new Building inspector.
- Adoption of the 2021 IBC, including Sustainability and Energy Code regulations.
- Commenced a large-scale digital archiving project of all Planning & Permits paper records.
- Ongoing quarterly distribution of the *Construction Trades Information Exchange* (CTIX) newsletter, successfully reaching over 500 members of the local building & construction sector. (currently on hold)
- Continued partnership with the Town of Gypsum for electrical inspection services
- Oversight of major construction projects:
  - *410 Broadway*: Building permit issued May 2022.
    - A minor development project in the Broadway Overlay District comprised of 9 residential units and 1800 sq. ft. of commercial space.
  - *Eagle River Park Pavilion*: Underway with building permit review.
    - A Town of Eagle project; estimated project timeline TBA.
- Reviewed, permitted, and administered 306 permits (as of September 15, 2023).
- Conducted 1,338 Inspections (as of September 15, 2023).

**2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Comprehensive Plan Updates and Land Use and Development Code Update.
- Internal Process and Review and Improvement - continue improvements of coordinated plan review and permitting process between all departments.
- Integrate essential technologies into the planning and building department functions including GIS, Community Core, time tracking/invoicing for a fee schedule amendment, and other platforms to improve efficiencies and support data driven decision making.

FUND:GENERAL  
DEPT: COMMUNITY DEVELOPMENT

<b><u>SUMMARY OF EXPENDITURES</u></b>	<b>ACTUAL 2022</b>	<b>BUDGET 2023</b>	<b>REVISED 2023</b>	<b>BUDGET 2024</b>	<b>% CHANGE FROM PY</b>	<b>\$ CHANGE FROM PY</b>
PERSONNEL SERVICE	\$ 633,571	\$ 1,073,021	\$ 987,417	\$ 1,043,399	6%	\$ 55,982
SUPPLIES	5,645	5,250	5,250	5,000	-5%	(250)
CHARGES FOR SERVICES	433,309	397,095	308,710	357,535	16%	48,825
FIXED CHARGES	1,608	2,268	2,268	1,500	-34%	(768)
CAPITAL OUTLAY	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,074,133</b>	<b>\$ 1,477,634</b>	<b>\$ 1,303,645</b>	<b>\$ 1,407,434</b>	<b>8%</b>	<b>\$103,789</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

# Streets Department

---

## **DESCRIPTION**

The Streets Department maintains the Town's Street infrastructure; this includes pavement, markings, the associated drainage systems, signage, sidewalks, curbs, lighting, trees, and landscaping. Work is generally structured around summer maintenance of the built infrastructure and winter snow removal maintenance. In addition, the Streets Department often assists other Public Works Departments with their day-to-day work as well.

## **2023 ACCOMPLISHMENTS**

- We completed necessary pavement maintenance projects identified in the Town's pavement maintenance study and through observation and citizen comments.
- We started to develop a long-term sidewalk maintenance plan that coordinates sidewalk replacements with street tree replacements.
- We have completed preliminary design of traffic calming and pedestrian improvements along Sylvan Lake Road.
- Upgraded the Market Street lighting to LED technology.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Install Nogal Road and Highway 6 street lighting.
- Complete \$735,000 in street resurfacing projects for: Chambers, Sawatch, Marmot, Loren, Market, and Fairgrounds road.
- Assist with a town-wide Master Transportation & Safety Plan, which would include multi-modal transportation.
- Complete the 5<sup>th</sup> Street to Howard Street replacement project.
- Begin design and engineering work on Capitol Street replacement project.
- Continue work on planning and engineering for Grand Avenue Improvements.
- Complete construction of traffic calming and pedestrian improvements along Sylvan Lake Road.



FUND: GENERAL  
DEPT: STREETS

**SUMMARY OF EXPENDITURES**

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 450,117	\$ 729,842	\$ 754,872	\$ 887,930	18%	\$133,058
SUPPLIES	176,361	157,620	186,620	190,454	2%	3,834
CHARGES FOR SERVICES	1,106,256	1,097,199	996,999	1,412,247	42%	415,248
FIXED CHARGES	16,464	17,862	17,862	14,500	-19%	(3,362)
CAPITAL OUTLAY	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,749,198</b>	<b>\$ 2,002,522</b>	<b>\$ 1,956,353</b>	<b>\$ 2,505,131</b>	<b>28%</b>	<b>\$548,778</b>

# Engineering Department

---

## **DESCRIPTION**

The Engineering Department assists the Public Works Division with development reviews, capital project delivery, and the management of right-of-way construction permits. In addition, Engineering responds to public inquiries regarding road signage and markings, drainage, and traffic operations.

## **2023 ACCOMPLISHMENTS**

- Designed and constructed the Eby Creek Road art wall and landscape project.
- Assisted with the construction administration of the bulk water sale station project.
- Provided assistance and oversight of the design and engineering work for Grand Avenue Corridor Project.
- Assisted Community Development with reviewing many development and building permit applications, including Reserve at Hockett Gulch, Haymeadow, and Eby Creek Apartments.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Design and grant application preparation for the Brush Creek Park playground project.
- Continued work on the engineering and design phase for the Grand Avenue Corridor Project.
- Engineering and design work and oversight of all Town capital improvement projects.

FUND:GENERAL  
DEPT: ENGINEERING

<b><u>SUMMARY OF EXPENDITURES</u></b>	<b>ACTUAL 2022</b>	<b>BUDGET 2023</b>	<b>REVISED 2023</b>	<b>BUDGET 2024</b>	<b>% CHANGE FROM PY</b>	<b>\$ CHANGE FROM PY</b>
PERSONNEL SERVICE	\$ 285,040	\$ 324,893	\$ 307,169	\$ 545,325	78%	\$ 238,156
SUPPLIES	3,517	7,450	7,450	7,450	0%	-
CHARGES FOR SERVICES	6,338	20,000	35,500	21,098	-41%	(14,402)
FIXED CHARGES	1,691	3,944	3,944	1,400	-65%	(2,544)
<b>TOTAL EXPENDITURES</b>	<b>\$ 296,587</b>	<b>\$ 356,287</b>	<b>\$ 354,063</b>	<b>\$ 575,273</b>	<b>62%</b>	<b>\$221,210</b>

# Buildings & Grounds Department

---

## **DESCRIPTION**

The Buildings & Grounds department maintains all the Town-owned buildings, public restrooms, parks, playgrounds, and much of the formal landscaping within Town rights-of-way. This work includes daily maintenance of five public restrooms, weekly mowing of many parks, customer service for the Brush Creek Pavilion, and support of multiple special events. Wintertime work includes snow removal for many recreation paths, sidewalks, and parking lots. The Buildings & Grounds department also inspects and monitors the safe condition of all Town-owned facilities.

## **2023 ACCOMPLISHMENTS**

- Solicited and established multi-year service agreements for landscaping cleaning.
- Completed Info Center Improvement to railings, replacement of gutters, and a re-roof of the public restrooms.
- Procured Bear Resistant Trash Receptacles for public spaces in partnership with Colorado Parks and Wildlife.
- Completed exterior and interior painting of the Pavilion.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Complete the design and request proposals to upgrade the Brush Creek Park playground.
- Complete a building maintenance assessment and plan that will guide the long-term maintenance of the Town's facilities.
- Complete a Facility Master Plan for the Town's Public Works facility that will guide the long-term buildout of the site.
- Complete the final replacement HVAC rooftop unit at the Town Hall.
- Complete improvements to the Terrace Park restroom facilities and other park bathroom facilities.
- Replace Holiday decorations for Broadway and Market Street.
- Complete exterior painting of information center and bathroom facilities.

FUND: GENERAL  
DEPT: BUILDING & GROUNDS

<b><u>SUMMARY OF EXPENDITURES</u></b>	<b>ACTUAL 2022</b>	<b>BUDGET 2023</b>	<b>REVISED 2023</b>	<b>BUDGET 2024</b>	<b>% CHANGE FROM PY</b>	<b>\$ CHANGE FROM PY</b>
PERSONNEL SERVICES	\$ 443,804	\$ 626,962	\$ 619,871	\$ 706,536	14%	\$ 86,665
SUPPLIES	79,949	152,972	180,942	185,122	2%	4,180
CHARGES FOR SERVICES	210,299	405,492	273,230	324,392	19%	51,162
FIXED CHARGES	52,275	53,533	53,533	69,300	29%	15,767
CAPITAL OUTLAY	-	-	32,000	-	-100%	(32,000)
<b>TOTAL EXPENDITURES</b>	<b>\$ 786,327</b>	<b>\$ 1,238,959</b>	<b>\$ 1,159,576</b>	<b>\$ 1,285,350</b>	<b>11%</b>	<b>\$ 125,774</b>

# Public Safety Department

---

## **DESCRIPTION**

The Town of Eagle Police Department is a community-oriented organization, providing for public safety services 24-hours a day, 365 days a year. With a focus on innovative techniques and quality police services for our citizens and guests, we are committed to providing professional standards of care, achieved through a shared vision of mutual responsibility for safety, service and problem resolution. As public trust is at the foundation to our profession, we are committed to equitable, ethical, honest, and impartial execution of duties based on our Mission and Strategic Plan.

## **2023 ACCOMPLISHMENTS**

- Maintained safe, effective, and efficient services.
- Eagle County Public Safety Appreciation Award:
  - Medal of Valo: Officer Heil
- Established Code Enforcement program within the police department, which included one full-time Code Enforcement Officer
- Recruited two experienced patrol officers and one records staff member to join our team.
- Continued Partnerships with community stakeholders and professional entities.
- Furthered education, enhancement of partnerships, community development and collaboration through special patrol activities, school-based patrol liaison approaches, targeted community initiatives and youth engagement.
- Fiscal responsibility – continued to utilize financial resources efficiently.
- Maintained consistency with Colorado P.O.S.T. standards and our accreditation.
- Members worked diligently to cover calls for service, while concentrating on additional investigations and patrol activities.
- Established full time Detective position. This addition has shifted responsibilities for felony investigations to the Detective, creating more time for patrol officers to focus on community engagement activities

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT:**

- Continue process for review and conceptual design of an updated police facility.
- Align Department with new and upcoming mandated standards with sufficient time to test, train and implement standards/process prior to standing execution dates.
- Focus on retention of police professionals by aligning wages consistent with years of service, duties, and assignments comparable to other neighboring law enforcement entities and provide for competitive market adjustments.
- Focus on strategies to provide for enhanced levels of proficiency, safety, and service.
- Continue to assess policy and delivery of services within the confines of current staffing levels; procure staff and equipment necessary to enhance officer safety and community objectives; maintain crucial service requirements and further progress with department goals; ensure best-practice standards are consistently achieved and aligned with our strategic plan, Department & Community priorities and professional mandates.
- Continue to invest in training, grants, technology, and development of in-house instructors.

FUND:GENERAL  
DEPT:PUBLIC SAFETY

**SUMMARY OF EXPENDITURES**

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICE	\$ 1,705,589	\$ 2,246,078	\$ 2,285,883	\$ 2,905,797	27%	\$ 619,914
SUPPLIES	143,456	180,258	181,253	188,976	4%	7,723
CHARGES FOR SERVICES	405,233	447,045	465,034	492,268	6%	27,234
FIXED CHARGES	34,506	38,457	38,457	74,000	92%	35,543
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,288,785</b>	<b>\$ 2,911,838</b>	<b>\$ 2,970,627</b>	<b>\$ 3,661,041</b>	<b>23%</b>	<b>\$ 690,414</b>

# Municipal Court

---

## **DESCRIPTION**

The Eagle Municipal Court is responsible for resolving traffic and animal control violations, criminal misdemeanors, Town Ordinance violations, and in some cases, juvenile delinquency. We are committed to community and victim safety, offender accountability, and fair resolution to the cases heard by the Court. We strive to provide an efficient, knowledgeable, fair, and respectful criminal justice experience to our community.

The court oversees and manages warrants, court payment transactions, scheduling of hearings, and general administration.

## **2023 ACCOMPLISHMENTS**

- Automation of DMV reporting of traffic violation points for efficiency and accuracy.
- Reviewed all Animal Control codes and fines to ensure accuracy.
- Collaborated with Animal Control on creating new citations for animal violations to ensure accuracy.
- Organized virtual court session to provide options for court attendees out of state/area.
- Began capture of emails from Xpress bill pay for communication of court related information.
- Reformatted correspondence to defendants for a more uniformed look, including a QR code to make payments.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Proactively resolve issues for defendants with respect and efficiency.
- Provide flexible payment arrangements and appearances for all defendants.
- Responsive to inquiries regarding court outcomes and alternatives.
- Take and review court-appointed classes to see which company offers which courses might align better with our Court's values.
- Work on becoming more efficient with decreasing paper files. Utilize current and new technology to facilitate file access.
- Research a reminder program via text or email for court-related dates to defendants.



FUND:GENERAL  
DEPT: MUNICIPAL COURT

<b><u>SUMMARY OF EXPENDITURES</u></b>	<b>ACTUAL 2022</b>	<b>BUDGET 2023</b>	<b>REVISED 2023</b>	<b>BUDGET 2024</b>	<b>% CHANGE FROM PY</b>	<b>\$ CHANGE FROM PY</b>
PERSONNEL SERVICE	\$ 40,927	\$ 57,596	\$ 61,860	\$ 64,221	4%	\$ 2,361
SUPPLIES	509	1,350	550	500	-9%	(50)
CHARGES FOR SERVICES	33,455	36,403	36,403	37,215	2%	812
DISCRETIONARY FUNDING	-	-	-	-	-	-
FIXED CHARGES	84	108	108	90	-17%	(18)
<b>TOTAL EXPENDITURES</b>	<b>\$ 74,975</b>	<b>\$ 95,457</b>	<b>\$ 98,921</b>	<b>\$ 102,026</b>	<b>3%</b>	<b>\$ 3,105</b>

# Information Center Department

---

## **DESCRIPTION**

The Town of Eagle Information Center and adjacent historical museum draw traffic from I-70 into Eagle to increase the awareness of Eagle amenities and increase sales of goods and services for all Eagle businesses. The Information Center also provides critical travel and road conditions information to travelers and general knowledge to hikers, bikers, and campers. The Information Center, museum, and Chambers Park sites are included in the design of the Riverfront Park.

## **2023 ACCOMPLISHMENTS**

- Focus on providing information and orientation of the Town and its surrounding areas.
- Information Center continues to operate and serve traveling guests with a sense of welcome and valuable information.
- Staff focused on referring guests to local businesses, restaurants, and amenities like the Eagle River Park and world-class biking/hiking trails.
- Staff continues to educate guests on current and upcoming special events.
- We created space for the Eagle Chamber of Commerce to move their office onto the second floor of the building, with the support of the interim Town Manager, Special Events Manager, and IT Manager.
- Staff began discussions with the Eagle Chamber of Commerce for the Chamber to assume management of the Info Center. Discussions will continue into 2024.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Collaborate with the Eagle Chamber of Commerce to provide an innovative, engaging, and hospitable information center that serves the interests of our local community and guests. Continue to contribute to the economic vitality of our Town, keeping in mind the health and safety of our community, guests, and staff – and the protection of our environment.
- Offer a pleasant place for the travelers to gather information, appropriate maps, and brochures.
- Partner with local businesses to help promote their business.

FUND: GENERAL  
DEPT: INFORMATION CENTER

<b><u>SUMMARY OF EXPENDITURES</u></b>	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 20,756	\$ 24,033	\$ 27,228	\$ 25,436	-7%	\$ (1,792)
SUPPLIES	(156)	800	800	800	0%	-
CHARGES FOR SERVICES	38	-	-	-	-	-
FIXED CHARGES	50	54	54	20	-63%	(34)
<b>TOTAL EXPENDITURES</b>	<b>\$ 20,688</b>	<b>\$ 24,887</b>	<b>\$ 28,082</b>	<b>\$ 26,256</b>	<b>-7%</b>	<b>\$ (1,826)</b>

# Events Department

---

## **DESCRIPTION**

The Events Department develops, organizes, and implements single and multi-day events for the Town of Eagle. Some events are coordinated and produced by the Events Department, and a local group, business, or organization. The Events Manager liaison between the event producers and Town resources to ensure efficiency and safety. The Event Manager coordinates with Public Works, Open Space and Trails, Eagle Police, the Town Manager, Communications and Marketing Specialist, and the Greater Eagle Fire Protection District. The Event Manager creates marketing plans for Town-produced events via print, broadcast, digital, collateral, and social media. The Event Manager coordinates the distribution of event marketing with the Communications and Marketing Specialist. The Events Department collaborates with the Town's Economic Development Specialist, local businesses, the Downtown Development Association, and the Chamber of Commerce to promote events and support tourism.

The Events Manager is the staff liaison to the Marketing & Events Advisory Committee (MEAC), consisting of local business leaders and residents selected by the Town Council. MEAC makes recommendations to the Town Council for the Special Event Funding Program and Community Program Request Funding. The Events Manager oversees the administration of both funding programs. MEAC also assists the Events Manager in strategizing events and provides volunteer support for larger Town-hosted events.

## **2023 ACCOMPLISHMENTS**

- We have successfully executed a summer full of events for the Town of Eagle. Town-produced events include Town Cleanup/Hard2 Recycle, Eagle Flight Days, Fourth of July Kids Bike Parade, and Community Table.
- We have incorporated new partners, activities, and entertainment into Eagle Flight Days, which received broad community support and positive feedback.
- We implemented the first Youth Whitewater Safety Course at Eagle River Park, partnering with Mather Whitewater Rescue.
- Collaborated with over 30 event producers to learn more about their events and participated in volunteer opportunities.
- Facilitated MEAC Event Funding and Community Program Request Funding Process.
- Managed EagleOutside.com, updating information and graphics throughout the year.
- Dramatically increased presence across all social media channels.
- Promoted Town events through print, broadcast, digital, collateral, and social media.
- Designed four full-page ads for Mountain Lifestyle Magazine quarterly.
- We have successfully facilitated partner engagement with Town departments and public safety for the logistics and implementation of Block Party, the largest 3<sup>rd</sup> party produced event in Eagle.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

The Events Department has significant involvement in the Town's major objectives in the Strategic Plan, including Focus on Recreation, Events, and Open Space, Attract Visitors; and Stimulate Economic Vitality and Development. The following are goals that support these objectives.

- Host and partner on events that provide a sense of community enhance residents' quality of life and provide opportunities for connection.
- Balance the quality of life for residents with the desire for increased economic vitality in our business community.

- Support events and programs that draw visitation and showcase the Town's unique character, traditions, and outdoor resources.
- Develop new event opportunities that promote more visitation and use of the Eagle River Park.
- Encourage cultural events and programs that promote diversity.
- Create clear, concise, and consistent event marketing and communications.
- Collaborate with an outside marketing firm to create more vibrant event marketing campaigns.
- Create a ,more robust sponsorship program for Town-produced events.
- Work with MEAC to streamline funding processes and establish a process to advise the Town on additional arts and cultural initiatives and opportunities.

FUND: GENERAL  
DEPT: EVENTS

<b><u>SUMMARY OF EXPENDITURES</u></b>	<b>ACTUAL 2022</b>	<b>BUDGET 2023</b>	<b>REVISED 2023</b>	<b>BUDGET 2024</b>	<b>% CHANGE FROM PY</b>	<b>\$ CHANGE FROM PY</b>
PERSONNEL SERVICES	\$ 161,954	\$ 257,680	\$ 214,570	\$ 229,543	7%	\$ 14,973
SUPPLIES	7,459	6,675	2,250	2,300	2%	50
CHARGES FOR SERVICES	133,455	142,475	85,942	100,500	17%	14,558
DISCRETIONARY FUNDING	61,500	95,000	127,000	120,000		
FIXED CHARGES	1,166	1,783	970	970	0%	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 365,534</b>	<b>\$ 503,613</b>	<b>\$ 430,732</b>	<b>\$ 453,313</b>	<b>5%</b>	<b>\$ 22,581</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

# Communications & Marketing Department

---

## **DESCRIPTION**

The Communications and Marketing Department develops and implements strategic communications for the Town. The Communications and Marketing Specialist compiles and coordinates communications across all Town departments to ensure the community has critical information about Council decisions, Town programs, events and services. The Communications and Marketing Department also coordinates the Town's brand identity and collaborates across departments to lead strategic Town-wide marketing that supports and promotes events and services. The Communications and Marketing Specialist also serves as the Town's media contact and PIO.

## **2023 ACCOMPLISHMENTS**

- Established the Communications and Marketing Budget program, specifying resources for Town-wide marketing and strategic communications.
- Worked with a Communications and Marketing Specialist to compiling the communication needs across all departments and begin to develop strategies for more effective and timely communications to the community.
- Reposted the Communications and Marketing Specialist position with new focus on the essential elements of the position. Staff intend to fill the position in the fall of 2023.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Develop and implement a strategic communications plan that will elevate the Town's reach to residents and visitors and promote the Town's services, programs and events. The Plan will engage staff across all departments to ensure it is collaborative.
- To enhance the sense of community by providing reliable and timely communications to residents and visitors. Audit the Town's communications and marketing platforms and make recommendations for improved use or new tools to engage more of the community.
- Engage a consultant for Town branding work.



FUND: GENERAL  
DEPT: COMMUNICATION & MARKETING

<b><u>SUMMARY OF EXPENDITURES</u></b>	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ -	\$ -	\$ 36,014	\$ 118,173	228%	\$ 82,159
SUPPLIES	-	-	750	2,700	260%	1,950
CHARGES FOR SERVICES	-	-	56,700	60,800	7%	4,100
FIXED CHARGES	-	-	300	150	0%	(150)
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 93,764</b>	<b>\$ 181,823</b>	<b>94%</b>	<b>\$ 88,059</b>

# Water Fund

---

## **DESCRIPTION**

The Water Fund is responsible for producing, distributing, and selling safe and high-quality potable water within the Town's water service area in compliance with all applicable State and Federal standards and regulations. The Water Fund maintains and operates significant Town assets, including two water treatment plants, nine water storage tanks, four booster pump stations, and many miles of distribution piping.

## **2023 ACCOMPLISHMENTS**

- We completed disinfection system improvements at the Upper Basin Water Treatment Plant.
- We improved the operability and integration of the Town's new Lower Basin Water Treatment Plant into the Town's potable water system.
- We designed the Howard Street distribution system upgrade.
- We installed real-time flow monitoring in Brush Creek.
- We upgraded the SCADA system for the Eagle Ranch Booster Pump station.
- We completed several large maintenance projects at the Upper Basin Water Treatment Plant, including replacing remaining aging sand pumps.
- We have hired and trained new operations staff.
- We began working toward the replacement of the Eby Creek booster pump station.
- We began working towards recoating the Eby Creek water storage tank and Upper Basin Water Treatment Plant water storage tank.
- We finished constructing the bulk water sale station.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Construct Cemetery Tank replacement project.
- Recoat Upper Basin Water Treatment Plant water storage tank.
- Replace Eby Creek booster pump station
- Construct Howard Street distribution collection system upgrade.
- Implement GIS.
- Improve stream monitoring in Brush Creek.
- Implement water storage tanks cathodic protection improvements.
- Continue to improve water system efficiency.
- Prepare distribution system master plan.
- Perform facility evaluation for upper basin life cycle improvements.
- Improve distribution system flow monitoring and pressure-reducing valve control.
- Plan and Assess water treatment and conveyance costs relative to each water treatment plant.
- Finalize and implement meter replacement project.

## WATER FUND SUMMARY

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>RESTRICTED FOR:</b>						
<b>DEBT SERVICE <sup>1</sup></b>	\$ 677,792	\$ 839,107	\$ 737,984	\$ 848,956	15%	\$ 110,972
<b>ASSIGNED FUND BALANCE</b>	<u>14,548,875</u>	<u>16,317,456</u>	<u>17,011,915</u>	<u>16,308,273</u>	-4%	(703,642)
<b>TOTAL FUND BALANCES (Beginning)</b>	<u>\$ 15,226,667</u>	<u>\$ 17,156,563</u>	<u>\$ 17,749,899</u>	<u>\$ 17,157,229</u>	-3%	\$ (592,670)
<b>REVENUE</b>						
Operating Revenues	\$ 4,467,031	\$ 4,486,651	\$ 4,581,150	\$ 4,563,400	0%	\$ (17,750)
Interest on Investments	246,119	336,000	880,500	420,000	-52%	(460,500)
Other Revenue	95,410	92,000	49,200	88,000	79%	38,800
Prepaid Plant Investment Fees	-	-	-	-	-	-
Plant Investment Fees (Tap Fees)	996,673	650,000	1,970,000	2,800,000	42%	830,000
<b>TOTAL REVENUE</b>	<u>\$ 5,805,233</u>	<u>\$ 5,564,651</u>	<u>\$ 7,480,850</u>	<u>\$ 7,871,400</u>	5%	\$ 390,550
<b>TOTAL SOURCES</b>	<u>\$ 21,031,900</u>	<u>\$ 22,721,214</u>	<u>\$ 25,230,749</u>	<u>\$ 25,028,629</u>	-1%	\$ (202,120)
<b>EXPENDITURES</b>						
Operating Expenditures	\$ 1,690,964	\$ 2,485,632	\$ 2,131,941	\$ 2,518,855	18%	\$ 386,914
Capital Expenditures	254,865	5,177,852	4,573,322	11,446,081	150%	6,872,759
Debt Service	1,260,973	1,263,883	1,263,883	1,266,942	0%	3,059
Transfers-Out	75,198	104,374	104,374	76,538	-27%	(27,836)
<b>TOTAL EXPENDITURES</b>	<u>\$ 3,282,001</u>	<u>\$ 9,031,741</u>	<u>\$ 8,073,520</u>	<u>\$ 15,308,416</u>	90%	\$ 7,234,896
<b>NET SOURCE (USE) OF FUNDS</b>	<u>\$ 2,523,232</u>	<u>\$ (3,467,090)</u>	<u>\$ (592,670)</u>	<u>\$ (7,437,016)</u>	1155%	\$ (6,844,346)
<b>FUND BALANCES (Ending):</b>						
<b>RESTRICTED FOR:</b>						
<b>DEBT SERVICE <sup>1</sup></b>	\$ 737,984.20	\$ 937,379	\$ 848,956.00	\$ 946,449	11%	\$ 97,493
<b>ASSIGNED FUND BALANCE</b>	<u>17,011,915</u>	<u>12,752,094</u>	<u>16,308,273</u>	<u>8,773,764</u>	-46%	(7,534,509)
<b>TOTAL FUND BALANCE (Ending)</b>	<u>\$ 17,749,899</u>	<u>\$ 13,689,473</u>	<u>\$ 17,157,229</u>	<u>\$ 9,720,213</u>	-43%	\$ (7,437,016)

<sup>1</sup> Per the 2018 loan agreement the Town shall maintain an operations and maintenance reserve in an amount equal to three months operations and maintenance expenses (not to exceed \$1,250,000)

**DETAIL OF REVENUES**

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
52-434-70 Debt Service Surcharge	\$ 475,812	\$ 478,800	\$ 476,150	\$ 473,400	-1%	\$ (2,750)
52-434-80 Water Sales - In Town	3,465,345	3,481,000	3,559,000	3,540,000	-1%	(19,000)
52-434-83 Water Sales - Out Of Town	525,874	526,851	546,000	550,000	1%	4,000
52-434-85 Water Materials/Other	69,550	80,000	34,000	76,000	124%	42,000
52-434-90 Plant Investment Fees (Tap Fees)	996,673	650,000	1,970,000	2,800,000	42%	830,000
52-436-50 Water Interest	228,176	308,000	840,000	420,000	-50%	(420,000)
52-436-60 Water Rights Interest	17,943	28,000	40,500	-	-100%	(40,500)
52-436-65 Grants	5,000	-	-	-	-	-
52-436-75 Service Charge	19,265	12,000	15,200	12,000	-21%	(3,200)
<b>TOTAL REVENUE</b>	<b>\$ 5,805,233</b>	<b>\$ 5,564,651</b>	<b>\$ 7,480,850</b>	<b>\$ 7,871,400</b>	<b>5%</b>	<b>\$ 390,550</b>

**SUMMARY OF EXPENDITURES**

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 766,825	\$ 1,206,238	\$ 954,461	\$ 1,189,702	25%	\$ 235,241
SUPPLIES	248,989	310,617	368,117	293,800	-20%	(74,317)
CHARGES FOR SERVICES	600,526	838,094	678,679	898,353	32%	219,674
FIXED CHARGES	74,623	80,684	80,684	87,000	8%	6,316
CAPITAL EXPENDITURES	254,865	5,177,852	4,573,322	11,446,081	150%	6,872,759
DEBT SERVICE	1,260,973	1,263,883	1,263,883	1,266,942	0%	3,059
CONTINGENCY	-	50,000	50,000	50,000	0%	-
TRANSFER TO OTHER FUNDS	75,198	104,374	104,374	76,538	-27%	(27,836)
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,282,001</b>	<b>\$ 9,031,741</b>	<b>\$ 8,073,520</b>	<b>\$ 15,308,416</b>	<b>90%</b>	<b>\$ 7,234,896</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

# Utility Fund (Wastewater)

---

## **DESCRIPTION**

The Utility Fund is responsible for collecting and treating wastewater within the Town's water service area in compliance with all applicable State and Federal standards and regulations. The Utility Fund maintains and operates significant Town assets, including one wastewater treatment facility (WWTF), one lift station, and many miles of collection system piping.

## **2023 ACCOMPLISHMENTS**

- Rehabilitated the WWTF's single dewatering centrifuge
- Surveyed collection system for integration into GIS
- Designed Howard Street collection system upgrade.
- Continued design work for WWTF regulatory improvements
- Performed numerous treatment plant maintenance projects to ensure the effective operation of the plant and the facility's longevity.
- We have successfully repaired UV disinfection channel slide gates and aeration system.
- Completed disinfection system UV bulb lifecycle replacement
- Worked to improve the Town's fats, oils, and grease (FOG) program and customer education.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Finalize and construct equipment energy efficiency and PV power generation projects.
- Construct Howard Street collection system upgrade.
- Implement GIS.
- Continue regulatory support and analysis for discharge permits.
- Reduce power consumption through process control improvements.
- To complete sewer hydraulic modeling to prepare for future growth.
- Continue collection system flushing and video inspection program.
- Continue collection system repair program.
- Continue to work on NPDES permit compliance.

**UTILITY (WASTE WATER) FUND SUMMARY**

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>RESTRICTED FOR:</b>						
<b>RATE STABILIZATION ACCOUNT <sup>1</sup></b>	\$ 283,647	\$ 413,859	\$ 362,990	\$ 444,611	22%	\$ 81,620
<b>ASSIGNED FUND BALANCE</b>	\$ 7,888,041	\$ 8,638,643	\$ 8,985,677	\$ 10,931,650	22%	\$ 1,945,974
<b>TOTAL FUND BALANCES (Beginning)</b>	<u>\$ 8,171,688</u>	<u>\$ 9,052,502</u>	<u>\$ 9,348,667</u>	<u>\$ 11,376,261</u>	22%	\$ 2,027,594
<b>REVENUE</b>						
Operating Revenues	\$ 2,881,999	\$ 2,971,800	\$ 3,080,000	\$ 3,175,000	3%	\$ 95,000
Interest on Investments	133,136	160,000	525,000	230,000	-56%	(295,000)
Plant Investment Fees (Tap Fees)	597,800	550,000	2,167,000	1,800,000	-17%	(367,000)
<b>TOTAL REVENUE</b>	<u>\$ 3,612,936</u>	<u>\$ 3,681,800</u>	<u>\$ 5,772,000</u>	<u>\$ 5,205,000</u>	-10%	\$ (567,000)
<b>TOTAL SOURCES</b>	<u>\$ 11,784,624</u>	<u>\$ 12,734,302</u>	<u>\$ 15,120,667</u>	<u>\$ 16,581,261</u>	10%	\$ 1,460,594
<b>EXPENDITURES</b>						
Operating Expenditures	\$ 1,397,507	\$ 1,784,330	\$ 1,722,038	\$ 1,956,050	14%	\$ 234,012
Capital Expenditures	12,815	1,201,168	993,694	7,886,615	694%	6,892,921
Debt Service	971,181	972,269	972,269	971,520	0%	(749)
Transfers-Out	54,454	56,405	56,405	51,197	-9%	(5,208)
<b>TOTAL EXPENDITURES</b>	<u>\$ 2,435,956</u>	<u>\$ 4,014,172</u>	<u>\$ 3,744,406</u>	<u>\$ 10,865,382</u>	190%	\$ 7,120,976
<b>NET SOURCE (USE) OF FUNDS</b>	<u>\$ 1,176,979</u>	<u>\$ (332,372)</u>	<u>\$ 2,027,594</u>	<u>\$ (5,660,382)</u>	-379%	\$ (7,687,976)
<b>FUND BALANCES (Ending):</b>						
<b>RESTRICTED FOR:</b>						
<b>RATE STABILIZATION ACCOUNT <sup>1</sup></b>	\$ 362,990	\$ 460,184	\$ 444,611	\$ 501,812	13%	\$ 57,201
<b>ASSIGNED FUND BALANCE</b>	8,985,677	8,259,946	10,931,650	5,214,067	-52%	(5,717,583)
<b>FUND BALANCE (Ending)</b>	<u>\$ 9,348,667</u>	<u>\$ 8,720,130</u>	<u>\$ 11,376,261</u>	<u>\$ 5,715,879</u>	-50%	\$ (5,660,382)

<sup>1</sup> Per the 2007 loan the Town shall maintain an operations and maintenance reserve in an amount equal to three months of operation and maintenance expenses excluding depreciation of the system

**DETAIL OF REVENUES**

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
51-434-70 Service Fees	\$ 2,881,999	\$ 2,971,800	\$ 3,080,000	\$ 3,175,000	3%	\$ 95,000
51-431-15 Loan Payment Mill Levy 1	-	-	-	-	-	-
51-434-85 Other Income	-	-	-	-	-	-
51-436-50 Interest Income	133,136	160,000	525,000	230,000	-56%	(295,000)
51-434-90 Plant Investment Fees (Tap Fees)	597,800	550,000	2,167,000	1,800,000	-17%	(367,000)
Transfers-In	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 3,612,936</b>	<b>\$ 3,681,800</b>	<b>\$ 5,772,000</b>	<b>\$ 5,205,000</b>	<b>-10%</b>	<b>\$ (567,000)</b>

**SUMMARY OF EXPENDITURES**

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 606,487	\$ 726,823	\$ 730,416	\$ 885,402	21%	\$ 154,986
SUPPLIES	135,870	150,540	155,540	166,500	7%	10,960
CHARGES FOR SERVICES	620,724	819,167	748,772	811,548	8%	62,776
FIXED CHARGES	34,427	37,800	37,310	42,600	14%	5,290
CAPITAL OUTLAY	12,815	1,201,168	993,694	7,886,615	694%	6,892,921
DEBT SERVICE	971,181	972,269	972,269	971,520	0%	(749)
CONTINGENCY	-	50,000	50,000	50,000	0%	-
TRANSFER TO OTHER FUNDS	54,454	56,405	56,405	51,197	-9%	(5,208)
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,435,956</b>	<b>\$ 4,014,172</b>	<b>\$ 3,744,406</b>	<b>\$ 10,865,382</b>	<b>190%</b>	<b>\$ 7,120,976</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

# Refuse Fund

---

## **DESCRIPTION**

The Town provides solid waste collection and disposal services to single-family home residential customers within the Town boundary. Service includes curbside trash, compost, and recycling collection services. The Town's collection services are provided by a third-party vendor operating under a multi-year contract with the Town. The Town also operates a yard waste collection facility for Town residents.

## **2023 ACCOMPLISHMENTS**

- We provided our customers with ongoing trash/recycling services through a service contract with Vail Honeywagon.
- We signed a new contract to add curbside trash, compost, and recycling collection services.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Encourage increased recycling through additional education and public messaging.
- We will continue grinding and disposing of yard waste stockpiles at the Town's collection facility. The material will be disposed of by a third-party vendor who will compost it into a usable product.

## REFUSE FUND SUMMARY

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>ASSIGNED FUND BALANCE</b>	<b>\$ 261,743</b>	<b>\$ 270,203</b>	<b>\$ 289,497</b>	<b>\$ 306,859</b>	<b>6%</b>	<b>\$ 17,362</b>
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>\$ 261,743</b>	<b>\$ 270,203</b>	<b>\$ 289,497</b>	<b>\$ 306,859</b>	<b>6%</b>	<b>\$ 17,362</b>
<b>REVENUE</b>						
Operating Revenues	\$ 691,415	\$ 746,000	\$ 795,700	\$ 1,018,745	28%	\$223,045
Non-Operating Revenues	5,223	7,500	16,050	15,000	-7%	(1,050)
Transfers-In	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 696,638</b>	<b>\$ 753,500</b>	<b>\$ 811,750</b>	<b>\$ 1,033,745</b>	<b>27%</b>	<b>\$221,995</b>
<b>TOTAL SOURCES</b>	<b>\$ 958,381</b>	<b>\$ 1,023,703</b>	<b>\$ 1,101,247</b>	<b>\$ 1,340,604</b>	<b>22%</b>	<b>\$ 239,357</b>
<b>EXPENDITURES</b>						
Operating Expenditures	\$ 648,883	\$ 716,053	\$ 780,388	\$ 999,774	28%	\$219,386
Capital Expenditures	-	-	-	-	-	-
Transfers-Out	20,000	20,000	14,000	16,000	14%	2,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 668,883</b>	<b>\$ 736,053</b>	<b>\$ 794,388</b>	<b>\$ 1,015,774</b>	<b>28%</b>	<b>\$ 221,386</b>
<b>NET SOURCE (USE) OF FUNDS</b>	<b>\$ 27,754</b>	<b>\$ 17,447</b>	<b>\$ 17,362</b>	<b>\$ 17,971</b>	<b>4%</b>	<b>\$ 609</b>
<b>FUND BALANCES (Ending):</b>						
<b>ASSIGNED FUND BALANCE</b>	<b>\$ 289,497</b>	<b>\$ 287,650</b>	<b>\$ 306,859</b>	<b>\$ 324,830</b>	<b>6%</b>	<b>\$ 17,971</b>
<b>TOTAL FUND BALANCE (Ending)</b>	<b>\$ 289,497</b>	<b>\$ 287,650</b>	<b>\$ 306,859</b>	<b>\$ 324,830</b>	<b>6%</b>	<b>\$ 17,971</b>

**DETAIL OF REVENUES**

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>OPERATING REVENUES</b>						
53-434-40 SERVICE FEES	\$ 622,374	\$ 675,000	\$ 724,000	\$ 947,000	31%	\$223,000
53-434-50 YARDWASTE/RECYCLE CENTER FEE	41,456	41,500	41,700	41,745	0%	45
53-434-60 ADMINISTRATIVE FEE	27,585	29,500	30,000	30,000	0%	-
<b>OPERATING REVENUES</b>	<b>\$ 691,415</b>	<b>\$ 746,000</b>	<b>\$ 795,700</b>	<b>\$ 1,018,745</b>	<b>28%</b>	<b>\$ 223,045</b>
<b>NON-OPERATING REVENUES</b>						
53-436-50 INTEREST INCOME	\$ 5,223	\$ 7,500	\$ 16,050	\$ 15,000	-7%	\$ (1,050)
53-436-70 MISCELLANEOUS REVENUE	-	-	-	-	-	-
<b>NON-OPERATING REVENUES</b>	<b>\$ 5,223</b>	<b>\$ 7,500</b>	<b>\$ 16,050</b>	<b>\$ 15,000</b>	<b>-7%</b>	<b>\$ (1,050)</b>
<b>TOTAL REVENUES</b>	<b>\$ 696,638</b>	<b>\$ 753,500</b>	<b>\$ 811,750</b>	<b>\$ 1,033,745</b>	<b>27%</b>	<b>\$ 221,995</b>

**SUMMARY OF EXPENDITURES**

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL SERVICES	\$ 9,961	\$ 11,961	\$ 12,913	\$ 13,044	1%	\$ 131
SUPPLIES	103	725	1,325	1,475	11%	150
CHARGES FOR SERVICES	638,134	702,092	765,485	984,580	29%	219,095
FIXED CHARGES	685	1,275	665	675	2%	10
CAPITAL EXPENDITURES	-	-	-	-	-	-
TRANSFERS TO OTHER FUNDS	20,000	20,000	14,000	16,000	14%	2,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 668,883</b>	<b>\$ 736,053</b>	<b>\$ 794,388</b>	<b>\$ 1,015,774</b>	<b>28%</b>	<b>\$ 221,386</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

# Stormwater Fund

---

## **DESCRIPTION**

The Town's stormwater fund is responsible for collecting and treating urban runoff within the Town's boundaries. We maintain and operate many drainage conveyances, such as storm drains, ditches, and water quality treatment structures.

## **2023 ACCOMPLISHMENTS**

- Completed Improvements for a storm drainage failure in the Bluffs subdivision.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Inspect catch basins and stormwater pipes to identify maintenance needs.
- Continue to build fund balance to assist with the Grand Avenue improvements needs for storm drainages.

## STORMWATER FUND SUMMARY

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>ASSIGNED FUND BALANCE</b>	<b>\$ 80,233</b>	<b>\$ 132,538</b>	<b>\$ 168,233</b>	<b>\$ 217,598</b>	<b>29%</b>	<b>\$ 49,365</b>
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>\$ 80,233</b>	<b>\$ 132,538</b>	<b>\$ 168,233</b>	<b>\$ 217,598</b>	<b>29%</b>	<b>\$ 49,365</b>
<b>REVENUE</b>						
Operating Revenues	\$ 90,202	\$ 90,000	\$ 91,000	\$ 91,000	0%	\$ -
Non-Operating Revenues	1,674	3,000	8,850	10,000	13%	1,150
Transfers-In	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 91,876</b>	<b>\$ 93,000</b>	<b>\$ 99,850</b>	<b>\$ 101,000</b>	<b>1%</b>	<b>\$ 1,150</b>
<b>TOTAL SOURCES</b>	<b>\$ 172,109</b>	<b>\$ 225,538</b>	<b>\$ 268,083</b>	<b>\$ 318,598</b>	<b>19%</b>	<b>\$ 50,515</b>
<b>EXPENDITURES</b>						
Operating Expenditures	\$ 3,876	\$ 86,033	\$ 50,485	\$ 35,470	-30%	\$ (15,015)
Capital Expenditures	-	-	-	-	-	-
Transfers-Out	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,876</b>	<b>\$ 86,033</b>	<b>\$ 50,485</b>	<b>\$ 35,470</b>	<b>-30%</b>	<b>\$ (15,015)</b>
<b>NET SOURCE (USE) OF FUNDS</b>	<b>\$ 88,000</b>	<b>\$ 6,967</b>	<b>\$ 49,365</b>	<b>\$ 65,530</b>	<b>33%</b>	<b>\$ 16,165</b>
<b>FUND BALANCES (Ending):</b>						
<b>ASSIGNED FUND BALANCE</b>	<b>\$ 168,233</b>	<b>\$ 139,505</b>	<b>\$ 217,598</b>	<b>\$ 283,128</b>	<b>30%</b>	<b>\$ 65,530</b>
<b>TOTAL FUND BALANCE (Ending)</b>	<b>\$ 168,233</b>	<b>\$ 139,505</b>	<b>\$ 217,598</b>	<b>\$ 283,128</b>	<b>30%</b>	<b>\$ 65,530</b>

**DETAIL OF REVENUES****OPERATING REVENUES**

55-434-40 Service Fees

**OPERATING REVENUES****NON-OPERATING REVENUES**

55-436-10 Interest Income

55-436-70 Miscellaneous Revenues

**NON-OPERATING REVENUES****TOTAL REVENUES**

ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
\$ 90,202	\$ 90,000	\$ 91,000	\$ 91,000	0%	\$ -
<b>\$ 90,202</b>	<b>\$ 90,000</b>	<b>\$ 91,000</b>	<b>\$ 91,000</b>	<b>0%</b>	<b>\$ -</b>
\$ 1,674	\$ 3,000	\$ 8,850	\$ 10,000	13%	\$ 1,150
-	-	-	-	-	-
<b>\$ 1,674</b>	<b>\$ 3,000</b>	<b>\$ 8,850</b>	<b>\$ 10,000</b>	<b>13%</b>	<b>\$ 1,150</b>
<b>\$ 91,876</b>	<b>\$ 93,000</b>	<b>\$ 99,850</b>	<b>\$ 101,000</b>	<b>1%</b>	<b>\$ 1,150</b>

**SUMMARY OF EXPENDITURES**

PERSONNEL SERVICES

SUPPLIES

CHARGES FOR SERVICES

FIXED CHARGES

CAPITAL EXPENDITURES

TRANSFERS TO OTHER FUNDS

**TOTAL EXPENDITURES**

ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
\$ -	\$ -	\$ -	\$ -	-	\$ -
-	-	-	10,000	-	\$ 10,000
3,784	85,385	50,405	25,440	-50%	(24,965)
93	648	80	30	-63%	(50)
-	-	-	-	-	-
-	-	-	-	-	-
<b>\$ 3,876</b>	<b>\$ 86,033</b>	<b>\$ 50,485</b>	<b>\$ 35,470</b>	<b>-30%</b>	<b>\$ (15,015)</b>



**THIS PAGE INTENTIONALLY LEFT BLANK**

# Broadband Fund

---

## **DESCRIPTION**

The Town's broadband fund is responsible for providing internet alternatives and bridging the digital divide between those areas served with quality internet and those underserved. People need internet access to engage in almost every facet of their lives, including employment, housing, health, and government services.

The community broadband network can also stimulate competition among other internet service providers, subsequently pushing down costs for consumers while increasing connection speeds. Reliable, affordable connectivity also helps attract new businesses to Eagle and improves the ability of existing business to better serve the community and create more local jobs.

## **2023 ACCOMPLISHMENTS**

- Developed plan to maximize use of Town's existing network infrastructure that connects Town facilities and provide wireless business and residential internet service use the same devices.
- As of September 19, 2023, provided Internet service to 26 businesses and 43 residential locations.
- Developed strategies for scaling connectivity service to more Eagle residents and businesses in the coming years.
- Developed strategies to make Eagle "fiber ready" by coordinating trenching activities for other projects and developments.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Continue to provide underserved areas of our community with internet options.
- Offer choices in broadband services at competitive prices.
- Build communications tower near cemetery tank to ensure reliable connectivity for business and residential broadband subscribers as well as Town facility operations.
- Formalize customer support roles within the Broadband program.
- Formalize hardware installation and support roles within the Broadband program.
- Continue to maximize use of existing network infrastructure investments to bring added value to the community.

## BROADBAND FUND SUMMARY

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>ASSIGNED FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>TOTAL FUND BALANCES (Beginning)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	<u>\$ -</u>
<b>REVENUE</b>						
Broadband Fees - Residential (In Town)	\$ -	\$ -	\$ -	\$ 125,856	-	\$ 125,856
Broadband Fees - Residential (Out of Town)	-	-	-	11,748	-	-
Broadband Fees - Business	-	-	-	117,850	-	117,850
Broadband Installation Fees	-	-	-	39,380	-	-
Broadband Fees - Miscellaneous	-	-	-	-	-	-
Franchise Tax	-	-	-	49,000	-	-
Debt Proceeds	-	-	-	1,600,000	-	-
Transfers-In	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,943,834</u>	-	<u>\$ 1,943,834</u>
<b>TOTAL SOURCES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,943,834</u>	-	<u>\$ 1,943,834</u>
<b>EXPENDITURES</b>						
Operating Expenditures	\$ -	\$ -	\$ -	\$ 1,432,146	-	\$ 1,432,146
Capital Expenditures	-	-	-	-	-	-
Debt Service	-	-	-	436,190	-	-
Transfers-Out	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,868,336</u>	-	<u>\$ 1,868,336</u>
<b>NET SOURCE (USE) OF FUNDS</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 75,498</u>	-	<u>\$ 75,498</u>
<b>FUND BALANCES (Ending):</b>						
<b>ASSIGNED FUND BALANCE</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 75,498</u>	-	<u>\$ 75,498</u>
<b>TOTAL FUND BALANCE (Ending)</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 75,498</u></u>	-	<u><u>\$ 75,498</u></u>

<b><u>SUMMARY OF EXPENDITURES</u></b>	<b>ACTUAL 2022</b>	<b>BUDGET 2023</b>	<b>REVISED 2023</b>	<b>BUDGET 2024</b>	<b>% CHANGE FROM PY</b>	<b>\$ CHANGE FROM PY</b>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	-	\$ -
SUPPLIES	-	-	-	1,000,000	-	1,000,000
CHARGES FOR SERVICES	-	-	-	431,146	-	431,146
FIXED CHARGES	-	-	-	1,000	-	-
CAPITAL EXPENDITURES	-	-	-	-	-	-
DEBT SERVICE	-	-	-	436,190	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,868,336</b>	<b>-</b>	<b>\$ 1,868,336</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

# Capital Improvements Fund

---

## **DESCRIPTION**

The Capital Improvements Fund (CIF) is a dedicated fund that provides for acquiring, constructing, and renovating major capital assets, such as land, buildings, infrastructure, and equipment. The CIF is funded through use tax, off-site road impact fees, and transfers from the General Fund.

The CIF is essential for the Town to maintain and improve its infrastructure and services. In the next five years, the Town's capital improvement plan projects spending approximately \$72 million from the CIF.

## **2023 ACCOMPLISHMENTS**

- Continued work on the design and engineering phase for the Grand Avenue Corridor project.
- We completed the Eby Creek Road beautification project, including landscaping and constructing an art mural wall.
- Continued design and engineering work on improvements in Sylvan Lake Road and Capitol Street pedestrian traffic control.
- Completed Council Chamber audio and video upgrades.
- Implemented additional Security Cameras and access controls in Parks and public spaces.
- Repaved the exterior parking lot of Town Hall.
- Installed a charging station at the Town Hall for code enforcement vehicle.
- Completed additional Patrol Room upgrades.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Continued design and engineering work on improvements in Sylvan Lake Road and Capitol Street pedestrian traffic control.
- Continue work on the Grand Avenue Corridor Plan design and engineering project.
- Complete Installation of lighting project for Nogal Road and LED upgrades on Market Street.
- Old Town Hall and Town Hall improvement upgrades for additional staff office space.
- Complete installation of Town Hall roof top unit.
- Complete irrigation intake improvements at Chambers Park.
- Install public works electrical vehicle charging station.
- Install Fiber Conduit to extending Town internet services to the Cemetery Tank to for internet access at all Town facilities.
- Complete the 5<sup>th</sup> Street to Howard Street replacement project.

## CAPITAL IMPROVEMENTS FUND SUMMARY

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>RESTRICTED FOR:</b>						
COMMUNITY ENHANCEMENT	\$ 351,995	\$ 370,955	\$ 402,901	\$ 51,924	-87%	\$ (350,977)
TRANSPORTATION EXPENDITURES	1,668,606	1,691,106	1,697,801	1,783,801	5%	86,000
<b>ASSIGNED FOR:</b>						
GRAND AVENUE	3,750,371	4,750,371	4,750,371	6,521,221	37%	1,770,850
AFFORDABLE HOUSING	-	-	-	375,000		
OTHER CAPITAL PROJECTS	2,530,360	3,544,759	4,394,234	4,984,642	13%	590,408
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>\$ 8,301,332</b>	<b>\$ 10,357,191</b>	<b>\$ 11,245,307</b>	<b>\$ 13,716,588</b>	<b>22%</b>	<b>\$ 2,471,281</b>
<b>REVENUE</b>						
31-430-45 Capital Improvement Interest	\$ 114,643	\$ 120,000	\$ 528,000	\$ 454,000	-14%	\$ (74,000)
31-430-46 Community Enhancement Interest	5,478	7,200	12,500	2,060	-84%	(10,440)
31-430-47 Devolution & Transportation Interest	29,195	33,600	86,000	68,000	-21%	(18,000)
31-430-50 Community Enhancement <sup>1</sup>	50,906	50,429	51,924	54,521	5%	2,597
31-430-60 Municipal Land Dedication	-	-	-	-	-	-
31-430-65 LERP - Fee In Lieu	-	-	375,000	-	-100%	(375,000)
31-430-70 Miscellaneous Income	-	-	-	-	-	-
31-430-74 Developer Contribution to Grand Ave.	-	-	220,850	300,000	36%	79,150
31-430-77 Eagle County Contributions	-	-	-	-	-	-
31-430-78 ECO Reimbursement	-	-	-	-	-	-
31-430-84 Public Safety Impact Fees	63,957	11,840	306,074	330,000	8%	23,926
31-430-85 Street Impact Fees	32,948	46,287	192,000	160,000	-17%	(32,000)
31-430-86 Use Tax	828,862	1,265,000	1,560,000	1,300,000	-17%	(260,000)
31-430-87 Grants	68,750	-	25,000	-	-100%	(25,000)
31-437-10 Transfer from General Fund - Grand Ave	1,000,000	2,550,000	2,550,000	1,500,000		
31-437-10 Transfer from General Fund - LERP	-	-	-	375,000		
31-437-10 Transfer from General Fund - Other	2,000,000	-	-	125,000	-	125,000
<b>TOTAL REVENUE</b>	<b>\$ 4,194,740</b>	<b>\$ 4,084,356</b>	<b>\$ 5,907,348</b>	<b>\$ 4,668,581</b>	<b>-21%</b>	<b>\$ (1,238,767)</b>
<b>TOTAL SOURCES</b>	<b>\$ 12,496,072</b>	<b>\$ 14,441,547</b>	<b>\$ 17,152,655</b>	<b>\$ 18,385,169</b>	<b>7%</b>	<b>\$ 1,232,514</b>
<b>EXPENDITURES</b>						
Capital Expenditures	\$ 1,250,765	\$ 3,017,854	\$ 3,436,067	\$ 5,576,514	62%	\$ 2,140,447
Transfers to Other Funds	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,250,765</b>	<b>\$ 3,017,854</b>	<b>\$ 3,436,067</b>	<b>\$ 5,576,514</b>	<b>62%</b>	<b>\$ 2,140,447</b>
<b>NET SOURCE (USE) OF FUNDS</b>	<b>\$ 2,943,975</b>	<b>\$ 1,066,502</b>	<b>\$ 2,471,281</b>	<b>\$ (907,933)</b>	<b>-137%</b>	<b>\$ (3,379,214)</b>
<b>FUND BALANCES (Ending):</b>						
<b>RESTRICTED FOR:</b>						
COMMUNITY ENHANCEMENT	\$ 402,901	\$ 428,584	\$ 51,924	\$ 106,445	105%	\$ 54,521
TRANSPORTATION EXPENDITURES	1,697,801	1,724,706	1,783,801	1,851,801	4%	68,000
<b>ASSIGNED FOR: CAPITAL PROJECTS:</b>						
GRAND AVENUE	4,750,371	6,722,371	6,521,221	5,846,221	-10%	(675,000)
AFFORDABLE HOUSING	-	-	375,000	750,000		
OTHER CAPITAL PROJECTS	4,394,234	2,548,032	4,984,642	4,254,188	-15%	(730,454)
<b>TOTAL FUND BALANCES (Ending):</b>	<b>\$ 11,245,307</b>	<b>\$ 11,423,693</b>	<b>\$ 13,716,588</b>	<b>\$ 12,808,655</b>	<b>-7%</b>	<b>\$ (907,933)</b>

<sup>1</sup> Per Holy Cross Energy (HCE) 2010 Franchise agreement, the Town receives 1% of the municipalities revenue. The funds received are restricted to be spent on programs approved by HCE.

# Sales Tax Capital Improvement Fund

---

## **DESCRIPTION**

The Sales Tax Capital Improvement Fund is a dedicated fund that supports the improvement, construction, and maintenance of Town parks, multi-use recreational facilities, paved recreation paths, and Eagle River Park. The fund is supported by a one-half percent sales tax approved by voters in 2016 and will be in effect until 2046.

The Sales Tax Capital Improvement Fund is an essential funding source for the Town of Eagle's parks and recreation system. The fund helps to ensure that the Town has the resources to maintain and improve its parks and facilities for the benefit of all residents and visitors.

## **2023 ACCOMPLISHMENTS**

- Began assessment, design, and engineering work for the Pool Rebuild Project in partnership with Mountain Recreation.
- Completed construction of the Pavilion at Eagle River Park.
- Completed assessment of the Brush Creek Park playground project for 2024 improvements.
- Partnered with Eagle County to assist with funding the Eagle Valley Trail connection from Wolcott to the Cordillera entrance along highway 6.
- Partnered with Eby Creek Apartments to complete a sidewalk extension along Eby Creek Road near Pond Road.
- Provided funding assistance to Vail Valley Mountain Trails Alliance for the Haymaker Trailhead Bike Park and Beginner Skills Loop.
- Continued hydraulic modeling associated with permitting the Rapid Blocs at the Eagle River Park.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- Complete a community survey regarding citizen priorities for the use of Sales Tax Capital Improvement Funds.
- Complete design and engineering work for the Pool Rebuild Project in partnership with Mountain Recreation and begin construction in summer of 2024 for completion by 2025.
- To complete repair and improvements for the Brush Creek Park playground project.
- Provide second year funding assistance to Eagle County for the Eagle Valley Trail connection from Wolcott to the Cordillera entrance along highway 6.
- Complete \$45,000 of improvements to the Eagle Ranch Dog Park.
- Complete the replacement of a pedestrian paved path on the west side of Bull Run.
- To continue hydraulic modeling associated with permitting the Rapid Blocs at the Eagle River Park and assessment of a potential new way feature.



# SALES TAX CAPITAL IMPROVEMENT FUND (EAGLE RIVER PARK FUND) SUMMARY

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>RESTRICTED FOR:</b>						
RESERVE	\$ 161,619	\$ 161,619	\$ 161,619	\$ 161,619	0%	\$ -
NONSPENDABLE	11,871	11,871	10,848	10,848	0%	-
ASSIGNED FOR CAPITAL PROJECTS/DEBT SERVICE	1,370,029	1,378,566	1,894,707	756,458	-60%	(1,138,249)
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>\$ 1,543,519</b>	<b>\$ 1,552,056</b>	<b>\$ 2,067,174</b>	<b>\$ 928,925</b>	<b>-55%</b>	<b>\$ (1,138,249)</b>
<b>REVENUE</b>						
61-431-30 Sales Tax	\$ 998,524	\$ 1,015,000	\$ 1,054,000	\$ 1,110,000	5%	\$ 56,000
61-433-10 Grants	-	-	-	1,850,000	-	1,850,000
61-433-20 Mountain Rec Capital Funds	-	-	-	2,000,000	-	2,000,000
61-433-30 Mountain Rec Debt Service Match	-	-	-	350,000	-	350,000
61-436-10 Interest - ColoTrust STCIF	35,234	23,920	100,000	64,000	-36%	(36,000)
61-436-42 Contributions & Donations	5,000	-	-	-	-	-
61-436-50 Bond Proceeds	-	-	-	9,000,000	-	9,000,000
61-436-60 Bond Premium	-	-	-	-	-	-
61-436-70 Miscellaneous Revenue	-	-	-	-	-	-
61-437-10 Transfer from General Fund	-	-	103,000	-	-100%	(103,000)
61-437-31 Transfer from Capital Improvements Fund	-	-	-	-	-	-
61-437-81 Transfer from Open Space Fund	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 1,038,758</b>	<b>\$ 1,038,920</b>	<b>\$ 1,257,000</b>	<b>\$ 14,374,000</b>	<b>1044%</b>	<b>\$ 13,117,000</b>
<b>TOTAL SOURCES</b>	<b>\$ 2,582,277</b>	<b>\$ 2,590,976</b>	<b>\$ 3,324,174</b>	<b>\$ 15,302,925</b>	<b>360%</b>	<b>\$ 11,978,751</b>
<b>EXPENDITURES</b>						
<b>CHARGES FOR SERVICES</b>						
61-50-347 Professional Services	\$ -	\$ -	\$ -	\$ -	-	\$ -
61-50-351 Legal	3,351	15,000	3,500	2,000	-43%	(1,500)
<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 3,351</b>	<b>\$ 15,000</b>	<b>\$ 3,500</b>	<b>\$ 2,000</b>	<b>-43%</b>	<b>\$ (1,500)</b>
<b>DISCRETIONARY FUNDING</b>						
61-50-450 Eagle County Trails Funding	-	25,000	25,000	25,000	0%	-
<b>TOTAL DISCRETIONARY FUNDING</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>0%</b>	<b>\$ -</b>
<b>CAPITAL OUTLAY</b>						
61-50-720 Multi-Use Rec Facilities Improvements	\$ -	\$ -	\$ 1,000,000	\$ 12,000,000	1100%	\$ 11,000,000
61-50-730 Paved Path Improvements	-	140,250	30,000	110,250	268%	80,250
61-50-745 Town Park Improvements	3,189	700,000	700,000	45,000	-94%	(655,000)
61-50-760 River Park Improvements	187,125	40,000	314,511	90,000	-71%	(224,511)
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 190,314</b>	<b>\$ 880,250</b>	<b>\$ 2,044,511</b>	<b>\$ 12,245,250</b>	<b>499%</b>	<b>\$ 10,200,739</b>
<b>DEBT SERVICE</b>						
61-50-815 Debt Service	\$ 105,000	\$ 110,000	\$ 110,000	\$ 425,000	286%	\$ 315,000
61-50-816 Debt Service Interest	215,938	211,738	211,738	597,338	182%	385,600
61-50-810 Cost of Issuance	-	-	-	200,000	-	200,000
61-50-820 Agent Fees	500	500	500	500	0%	-
<b>TOTAL DEBT SERVICE</b>	<b>\$ 321,438</b>	<b>\$ 322,238</b>	<b>\$ 322,238</b>	<b>\$ 1,222,838</b>	<b>279%</b>	<b>\$ 900,600</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 515,102</b>	<b>\$ 1,242,488</b>	<b>\$ 2,395,249</b>	<b>\$ 13,495,088</b>	<b>463%</b>	<b>\$ 11,099,839</b>
<b>NET SOURCE (USE) OF FUNDS</b>	<b>\$ 523,655</b>	<b>\$ (203,568)</b>	<b>\$ (1,138,249)</b>	<b>\$ 878,912</b>	<b>-177%</b>	<b>\$ 2,017,161</b>
<b>FUND BALANCES (Ending):</b>						
<b>RESTRICTED FOR:</b>						
RESERVE	\$ 161,619	\$ 161,619	\$ 161,619	\$ 161,619	0%	\$ -
NONSPENDABLE	10,848	-	10,848	10,848	0%	-
ASSIGNED FOR CAPITAL PROJECTS/DEBT SERVICE	1,894,707	1,186,869	756,458	1,635,370	116%	878,912
<b>TOTAL FUND BALANCES (Ending):</b>	<b>\$ 2,067,174</b>	<b>\$ 1,348,488</b>	<b>\$ 928,925</b>	<b>\$ 1,807,837</b>	<b>95%</b>	<b>\$ 878,912</b>

# Conservation Trust Fund

---

## **DESCRIPTION**

The Conservation Trust Fund (CTF) is a state-funded program that provides grants to municipalities and counties in Colorado for parks, recreation, and open space purposes. The funding source comes from 40% of the net proceeds from the Colorado Lottery.

The Town of Eagle receives a quarterly allocation from the CTF based on its population. The Town can only use these funds to acquire, develop, and maintain new conservation sites, capital improvements, or recreational purposes in any public area.

The CTF is a relatively small fund for the Town of Eagle. However, it is essential because it provides funding for critical projects that help to protect the Town's natural resources and provide recreational opportunities for residents and visitors. The Town saves up its allocation each year so that it can be used strategically to fund large or complex projects.

## **2023 ACCOMPLISHMENTS**

- No activity occurred in 2023, the Town is currently building the fund balance for a future project.

## **2024 GOALS/STRATEGIC PLAN ALIGNMENT**

- No projects are identified in the Conservation Trust Fund in 2024.

## CONSERVATION TRUST FUND SUMMARY

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>RESTRICTED FUND BALANCE</b>	<b>\$ 118,589</b>	<b>\$ 141,299</b>	<b>\$ 144,927</b>	<b>\$ 201,027</b>	<b>39%</b>	<b>\$ 56,100</b>
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>\$ 118,589</b>	<b>\$ 141,299</b>	<b>\$ 144,927</b>	<b>\$ 201,027</b>	<b>39%</b>	<b>\$ 56,100</b>
<b>REVENUES</b>						
71-430-10 Lottery Proceeds	\$ 47,859	\$ 40,000	\$ 47,300	\$ 45,000	-5%	\$ (2,300)
71-430-20 Interest on Investments	2,463	2,900	8,800	8,000	-9%	(800)
<b>TOTAL REVENUES</b>	<b>\$ 50,322</b>	<b>\$ 42,900</b>	<b>\$ 56,100</b>	<b>\$ 53,000</b>	<b>-6%</b>	<b>\$ (3,100)</b>
<b>TOTAL SOURCES</b>	<b>\$ 168,911</b>	<b>\$ 184,199</b>	<b>\$ 201,027</b>	<b>\$ 254,027</b>	<b>26%</b>	<b>\$ 53,000</b>
<b>EXPENDITURES</b>						
71-50-347 Professional Services	\$ 23,984	\$ -	\$ -	\$ -	-	\$ -
<b>TOTAL EXPENDITURES</b>	<b>\$ 23,984</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>NET SOURCE (USE) OF FUNDS</b>	<b>\$ 26,338</b>	<b>\$ 42,900</b>	<b>\$ 56,100</b>	<b>\$ 53,000</b>	<b>6%</b>	<b>\$ (3,100)</b>
<b>FUND BALANCES (Ending):</b>						
<b>RESTRICTED FUND BALANCE</b>	<b>\$ 144,927</b>	<b>\$ 184,199</b>	<b>\$ 201,027</b>	<b>\$ 254,027</b>	<b>26%</b>	<b>\$ 53,000</b>
<b>TOTAL FUND BALANCE (Ending)</b>	<b>\$ 144,927</b>	<b>\$ 184,199</b>	<b>\$ 201,027</b>	<b>\$ 254,027</b>	<b>26%</b>	<b>\$ 53,000</b>

# Open Space Fund

---

## **DESCRIPTION**

The purpose of the Open Space fund is to preserve and protect natural open space areas and wildlife habitats while also providing outdoor recreation opportunities for Eagle's citizens and visitors. The fund's primary source of income is a 3% lodging tax. Staff continually works to secure grant monies and establish partnerships with other governmental and non-governmental entities to leverage the funding generated by the lodging tax.

The ballot measure establishing the fund was passed in 1996. The goal at that time was to build up a fund balance to acquire and maintain natural Open Space and Trails. However, over time, the scope of the Open Space program grew, and the fund paid for many of the popular new trails, recreation amenities, and habitat/ natural resource improvements in the Eagle area.

## **2023 ACCOMPLISHMENTS**

- Developed and adopted Management Plans for open space properties that catalog current conditions and identify areas significantly impaired and ripe for restoration.
- Developed interpretive signage content focused on ecosystem education and responsible recreation with wildlife. Signage is bilingual and focuses on pictures to engage diverse backgrounds/ ages.
- We completed the NEPA planning and review process for priority projects on federal lands identified in the Open Space and Trails Master Plan.
- We have expanded noxious weed treatments and inventory on open space properties.
- Worked with a youth corps to remove over 1 mile of unmaintained barbed wire fences, reseeded areas impacted by trail reroutes and bridge maintenance, and resorted social trails.
- We hosted an Eagle Scout project to install seasonal wildlife closure gates on Eagle Ranch trails.
- We have contributed to the Respect the Wild campaign that focuses on wildlife education.

## **2024 GOALS / STRATEGIC PLAN ALIGNMENT**

- Implement the first phase of high-priority projects identified in the Open Space and Trails Master Plan in coordination with Hardscrabble Trails Coalition and Vail Valley Mountain Trails Alliance (VVMTA).
- Plan and implement restoration projects targeting degraded areas of open Space in the Town's portfolio from projects identified in the Open Space Management Plans.
- Install the bilingual interpretive signage fabricated in 2023 along the paved Brush Creek path.
- Coordinate with partners to plan improvements at the Dog Park.
- Work with VVMTA to get the new Bike Park up and running.

In 2024, the Open Space program will focus on implementing high-priority recreation and restoration projects identified in the Open Space and Trails Master Plan and the Open Space Management Plans. Per the Master Plan, new recreation projects will focus on existing system improvements and improving the sustainability of trails in the area. Restoration projects will focus on degraded vegetation, soils, and riparian areas. Open Space will also work with partners on improvements to the Dog Park and Bike Park.

## OPEN SPACE PRESERVATION FUND SUMMARY

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>COMMITTED FUND BALANCE</b>	<b>\$ 694,982</b>	<b>\$ 712,387</b>	<b>\$ 765,934</b>	<b>\$ 813,443</b>	<b>6%</b>	<b>\$ 47,509</b>
<b>TOTAL FUND BALANCES (Beginning)</b>	<b>\$ 694,982</b>	<b>\$ 712,387</b>	<b>\$ 765,934</b>	<b>\$ 813,443</b>	<b>6%</b>	<b>\$ 47,509</b>
<b>REVENUES</b>						
81-430-10 Lodging Tax	\$ 249,550	\$ 252,350	\$ 264,033	\$ 272,000	3%	\$ 7,967
81-430-15 Penalty & Interest	656	500	300	500	67%	200
81-430-20 Interest on Investments	11,708	14,000	35,000	25,000	-29%	(10,000)
81-431-00 State Grants	-	10,000	15,000	-	-100%	(15,000)
81-433-00 Other Grants	2,062	10,000	-	35,000	-	35,000
81-437-10 Transfer from General Fund	150,000	150,000	150,000	150,000	0%	-
<b>TOTAL REVENUES</b>	<b>\$ 413,977</b>	<b>\$ 436,850</b>	<b>\$ 464,333</b>	<b>\$ 482,500</b>	<b>4%</b>	<b>\$ 18,167</b>
<b>TOTAL SOURCES</b>	<b>\$ 1,108,959</b>	<b>\$ 1,149,237</b>	<b>\$ 1,230,267</b>	<b>\$ 1,295,943</b>	<b>5%</b>	<b>\$ -</b>
<b>EXPENDITURES</b>						
Operating Expenses	\$ 232,569	\$ 332,656	\$ 352,834	\$ 316,146	-10%	\$ (36,688)
Capital Expenditures	97,128	170,500	48,000	305,000	535%	257,000
Transfers-Out	13,328	15,990	15,990	11,159	-30%	(4,831)
<b>TOTAL EXPENDITURES</b>	<b>\$ 343,025</b>	<b>\$ 519,146</b>	<b>\$ 416,824</b>	<b>\$ 632,305</b>	<b>52%</b>	<b>\$215,481</b>
<b>NET SOURCE (USE) OF FUNDS</b>	<b>\$ 70,952</b>	<b>\$ (82,296)</b>	<b>\$ 47,509</b>	<b>\$ (149,805)</b>	<b>-415%</b>	<b>#####</b>
<b>FUND BALANCES (Ending):</b>						
<b>COMMITTED FUND BALANCE</b>	<b>\$ 765,934</b>	<b>\$ 630,091</b>	<b>\$ 813,443</b>	<b>\$ 663,638</b>	<b>-18%</b>	<b>#####</b>
<b>TOTAL FUND BALANCE (Ending)</b>	<b>\$ 765,934</b>	<b>\$ 630,091</b>	<b>\$ 813,443</b>	<b>\$ 663,638</b>	<b>-18%</b>	<b>#####</b>

## FUND: OPEN SPACE

**SUMMARY OF EXPENDITURES**

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
PERSONNEL	\$ 143,309	\$ 179,260	\$ 188,124	\$ 191,761	2%	\$ 8,864
MATERIALS & SUPPLIES	8,048	14,675	12,255	14,475	18%	(2,420)
CHARGES FOR SERVICES	69,621	136,517	150,250	108,910	-28%	13,733
DISCRETIONARY FUNDING	10,000	-	-	-	-	-
FIXED CHARGES	1,591	2,205	2,205	1,000	-55%	0
CAPITAL EXPENDITURES	97,128	170,500	48,000	305,000	535%	(122,500)
TRANSFERS TO OTHER FUNDS	13,328	15,990	15,990	11,159	0%	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 343,025</b>	<b>\$ 519,146</b>	<b>\$ 416,824</b>	<b>\$ 632,305</b>	<b>52%</b>	<b>#####</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

# Downtown Development Authority Fund

---

## **DESCRIPTION**

The Downtown Development (DDA) was approved by voters in 2020. The DDA district boundary includes historic downtown Eagle and is governed by a Board of Directors. The DDA is responsible for funding improvements downtown which increase economic vitality for the property owners, businesses and residents located in the district. The DDA does not have a mill levy associated with it, however, is funded by Property Tax Increment Financing (TIF).

## **2023 ACCOMPLISHMENTS**

- Established and approved a Tax Increment Investment Policy guide.
- Established a Project Investment Program Application and Scoring Matrix.
- Completed *Ethics, Liability & Best Practices for Appointed Officials* training with CIRSA General Counsel.
- Hired a part-time Communications Contractor.
- Finalized Executive Director job description to launch in 2024.
- Restructured DCI services agreement to roll back consultant support.

## **2024 GOALS / STRATEGIC PLAN ALIGNMENT**

- Hire an Executive Director to manage administrative operations and pursue grants.
- Facilitate an Annual Partnership Summit.
- Attend DCI's annual *In The Game* state conference.
- Implement near-term strategies from the 2023 Economic Development Plan, including consolidation with the DBA.
- Continue to implement elements of the work plan, specifically opportunities related to capacity building.
- Explore and pursue state designations including *Colorado Creative District* and *Colorado Main Street*.
- Explore creating a regional Sector Partnership as defined by the Colorado Workforce Development Council.

The DDA continues to focus on capacity building, both on a personnel and funding level. With Town of Eagle staff and DCI support, the DDA actively engages in developing administrative policies; implementing elements of the work plan and their strategic priorities; tracking and investing the district's tax increment; and advocating for Downtown Eagle. While Town Council has allocated financial resources to help establish the DDA, the intent is for the DDA to mature into a self-sustaining organization over the long-term.



## DOWNTOWN DEVELOPMENT AUTHORITY FUND SUMMARY

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>RESTRICTED FUND BALANCE</b>	\$ -	\$ -	\$ 6,361	\$ 7,649	20%	\$ 1,288
<b>TOTAL FUND BALANCES (Beginning)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,361</u>	<u>\$ 7,649</u>	<u>20%</u>	<u>\$ 1,288</u>
<b>REVENUES</b>						
91-431-10 TIF Property Taxes	\$ -	\$ 17,398	\$ 17,386	\$ 29,981	72%	\$ 12,595
91-436-10 DDA Interest	14	-	1,300	1,500	15%	200
91-436-70 Miscellaneous	-	-	-	-	-	-
91-437-10 Transfer From General Fund	65,000	20,000	20,000	-		(20,000)
<b>TOTAL REVENUES</b>	<u>\$ 65,014</u>	<u>\$ 37,398</u>	<u>\$ 38,686</u>	<u>\$ 31,481</u>	<u>-19%</u>	<u>\$ (7,205)</u>
<b>TOTAL SOURCES</b>	<u>\$ 65,014</u>	<u>\$ 37,398</u>	<u>\$ 45,047</u>	<u>\$ 39,130</u>	<u>-13%</u>	<u>\$ (5,917)</u>
<b>EXPENDITURES</b>						
91-50-210 Office Supplies	\$ -	\$ -	\$ -	\$ -	-	\$ -
91-50-220 Operating Supplies	-	-	-	-	-	-
91-50-330 Dues & Subscriptions	1,000	1,000	1,000	1,000	0%	-
91-50-347 Professional Services	53,924	21,250	21,250	24,500	15%	3,250
91-50-351 Legal	3,194	15,148	15,148	9,000	-41%	(6,148)
91-50-371 Travel	535	-	-	-	-	-
91-50-385 Treasurer Fees	-	-	-	-	-	-
91-50-510 Insurance	-	-	-	50	-	50
<b>TOTAL EXPENDITURES</b>	<u>\$ 58,653</u>	<u>\$ 37,398</u>	<u>\$ 37,398</u>	<u>\$ 34,550</u>	<u>-8%</u>	<u>\$ (2,848)</u>
<b>NET SOURCE (USE) OF FUNDS</b>	<u>\$ 6,361</u>	<u>\$ -</u>	<u>\$ 1,288</u>	<u>\$ (3,069)</u>	<u>338%</u>	<u>\$ (4,357)</u>
<b>FUND BALANCES (Ending):</b>						
<b>RESTRICTED FUND BALANCE</b>	\$ 6,361	\$ -	\$ 7,649	\$ 4,580	-40%	\$ (3,069)
<b>TOTAL FUND BALANCE (Ending)</b>	<u>\$ 6,361</u>	<u>\$ -</u>	<u>\$ 7,649</u>	<u>\$ 4,580</u>	<u>-40%</u>	<u>\$ (3,069)</u>

# Parking Fee in Lieu Fund

---

## **DESCRIPTION**

The Council approved implementing the Parking Fee in Lieu Fund in 2022 for a Parking Fee in Lieu Program. The fund will account for operating and capital parking fee in lieu revenue collected from developers within the Parking Fee In-lieu Program Boundary. The fees are voluntary, meaning a developer or owner will have the option to pay a fee if they choose not to provide all or a portion of the required parking spaces on-site as required by the Town's parking regulations. All funds collected will be used to conduct parking studies or evaluations, construct parking facilities, operate and maintain parking facilities, and administrative services related to parking, all within the Program Boundary.

The Parking Fee in Lieu Program is new to the organization. Over the next few years, the focus will be to plan for future projects and build up funds to complete the projects within the Program Boundary.

## **2023 ACCOMPLISHMENTS**

- Implementation of the Program and roll out to developers: no activity occurred in 2023.

## **2024 GOALS / STRATEGIC PLAN ALIGNMENT**

- No activity is currently projected in 2024.

## PARKING FEE IN LIEU FUND SUMMARY

	ACTUAL 2022	BUDGET 2023	REVISED 2023	BUDGET 2024	% CHANGE FROM PY	\$ CHANGE FROM PY
<b>FUND BALANCES (Beginning):</b>						
<b>RESTRICTED FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>TOTAL FUND BALANCES (Beginning)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
<b>REVENUES</b>						
Parking Fee in Lieu - Operating	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parking Fee in Lieu - Capital	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
<b>TOTAL SOURCES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
<b>EXPENDITURES</b>						
Office Supplies	\$ -	\$ -	\$ -	\$ -	-	\$ -
Operating Supplies	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Legal	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
<b>NET SOURCE (USE) OF FUNDS</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -
<b>FUND BALANCES (Ending):</b>						
<b>RESTRICTED FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>TOTAL FUND BALANCE (Ending)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	\$ -





# TOWN OF EAGLE STRATEGIC PLAN

Adopted August, 2020



# ABOUT THE TOWN OF EAGLE

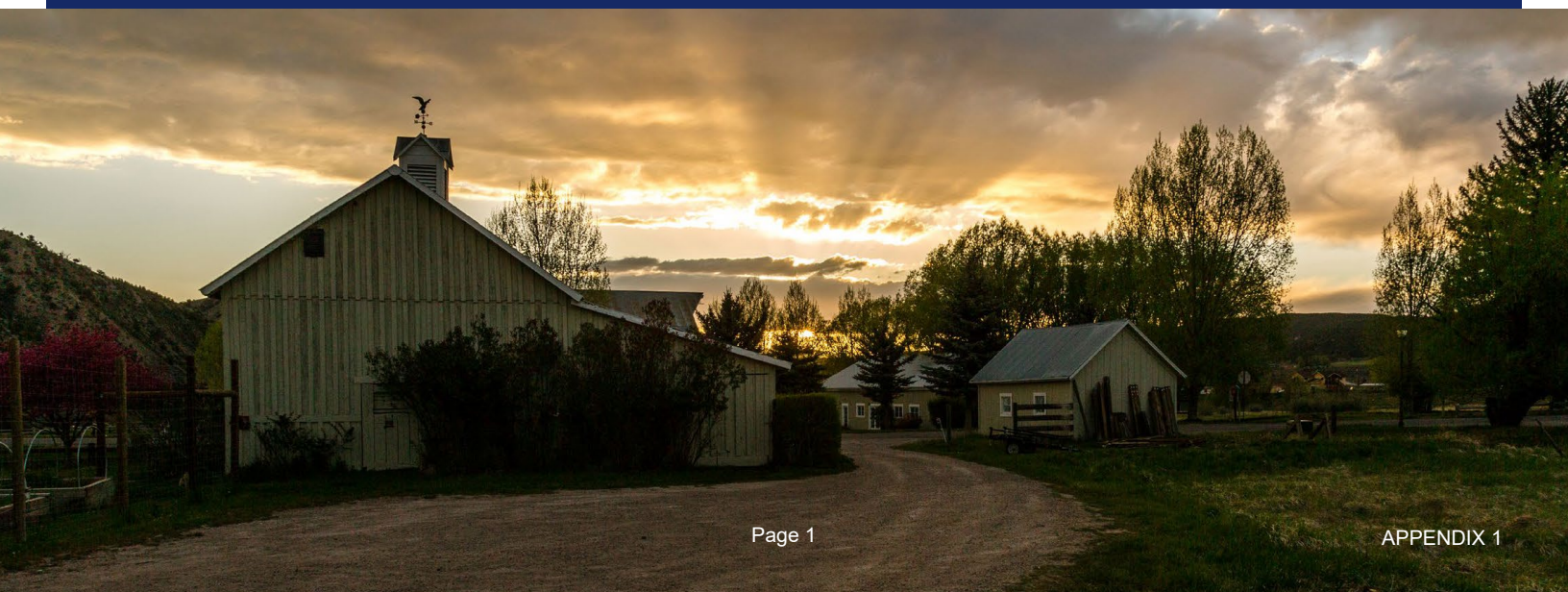
---

**The Community** - Located on the western slope of the Rockies, halfway between Denver and Grand Junction, the Town of Eagle has a population of approximately 6,600 and is one of Colorado's best kept secrets. Eagle offers access to epic mountain biking, trail running and hiking, golf, kayaking, snowmobiling, hunting, and gold-medal fly fishing. In addition to a variety of public parks, there are over 1,000 acres of town owned public open space. Located a short drive from Vail and Beaver Creek, residents also enjoy world-class amenities provided by these resorts. The Eagle County Regional Airport is located just five miles west of Town and serves both commercial and private aviation. Eagle is a thriving community and is a great place to live, work, and visit.

Eagle, the county seat, is a traditional town with a main street lined with shops and cafes. Eagle boasts a variety of great neighborhoods, excellent parks, over 100 miles of single-track trails, concerts in the park, an Arnold Palmer golf course, a county-fair venue, and a variety of restaurants. The community has an authentic western flavor and friendly vibe, attracting top notch events and outdoor adventurers. Its population includes a variety of age groups and income levels. Eagle enjoys a mountain climate with warm dry summers and moderate winters. Average temperatures range from 35 degrees in January and highs up to 85 in July. Typical snowfall is 10-12 inches per month in December through April, yet Eagle boasts over 290 days of sunshine per year.

**The Town's Organization** - Established in 1887, incorporated in 1905, the Town of Eagle became the County seat in 1921 and adopted a home rule charter in 2020. The Town is a council-manager form of government led by a 7-member Town Council elected for four-year terms. The Town Council appoints the Town Manager, Town Attorney, and Municipal Court Judge. The Town has a staff of approximately 50 dedicated employees with an average longevity of 10 years. Eagle provides a full range of services including police protection, water and wastewater services, street and parks maintenance, community and economic development, and events planning. Fire service is provided by the Greater Eagle Fire Protection District.

The mayor, Town council members, and employees are committed to maintaining and enhancing the quality of life for everyone in the community. The following Strategic Plan reaffirms the values of the Town and outlines the major objectives designed to guide Eagle's future.



# PURPOSE OF THE TOWN'S STRATEGIC PLAN

This Strategic Plan has been updated for the community of Eagle by the Town Council and staff during an annual retreat. It establishes a common language and proposes strategies designed to ensure a bright future for Eagle. Specifically, this Plan creates the following outcomes:

- Establishes a 5-year planning horizon, and provides the basis for an ongoing dialogue between the staff, Council, and the community regarding the direction of the Town and specific objectives
- Considers the major challenges and opportunities likely to arise during the planning horizon and proposes specific objectives to address these challenges
- Increases confidence among Eagle's Town Council, community leaders, and residents that the Town is appropriately addressing, opportunities, future risks, and needed investments
- Ensures that proposed strategies and activities are consistent with the Town's mission and values, especially the commitment to enhance quality of life
- Provides sufficient information to allow the Town's staff to develop more specific actions and tasks, and ultimately fulfill Eagle's Vision for the future

It is important to emphasize that this Strategic Plan does not approve or communicate final policy decisions on specific issues or objectives. Rather, it provides a framework for an ongoing dialogue about maintaining and enhancing the quality of life in Eagle. Each of the Major Objectives in this Plan will require additional collaboration by the Town's staff, advice from experts, and input from the community before the Town Council makes final policy or investment decisions. The Town will provide ample opportunities for citizens to be engaged as specific issues are addressed.



# ELEMENTS OF THE STRATEGIC PLAN

---



## FOUNDATION

The Town’s Vision, Mission and Values establish a foundation for meeting the needs of the community, and defining how the staff of the Town will conduct business.



## GUIDING PRINCIPLES

The Town’s Guiding Principles describe specific commitments to protect the interests of the residents and businesses in Eagle. These Principles provide the framework for identifying more explicit standards and for engaging with the community on important issues.



## MAJOR OBJECTIVES

The Major Objectives outlined in this plan identify significant challenges, opportunities, or investments likely to arise during the planning horizon. In general, these objectives do not address tasks associated with normal daily operations. The information provided in each objective is designed to provide a foundation for future collaborations between the Town Council, staff, community leaders, and the residents of Eagle. These collaborations will likely result in one or more policy decisions by the Town Council to address the stated problem or opportunity.

The Implementation Plan is a separate document, created by staff and approved by the Town Council that captures the strategies and tactics used to accomplish the Major Objectives. The Implementation Plan is consistently updated and the results are captured and reported back to the Town Council. Each implementation step has been linked to the Major Objectives and the Guiding Principles as well as to the Mission and Vision of the Town of Eagle.



# FOUNDATION

## VISION

The Town of Eagle is a vibrant mountain community that is diverse, inclusive, and unique.

## MISSION

Maintain and enhance the quality of life for everyone in our community.

## VALUES

We are guided in our daily decisions and activities by these values:

### Integrity

We are open, honest, and ethical in all our communications and actions.

### Respect

We thoughtfully consider each other's differences and opinions.

### Commitment

We give our individual best to get the job done right.

### Responsibility

We are accountable for our behaviors, action, and use of public resources.

### Collaboration

We listen and openly share our ideas to achieve better decisions and outcomes.

### Leadership

We are proactive in advancing the interests of our communities.





# GUIDING PRINCIPLES

Guiding Principles describe the Town's commitments to advance the interests of Eagle's residents and businesses. The Town's Guiding Principles establish a framework for developing more detailed standards, assessing risks, identifying issues, and evaluating and implementing solutions. These Guiding Principles also enable the Town to clearly communicate the value of its activities and proposed investments. In addition to the Mission Statement, the Town's commitments to provide value are as follows:



**Proactive Economic  
Development**



**Progressive Community  
Based Law Enforcement**



**Protecting Public  
Health, Safety, and the  
Environment**



**Reliable and Cost  
Effective Services**



**Sound Planning and  
Appropriate Investment**



**Sustainable Finances and  
Increasing Efficiency**



**Transparency and  
Community Engagement**

The following narrative provides more information on the Town's Guiding Principles and articulates some of the Town's specific standards

## **Appropriate Investment**

---

Providing reliable services requires funding that covers today's financial needs and supports investments in the Town's vision for the future. The Town must also invest in a highly effective, motivated, and well-trained workforce.

## **Proactive Economic Development**

---

Eagle's economy is the engine for quality of life. Eagle is fortunate to have a variety of natural and developed assets, including its location on Interstate 70, proximity to world class ski resorts and the regional airport, and access to multiple outdoor activities, including hiking, mountain biking, fishing, river rafting, kayaking, snowmobiling, and hunting.

## **Progressive Community Based Law Enforcement**

---

The Town of Eagle Police Department is defined by transparency, community building, and adaptability. Utilizing a community policing approach as its baseline, the department is committed to evolving thoughtfully to respond to the needs of Eagle and its visitors with a progressive, and sometimes non-traditional approach to law enforcement.

## **Protecting Public Health, Safety, and the Environment**

---

The Town is committed to protecting the well-being of the community. This means supporting dynamic and diverse neighborhoods, and maintaining a strong framework for business opportunities, being good stewards of the environment.

## **Reliable and Cost-Effective Services**

---

A key responsibility for the Town is to provide essential services, whether it be reliable water and sewer services, trash and recycling services, or support with respect to permitting, zoning, planning, and other basic needs. Meeting the needs of customers also requires that the Town adopt standards of service that make it easy for people to do business with the Town.

## **Sound Planning**

---

The foundation for providing reliable services and quality of life is planning. The Town focuses on adequate resources, reliable infrastructure, compliance with regulations, and a local economy that supports a high quality of life for Eagle residents.

## **Sustainable Finances and Increasing Efficiency**

---

The Town's financial capabilities and standards ensure that it has the financial strength and resources to provide the reliable and high-quality services that residents expect. The Town's finances must be resilient to economic downturns, cover the full cost of operations, provide adequate funding to maintain financial reserves, and support capital investment.

## **Transparency and Community Engagement:**

---

By providing easy access to information and timely responses to customer inquiries, the Town creates an environment that fosters public trust and allows Eagle's residents and business owners to understand the Town's values, priorities and strategic plans. The Town is committed to maintaining an ongoing, meaningful, and substantive dialogue with the community that is based on clearly defined standards and compelling arguments for proposed policies and investments.





## MAJOR OBJECTIVES

---

Eagle's Strategic Plan employs several criteria for assessing future challenges and opportunities. These criteria include the following:

- Ensuring that the Town is adhering to its mission statement and aggressively pursuing its vision
- Continuing to enhance the Town's workforce and performance
- Anticipating and planning for changes in regulations or legal requirements
- Responding to economic trends and evolving needs of Eagle's residents and businesses

Based on the criteria above, the Town has developed a series of Major Objectives. The following Major Objectives describe the most significant areas, challenges, and opportunities likely to come before Eagle's Town Council within a 5-year planning horizon. As stated above, they do not represent final decisions by the staff or Town Council, rather they provide enough detail for the Town's staff to develop specific action steps, continue clarifying the issues, collaborate with experts, and inform the public. Each Major Objective adheres to Guiding Principles and is designed to align with the Town's vision and mission statement, which is to maintain and enhance the quality of life for everyone in Eagle. These objectives and associated activities may have implications well beyond the planning horizon, consistent with the need to have a long-term view. The following Major Objectives address these fundamental realities in an integrated manner. They are listed in alphabetical order, as they are all equally important to the community.

# MAJOR OBJECTIVES



## STIMULATE ECONOMIC VITALITY AND DEVELOPMENT

The Town focuses on development that follows the Elevate Eagle Comprehensive Plan to ensure results that maximize the economic benefits. The economic impact of visitors and business investments result in positive benefits in terms of amenities, job creation, increases in wages, infrastructure and the overall quality of life.



## IMPROVE COMMUNITY RESPONSIVE SERVICES

The Town is adopting policies and regulations to be responsive to changes in the business environment, which will encourage thoughtful growth and development. Community interaction and engagement will inform decision making by the Town Council.



## MATCH INFRASTRUCTURE TO QUALITY OF LIFE

The Town is investing in and implementing infrastructure improvements that increase the high quality of life and vibrant economy without creating an undue burden on the residents of the Town.



## ATTRACT VISITORS

The Town is capitalizing on the unique heritage and outdoor amenities to attract visitors to Eagle. Proximity to I 70 and regional airports along with special events will encourage a wide and diverse range of tourists, bringing an investment which will improve the economy and quality of life for everyone.



## FOCUS ON RECREATION, EVENTS AND OPEN SPACE

The Town of Eagle is a destination for outdoor recreation, and residents and visitors participate in a wide range of opportunities and activities. Open space and community buffers will continue to promote a high quality of life and the unique location that is a strong value for the community.



## STRENGTHEN TOWN ORGANIZATION AND CULTURE

The Town staff is highly competent, empowered, motivated and collaborative and enjoy working with and for the Town of Eagle. The Town develops this potential by creating a work culture that is inclusive, respects employees, and values contributions at all levels. Training, benefits and pay are competitive and result in attraction and retention of a high quality workforce.



## ENHANCE THE ECONOMIC RESILIENCY OF THE TOWN GOVERNMENT

The Town is fiscally responsible, and revenues received are balanced against current and future needs of the community. Diversified sources of revenue are allocated to provide a high quality of life while ensuring ongoing maintenance and operation of current amenities.



## INVEST IN ENVIRONMENTAL AND ENERGY SUSTAINABILITY

The Town is focused on environmental impacts of decision making and will ensure that projects and policies reflect a focus on improving and sustaining natural resources for future generations.



## DIVERSIFY THE ATTAINABLE HOUSING STOCK

The Town creates opportunities for a diversified, attainable housing stock for a variety of rental and purchase options.



# STRATEGIC GOALS



## Stimulate Economic Vitality and Development

- Support a Business Improvement District or similar approach
- Continue to create opportunities on Highway 6
- Develop a comprehensive strategy for economic vitality



## Improve Community Responsive Services

- Revise the existing code
- Review policies and identify areas to simplify for administrative approval
- Adopt zoning or overlay districts that are designed to achieve this outcome



## Match Infrastructure to Quality of Life

- Develop and implement broadband solutions
- Implement a system for reporting maintenance issues
- Evaluate impact fees throughout the Town
- Adopt a multi-modal transportation plan



## Attract Visitors

- Develop the Eagle Brand
- Fund a Wayfinding, Gateway and Entry Signage Plan
- Collaborate with regional tourism & marketing efforts



## Focus on Recreation, Events and Open Space

- Adopt a Capital Improvement Plan for open space & parks
- Identify a sustainable revenue source for open space
- Support culturally diverse events in the community



## Strengthen Town Organization and Culture

- Build capacity of existing staff through strategic investments
- Establish and fund competitive salary and benefits plan
- Invest in technology and systems to improve performance



## Enhance the Economic Resiliency of the Town Government

- Adopt policies to ensure value of real property in Town
- Identify partners for revenue sharing
- Identify and implement diverse revenue streams



## Invest in Environmental and Energy Sustainability

- Research the feasibility of a new electric utility
- Set goals for energy reduction for Town or community
- Adopt a philosophy and principles for sustainability



## Diversify the Attainable Housing Stock

- Develop a strategy for housing
- Collaborate on solutions in the West Eagle Area
- Revise the inclusionary zoning standards to be more specific






## CONCLUDING REMARKS

The execution of this plan will begin by assigning the Town staff to research each of the Major Objectives and create specific action steps and implementation items. The staff will return to the Town Council to offer recommendations, present updates, and continue to discuss the Strategic Plan. The financial implications of implementing the Major Objectives will be reflected in specific policy proposals, discussions with the community during outreach efforts, and included in the Town's operating and capital budgets. In addition, as important policy issues come before the Town Council, the supporting information provided by the staff will reference the relevant Major Objective from this Strategic Plan.

The Town is committed to ensuring that the implementation of this plan reflects the mission, vision, and values of the Town as defined by the staff, the Town Council, community leaders, and members of the public who choose to provide input. If at any time the Town's staff or Town Council feel that this Plan is at odds with prevailing sentiments in the community, then the Plan will be altered accordingly. The Town anticipates this Plan will be subjected to a formal update in 2-3 years. This will not be a re-creation of the plan, but an update that reflects progress, new insights, and feedback received during outreach efforts.

**For more information about this plan, please visit the Town of Eagle website at [www.townofeagle.org](http://www.townofeagle.org) or contact the Town Manager at**

 **PO Box 609  
200 Broadway  
Eagle, CO 81631**

 **970-328-6354**

 **970-328-5203**

**THIS PAGE INTENTIONALLY LEFT BLANK**

Town of Eagle 2024 Pay Plan Effective January 13, 2024					
Grade	Job Title	FLSA Status	Minimum	Midpoint	Maximum
1	Information Center Host (Part Time) Intern I	Non-Exempt Non-Exempt	<b>\$37,500.00</b> \$18.0288	<b>\$45,000.00</b> \$21.6346	<b>\$52,500.00</b> \$25.2404
2	Maintenance Worker (Seasonal) Open Space Trails Technician (Seasonal) Town Manager Assistant - Intern	Non-Exempt Non-Exempt Non-Exempt	<b>\$43,333.00</b> \$20.8332	<b>\$52,000.00</b> \$25.0000	<b>\$60,667.00</b> \$29.1668
3	Administrative Technician I-Community Development Administrative Technician I-Finance Administrative Technician I-Human Resources Administrative Technician I-Public Works Distribution & Collection Maintenance Technician Maintenance Technician/Equipment Operator I Permit Technician I Plant Operator – D License/Trainee Records-Information Technician I Utility Billing & Accounting Specialist I Utility Meter Technician	Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt	<b>\$49,167.00</b> \$23.6380	<b>\$59,000.00</b> \$28.3654	<b>\$68,833.00</b> \$33.0928
4	Administrative Technician II-Community Development Administrative Technician II-Finance Administrative Technician II-Human Resources Administrative Technician II-Public Works Code Enforcement Officer Municipal Court Clerk (Part Time) Permit Technician II Police Officer Recruit, Academy Sponsor Records-Information Technician II Utility Billing & Accounting Specialist II	Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt Non-Exempt	<b>\$54,167.00</b> \$26.0418	<b>\$65,000.00</b> \$31.2500	<b>\$75,833.00</b> \$36.4582
5	Maintenance Technician /Equipment Operator II Mechanic I Plant Operator - C License	Non-Exempt Non-Exempt Non-Exempt	<b>\$55,833.00</b> \$26.8428	<b>\$67,000.00</b> \$32.2115	<b>\$78,167.00</b> \$38.6538
6	Building Inspector I Human Resources Generalist I Maintenance Technician/Equipment Operator III Planner I Records-Evidence Supervisor	Non-Exempt Exempt Exempt Non-Exempt Non-Exempt	<b>\$61,667.00</b> \$29.6476	<b>\$74,000.00</b> \$35.5769	<b>\$86,333.00</b> \$41.5063
7	IT Analyst I Mechanic II Planner II Plant Operator – B License Public Works Inspector	Non-Exempt Non-Exempt Exempt Exempt Non-Exempt	<b>\$65,833.00</b> \$31.6505	<b>\$79,000.00</b> \$37.9808	<b>\$92,167.00</b> \$44.3111
8	Building Inspector II Civil Engineer I Communications & Marketing Specialist Economic Development & Housing Specialist IT Analyst II Plant Operator - A License Special Events Manager Sustainability Specialist	Exempt Exempt Exempt Exempt Exempt Exempt Exempt Exempt	<b>\$69,600.00</b> \$33.4615	<b>\$87,000.00</b> \$41.8269	<b>\$104,400.00</b> \$50.1923
9	Building & Grounds Supervisor Lead Plant Operator Planner III/Senior Planner Senior Accountant Streets Supervisor	Non-Exempt Non-Exempt Exempt Exempt Non-Exempt	<b>\$75,907.00</b> \$36.4938	<b>\$94,830.00</b> \$45.5913	<b>\$113,753.00</b> \$54.6889



Town of Eagle 2024 Pay Plan Effective January 13, 2024					
Grade	Job Title	FLSA Status	Minimum	Midpoint	Maximum
10	<i>See below for Police Officer and Sergeant Pay Plan</i>		<b>\$80,800.00</b> \$38.8462	<b>\$101,000.00</b> \$48.5577	<b>\$121,200.00</b> \$58.2692
11	Civil Engineer II Town Clerk/Court Supervisor Public Works Operations Manager	Exempt Exempt Non-Exempt	<b>\$92,320.00</b> \$44.3846	<b>\$115,400.00</b> \$55.4808	<b>\$138,480.00</b> \$66.5769
12	Human Resources Manager Open Space & Trails Manager Utility Manager	Exempt  Exempt	<b>\$103,120.00</b>  \$49.5769	<b>\$128,900.00</b>  \$61.9712	<b>\$154,680.00</b>  \$74.3654
13	Building Official Information Technology Manager Town Engineer	Exempt Exempt Non-Exempt	<b>\$107,734.00</b> \$51.7952	<b>\$134,667.00</b> \$64.7438	<b>\$161,600.00</b> \$77.6923
14	Police Lieutenant Town Planner/Community Development Director	Exempt Exempt	<b>\$118,080.00</b> \$56.77	<b>\$147,600.00</b> \$70.96	<b>\$177,120.00</b> \$85.15
15	Finance Director	Exempt	<b>\$128,000.00</b> \$61.54	<b>\$160,000.00</b> \$76.92	<b>\$192,000.00</b> \$92.31
16	Police Chief Public Works Director	Exempt Exempt	<b>\$139,440.00</b> \$67.04	<b>\$174,300.00</b> \$83.80	<b>\$209,160.00</b> \$100.56
17	Assistant Town Manager	Exempt	<b>\$150,595.00</b> \$72.40	<b>\$188,000.00</b> \$90.38	<b>\$225,893.00</b> \$108.60
18	Town Manager	Exempt	<b>\$176,000.00</b> \$84.62	<b>\$220,000.00</b> \$105.77	<b>\$264,000.00</b> \$126.92

Town of Eagle 2024 Police Officer & Sergeant Pay Plan Effective January 13, 2024 Hourly rate is based on 2184 hours annually					
Grade	Job Title	FLSA Status	Minimum	Midpoint	Maximum
PD 10	Police Officer-I & II Police Detective School Resource Officer* *5% addl. Pay for School Resource Officer	Non Exempt Non Exempt Non-Exempt	<b>\$80,800.00</b> \$36.9963	<b>\$101,000.00</b> \$46.2454	<b>\$121,200.00</b> \$55.4945
PD 12	Police Sergeant	Non-Exempt	<b>\$103,120.00</b> \$47.2161	<b>\$128,900.00</b> \$59.0201	<b>\$154,680.00</b> \$70.8242

**2024 Pay Plan Implementation  
Guide Effective 1/13/2024\***  
\*First 2024 full pay period is paid 02/02/2024

The following illustrates how the 2024 Pay Plan will be implemented:

1. The Town established a 4% merit pool.
2. Upon rehire, seasonal employees are eligible for up to a 4% merit increase based on performance.
3. Supervisors must complete a performance evaluation for each employee; information regarding the performance evaluation process was provided in 4<sup>th</sup> Quarter of 2023.
4. Employees who receive a less than satisfactory evaluation may not be eligible for a merit increase.
5. Employees who receive a satisfactory/meets expectations evaluation may be eligible to receive a 3.0 – 3.74 % merit increase.
6. Employees who receive an effective/outstanding/above expectations evaluation will be eligible to receive a 3.75 % – 4.0 % merit increase.
7. Employees who have been employed by the Town for less than 10 months as of 10/31/2024 may be eligible to receive a pro-rated merit increase based on the months of employment. Employees hired in November of 2024 may not receive a pay increase until 1/2026.
8. All merit increases are based on job performance and must be explained and justified in a written performance



## 2024 Town Holidays Observed

Date	Holiday
Monday, January 1	New Year's Day
Monday, January 15	Martin Luther King Day
Monday, February 19	President's Day
Monday, May 27	Memorial Day
Wednesday, June 19	Juneteenth
Thursday, July 4	Independence Day
Monday, September 2	Labor Day
Monday, October 14	Indigenous Peoples Day
Monday, November 11	Veteran's Day
Thursday, November 28	Thanksgiving Day
Friday, November 29	Day After Thanksgiving
Tuesday, December 24	Christmas Eve.
Wednesday, December 25	Christmas Day
Tuesday, December 31	New Year's Eve.
Upon Supervisory Approval	Floating Holiday or Volunteer Day

Total 15 full days



## 2024 Town Holidays Observed for Sworn Police Officers

Date	Holiday
Monday, January 1	New Year's Day
Monday, January 15	Martin Luther King Day
Monday, February 19	President's Day
Monday, May 27	Memorial Day
Wednesday, June 19	Juneteenth
Thursday, July 4	Independence Day
Monday, September 2	Labor Day
Monday, October 14	Indigenous Peoples Day
Monday, November 11	Veteran's Day
Thursday, November 28	Thanksgiving Day
Friday, November 29	Day After Thanksgiving
Tuesday, December 24	Christmas Eve.
Wednesday, December 25	Christmas Day
Tuesday, December 31	New Year's Eve.
Upon Supervisory Approval	Floating Holiday or Volunteer Day

Total 15 full days



2024



Town of Eagle  
Colorado

# Adopted Fee Schedule

Adopted 12/12/23

TABLE OF CONTENTS
TOWN OF EAGLE
2024 FEE SCHEDULE

[illegible]

## ADMINISTRATIVE FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
ADMINISTRATIVE	Copies Black and White – per copy	\$ 0.25	\$ 0.25	NO CHANGE
ADMINISTRATIVE	Copies Large – per copy	\$ 1.50	\$ 1.50	NO CHANGE
ADMINISTRATIVE	Copy of Annual Audit	\$ 25.00	\$ 25.00	NO CHANGE
ADMINISTRATIVE	Copy of Eagle Municipal Code (Paper Copy)	\$ 100.00	\$ 100.00	NO CHANGE
ADMINISTRATIVE	Notary Services	\$ 5.00	\$ 5.00	NO CHANGE
ADMINISTRATIVE	Records USB Flash Drive	\$ 3.00	\$ 3.00	NO CHANGE
ADMINISTRATIVE	Research/Records Search (per hour, first hour free)	\$ 33.58	\$ 33.58	NO CHANGE
ADMINISTRATIVE	Colorado Open Record Act Request - Audio/Video	\$ 5.00	\$ 5.00	NO CHANGE
ADMINISTRATIVE	Colorado Open Record Act Request	\$0.25/page	\$0.25/page	NO CHANGE
ADMINISTRATIVE	Returned Check Fee	\$ 25.00	\$ 25.00	NO CHANGE
ADMINISTRATIVE	Verbatim Transcripts – per page, PLUS HOURLY RATE	\$ 15.00	\$ 15.00	NO CHANGE

## TOWN CLERK FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
BUSINESS LICENSE FEE	Business License - Sales Within Public Right of Way	\$ 25.00 - 250.00	\$ 25.00 - 250.00	NO CHANGE
BUSINESS LICENSE FEE	Business License/Business Marketing Fee	\$ 20.00	\$ 20.00	NO CHANGE
BUSINESS LICENSE FEE	Business License/Business Occupation Fee	\$ 55.00	\$ 55.00	NO CHANGE
SEXUALLY ORIENTED BUSINESS LI	Sexually Oriented Business License Fee	\$ 100.00	\$ 100.00	NO CHANGE
SEXUALLY ORIENTED BUSINESS LI	Sexually Oriented Business License Renewal Fee	\$ 100.00	\$ 100.00	NO CHANGE
SEXUALLY ORIENTED BUSINESS LI	Sexually Oriented Business Manager's Registration Fee	\$ 100.00	\$ 100.00	NO CHANGE
BUSINESS LICENSE FEE	Business & Tobacco License Late Fee	\$15/month after January 31st max of \$45	\$15/month after January 31st max of \$45	NO CHANGE
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: One Day	\$ 50.00	\$ 50.00	NO CHANGE
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: Two Consecutive Days	\$ 65.00	\$ 65.00	NO CHANGE
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: Three Consecutive Days	\$ 85.00	\$ 85.00	NO CHANGE
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: Seven Consecutive Days	\$ 105.00	\$ 105.00	NO CHANGE
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: Thirty Consecutive Days	\$ 125.00	\$ 125.00	NO CHANGE
BUSINESS LICENSE FEE	Business License Peddler and Solicitors: One Year	\$ 275.00	\$ 275.00	NO CHANGE
BUSINESS LICENSE FEE	Communal Outdoor Dining Permit	\$ 75.00	\$ 75.00	NO CHANGE
BUSINESS LICENSE FEE	Takeout Delivery Permit	\$ 25.00	\$ 25.00	NO CHANGE



## TOWN CLERK FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
LIQUOR LICENSE FEE	3.2% Beer Off Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	3.2% Beer On Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	3.2% Beer On/Off Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Add Optional Premises to Hotel & Restaurant License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	\$75.00	SHOW FEE
LIQUOR LICENSE FEE	Art	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	New \$103.75 Renewal \$103.75	SHOW FEE



## TOWN CLERK FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
LIQUOR LICENSE FEE	Art Gallery Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	New \$103.75 Renewal \$103.75	SHOW FEE
LIQUOR LICENSE FEE	Background Investigation	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Bed & Breakfast Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Beer & Wine	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	New \$1,048.75 Transfer \$798.75 Concurrent Review \$1,048.75 Renewal \$148.75	SHOW FEE
LIQUOR LICENSE FEE	Brew Pub	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	New \$1,075.00 Transfer \$825.00 Concurrent Review \$1,075.00 Renewal \$175.00	SHOW FEE

## TOWN CLERK FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
LIQUOR LICENSE FEE	Campus Liquor Complex	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Change in Financial Interests	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Change of Location	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Change of Trade Name/Corporate Name	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Club	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

## TOWN CLERK FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
LIQUOR LICENSE FEE	Corporate/LLC Change (Per Person)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Distillery Pub	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Duplicate License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Each Additional OP License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Hotel & Restaurant	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	New \$1,075.00 Transfer \$825.00 Concurrent Review \$1,075.00 Renewal \$175.00	SHOW FEE

## TOWN CLERK FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
LIQUOR LICENSE FEE	Hotel & Restaurant (with optional premises)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	New \$1,075.00 Transfer \$825.00 Concurrent Review \$1,075.00 Renewal \$175.00 Optional Premises \$75.00	SHOW FEE
LIQUOR LICENSE FEE	Late Renewal	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	License Application Fee	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Licensed Drugstore	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Limited Liability Change	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

## TOWN CLERK FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
LIQUOR LICENSE FEE	Lodging & Entertainment	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	New \$1,075.00 Transfer \$825.00 Concurrent Review \$1,075.00 Renewal \$175.00	SHOW FEE
LIQUOR LICENSE FEE	Manager Registration (Hotel & Restaurant; Tavern; Lodging & Entertainment; Campus Liquor Complex)	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Master File Background	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Mini Bar Permit with Hotel Restaurant License	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Modification of Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE

## TOWN CLERK FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
LIQUOR LICENSE FEE	Optional Premises	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Retail Gaming Tavern	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Retail Liquor Store	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	New \$1,022.50 Transfer \$772.50 Concurrent Review \$1,022.50 Renewal \$122.50 Tasting Permit \$100.00	SHOW FEE
LIQUOR LICENSE FEE	Special Event Permit Malt, Vinous and Spirituous Liquor	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	100	SHOW FEE
LIQUOR LICENSE FEE	Tasting Permit	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	\$100.00	SHOW FEE

## TOWN CLERK FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
LIQUOR LICENSE FEE	Tavern	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	New \$1,075.00 Transfer \$825.00 Concurrent Review \$1,075.00 Renewal \$175.00	SHOW FEE
LIQUOR LICENSE FEE	Fermented Malt Beverage Off-Premise	N/A	New \$1,003.75 Transfer \$753.75 Concurrent Review \$1,003.75 Renewal \$103.75	NEW FEE
LIQUOR LICENSE FEE	Temporary License Pending Transfer	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	100	SHOW FEE
LIQUOR LICENSE FEE	Transfer of Ownership	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	This fee shall be charged as set forth in the fee schedule currently adopted by the State of Colorado Department of Revenue, Liquor Licensing Division.	NO CHANGE
LIQUOR LICENSE FEE	Entertainment District - New Application	\$ 300.00	\$ 300.00	NO CHANGE
LIQUOR LICENSE FEE	Entertainment District - Annual Renewal	\$ 100.00	\$ 100.00	NO CHANGE
LIQUOR LICENSE FEE	Communal Outdoor Dining Area Application Fee	\$ 50.00	\$ 50.00	NO CHANGE
LIQUOR LICENSE FEE	Festival Permit Application Fee	\$ 100.00	\$ 50.00	FEE CHANGE
LIQUOR LICENSE FEE	Liquor Retail Establishment Permit	N/A	\$ 25.00	MISSING FEE
LIQUOR LICENSE FEE	Liquor Modification of Premises	N/A	\$ 25.00	MISSING FEE
LIQUOR LICENSE FEE	Liquor Change in Manager / Financial Interest	N/A	\$ 25.00	MISSING FEE

## TOWN CLERK FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
TOBACCO LICENSE FEE	Retail Tobacco License Fee	\$ 250.00	\$ 250.00	NO CHANGE
MARIJUANA LICENSE FEE	New Medical and Retail Marijuana Business Application Fee (1-time)	\$ 1,000.00	\$ 1,000.00	TITLE CHANGE
MARIJUANA LICENSE FEE	Marijuana Late Renewal Fee	\$ 500.00	\$ 250.00	FEE CHANGE
MARIJUANA LICENSE FEE	Retail Marijuana Business Operating Fee (ANNUAL)	\$ 1,500.00	\$1500.00 new; \$500.00 renewal	FEE CHANGE
MARIJUANA LICENSE FEE	Retail Marijuana Store New and Renewal	\$ 1,500.00	\$1500.00 new; \$500.00 renewal	FEE CHANGE
MARIJUANA LICENSE FEE	Retail Marijuana Cultivation New and Renewal	\$ 1,500.00	\$1500.00 new; \$500.00 renewal	FEE CHANGE
MARIJUANA LICENSE FEE	Retail Marijuana Products Manufacturer	\$ 1,500.00	\$1500.00 new; \$500.00 renewal	FEE CHANGE
MARIJUANA LICENSE FEE	Dually Licensed Retail and Marijuana Products New and Renewal	\$ 2,000.00	\$1500.00 new; \$500.00 renewal	FEE CHANGE
MARIJUANA LICENSE FEE	Dually Licensed Medical and Retail Marijuana Store New and Renewal	\$ 2,000.00	\$1500.00 new; \$500.00 renewal	FEE CHANGE
MARIJUANA LICENSE FEE	Dually Licensed Retail and Medical Marijuana Cultivation New and Renewal	\$ 2,000.00	\$1500.00 new; \$500.00 renewal	FEE CHANGE



## TOWN CLERK FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
MARIJUANA LICENSE FEE	Medical Marijuana Products Manufacturer New and Renewal	\$ 500.00	\$500.00 new; \$250.00 renewal	FEE CHANGE
MARIJUANA LICENSE FEE	Medical Marijuana Center New and Renewal	\$ 500.00	\$500.00 new; \$250.00 renewal	FEE CHANGE
MARIJUANA LICENSE FEE	Medical Marijuana Center Cultivation/Optional Premises New and Renewal	\$ 500.00	\$500.00 new; \$250.00 renewal	FEE CHANGE
MARIJUANA LICENSE FEE	Marijuana Testing Facility New and Renewal	\$ 500.00	\$500.00 new; \$250.00 renewal	MISSING FEE FEE CHANGE
MARIJUANA LICENSE FEE	Marijuana Optional Premises (cultivation) New and Renewal	\$ 500.00	\$500.00 new; \$250.00 renewal	MISSING FEE FEE CHANGE
MARIJUANA LICENSE FEE	Marijuana Modification of Premises	N/A	\$ 25.00	MISSING FEE
MARIJUANA LICENSE FEE	Marijuana Change of Location	N/A	\$ 25.00	MISSING FEE
MARIJUANA LICENSE FEE	Marijuana Change in Manager/Financial Interest	N/A	\$ 25.00	MISSING FEE
MUNICIPAL BAG FEE	Plastic/Paper Bag Fee for Businesses meeting the criteria outlined in HB21-1162	\$0.10/Bag (only \$.06/Bag remitted to the Town)	\$0.10/Bag (only \$.06/Bag remitted to the Town)	NO CHANGE

## FACILITY RENTAL

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
OPENSOURCE FEES	Chambers Park Usage for Rafting Disembarkation by Rafting Operators (per paid customer)	\$ 1	\$ 1	NO CHANGE
FACILITY DEPOSIT	Pavilion Deposit Fees	\$ 750	\$ 750	NO CHANGE
FACILITY DEPOSIT	Studio Deposit Fees	\$ 375	\$ 375	NO CHANGE
FACILITY DEPOSIT	Centennial Stage-Key Deposit	\$ 100	\$ 100	NO CHANGE
PAVILION FEES	Pavilion Friday-Sunday: Eagle Resident	\$ 700	\$ 700	NO CHANGE
PAVILION FEES	Pavilion Friday-Sunday: Non-Resident	\$ 1,000	\$ 1,000	NO CHANGE
PAVILION FEES	Pavilion Friday-Sunday: Non-Profit	\$ 450	\$ 450	NO CHANGE
PAVILION FEES	Pavilion Monday-Thursday: Eagle Resident	\$ 350	\$ 350	NO CHANGE
PAVILION FEES	Pavilion Monday-Thursday: Non-Resident	\$ 450	\$ 450	NO CHANGE
PAVILION FEES	Pavilion Monday-Thursday: Non-Profit	\$ 250	\$ 250	NO CHANGE
STUDIO FEES	Studio Friday-Sunday: Eagle Resident	\$ 300	\$ 300	NO CHANGE
STUDIO FEES	Studio Friday-Sunday: Non Resident	\$ 400	\$ 400	NO CHANGE
STUDIO FEES	Studio Friday-Sunday: Non-Profit	\$ 250	\$ 250	NO CHANGE
STUDIO FEES	Studio Monday-Thursday: Eagle Resident	\$ 150	\$ 150	NO CHANGE
STUDIO FEES	Studio Monday-Thursday: Non-Resident	\$ 200	\$ 200	NO CHANGE
STUDIO FEES	Studio Monday-Thursday: Non-Profit	\$ 150	\$ 150	NO CHANGE
FACILITY RENTAL FEES	Cancellation fee (less than thirty (30) days prior to the event)	Town will retain the full rental fee from the deposit	Town will retain the full rental fee from the deposit	NO CHANGE
FACILITY RENTAL FEES	Cancellation fee (more than thirty (30) days prior to the event)	\$ 100	\$ 100	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Late Check-In Fee	\$ 125	\$ 125	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Late Key Return	\$ 30/Day	\$ 30/Day	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Lost Key	Cost to re-key	Cost to re-key	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Unsecured Facility	\$ 100	\$ 100	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Unsatisfactory Cleaning Fee	\$ 65 /half hour minimum: half hour  Forfeiture of part of the deposit may be assessed if the next lessee is impacted by the condition of the complex and a discount is required for the next lessee	\$ 65 /half hour minimum: half hour  Forfeiture of part of the deposit may be assessed if the next lessee is impacted by the condition of the complex and a discount is required for the next lessee	NO CHANGE

## FACILITY RENTAL

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Repair Fee	\$ 65 / half hour plus 1.25 x Cost of parts minimum: half hour	\$ 65 / half hour plus 1.25 x Cost of parts minimum: half hour	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Stains on Carpet	\$75 / Stain	\$75 / Stain	NO CHANGE
FACILITY RENTAL FEES	Pavilion/Studio-Liability Insurance: Low, Medium, and High Hazard Events	Per Colorado Intergovernmental Risk Sharing Agency's (CIRSA) Special Event liability insurance schedule	Per Colorado Intergovernmental Risk Sharing Agency's (CIRSA) Special Event liability insurance schedule	NO CHANGE
TOWN HALL FEES	Town Hall Conference Room	\$ 25	\$ 25	NO CHANGE
TOWN HALL FEES	Town Hall Council Chambers	\$ 50	\$ 50	NO CHANGE

## SPECIAL EVENT FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
SPECIAL EVENTS	Clean Up Deposits - For events taking place on town property, a deposit for clean up may be charged. The amount returned will be dependent on the amount of staff time spent cleaning the site after the event.	\$ 250.00	\$ 250.00	NO CHANGE
SPECIAL EVENTS	Fee for Additional Officers - Fee per hour per officer for additional coverage that may be required when a certain number of attendees are expected at an event.	\$60-\$80/hr/officer	\$60-\$80/hr/officer	NO CHANGE
SPECIAL EVENTS	Special Event Application Fee - Lower cost application fee for all events. Additional review fee will be charged for events that take significant staff time for review.	\$ 25.00	\$ 25.00	NO CHANGE
SPECIAL EVENTS	Special Event Application Review Fee - For larger public events that need staff review beyond the collection of event information, a \$100 fee will be assessed.	\$ 100.00	\$ 100.00	NO CHANGE
SPECIAL EVENTS	This fee may be charged when staff are required to assist with an event outside of normal business hours or outside of the standard job duties of the department.	\$50/hr/employee	\$50/hr/employee	NO CHANGE
SPECIAL EVENTS	Special Event Temporary Use Permit for Using Town Property	\$ 250.00	\$ 250.00	NO CHANGE

## BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 1-500	\$ 39.40	\$ 39.40	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 500.01-2,000	\$39.40 for the first 500 plus \$3.60 for each add 'l 100 or fraction thereof, to and including 2,000	\$39.40 for the first 500 plus \$3.60 for each add 'l 100 or fraction thereof, to and including 2,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 2,000.01-25,000	\$93.40 for the first 2,000 plus \$16.30 for each add 'l 1,000 or fraction thereof, to and including 25,000	\$93.40 for the first 2,000 plus \$16.30 for each add 'l 1,000 or fraction thereof, to and including 25,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 25,000.01-50,000	\$468.30 for the first 25,000 plus \$11.75 for each add 'l 1,000 or fraction thereof, to and including 50,000	\$468.30 for the first 25,000 plus \$11.75 for each add 'l 1,000 or fraction thereof, to and including 50,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 50,000.01-100,000	\$762.05 for the first 50,000 plus \$8.15 for each add 'l 1,000 or fraction thereof, to and including 100,000	\$762.05 for the first 50,000 plus \$8.15 for each add 'l 1,000 or fraction thereof, to and including 100,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 100,000.01-500,000	\$1,169.55 for the first 100,000 plus \$6.55 for each add 'l 1,000 or fraction thereof, to and including 500,000	\$1,169.55 for the first 100,000 plus \$6.55 for each add 'l 1,000 or fraction thereof, to and including 500,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 500,000.01-1,000,000	\$3789.55 for the first 500,000 plus \$5.55 for each add 'l 1,000 or fraction thereof, to and including 1,000,000	\$3789.55 for the first 500,000 plus \$5.55 for each add 'l 1,000 or fraction thereof, to and including 1,000,000	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Total Valuation 1,000,000.01 and up	\$6,564.55 for the first 1,000,000 plus \$4.30 for each add 'l 1,000	\$6,564.55 for the first 1,000,000 plus \$4.30 for each add 'l 1,000	NO CHANGE
BUILDING PERMIT FEES	Roof Replacement - For single-family structure only	\$ 65.00	\$ 65.00	NO CHANGE
BUILDING PERMIT FEES	Move or Demolish - Any building or structure	\$ 65.00	\$ 65.00	NO CHANGE

## BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
BUILDING PERMIT FEES	Use Tax	2% of 200% of Total Valuation (Use Tax is 4% - the Town assumes building materials are 50% of the valuation)	2% of 200% of Total Valuation (Use Tax is 4% - the Town assumes building materials are 50% of the valuation)	NO CHANGE
BUILDING PERMIT FEES	Building Permit Fee - Performing work without first obtaining a permit	Double the Permit Fee	Double the Permit Fee	NO CHANGE
BUILDING PERMIT FEES	Single Trade Work without Permit Fee	N/A	\$ 250.00	NEW FEE
BUILDING PERMIT FEES	Concealment Fee	N/A	\$ 350.00	NEW FEE
BUILDING PERMIT FEES	Temporary C/O Fee	N/A	\$ 250.00	NEW FEE
BUILDING PERMIT FEES	Building Board of Appeals (BBA) Fee	N/A	\$ 250.00	NEW FEE
BUILDING PERMIT FEES	Certificate of Occupancy Fee	N/A	\$ 100.00	NEW FEE
CONTRACTORS REGISTRATION FEES	Building Contractor's Registration	\$ 50.00	\$ 50.00	NO CHANGE
CONTRACTORS REGISTRATION FEES	Plumbing Contractor's Registration	\$ 50.00	\$ 50.00	NO CHANGE
BUILDING PERMIT FEES	Mechanical Contractor's Registration	N/A	\$ 50.00	MISSING FEE
CONTRACTORS REGISTRATION FEES	Special Contractor's Registration	\$ 50.00	\$ 50.00	NO CHANGE
CONTRACTORS REGISTRATION FEES	General Contractor's Registration	\$ 100.00	\$ 100.00	NO CHANGE
CONTRACTORS REGISTRATION FEES	Electrical Contractor's Registration	\$ -	\$ -	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - Under 1,000 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - 1,001-1,500 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - 1,501-2,000 square feet	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Residential - More than 2,000 sf	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE

## BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee – Commercial – Total Valuation 1-2,000	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee – Commercial – Total Valuation 2,001 and above	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Permit Fee - Mobile home and travel trailer parks	15% above the fees established by the State Electrical Board	15% above the fees established by the State Electrical Board	NO CHANGE
ELECTRICAL PERMIT FEES	Electrical Temporary power permits	\$ 57.50	\$ 57.50	NO CHANGE
ELEVATOR PERMIT FEES	Reinspection fees	\$1,000 per unit	\$1,000 per unit	NO CHANGE
INSPECTIONS	Reinspection fees	\$50/Hour (Minimum 1 hour)	\$50/Hour (Minimum 1 hour)	NO CHANGE
INSPECTIONS	Inspections for which no fee is specifically indicated	\$50/Hour (Minimum 1 hour)	\$50/Hour (Minimum 1 hour)	NO CHANGE
INSPECTIONS	Inspections outside of normal business hours 8am-5pm	\$100/Hour (Minimum 2 Hours)	\$100/Hour (Minimum 2 Hours)	NO CHANGE
MANUFACTURED/MOBILE HOME PERMIT FEES	Single-wide Mobile Home	\$ 200.00	\$ 200.00	NO CHANGE
MANUFACTURED/MOBILE HOME PERMIT FEES	Double-wide Mobile Home	\$ 300.00	\$ 300.00	NO CHANGE
MANUFACTURED/MOBILE HOME PERMIT FEES	Factory Built/Manufactured Home Double Unit	\$ 500.00	\$ 500.00	NO CHANGE
MANUFACTURED/MOBILE HOME PERMIT FEES	Factory Build/Manufactured Home Triple Unit	\$ 800.00	\$ 800.00	NO CHANGE
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 1-2,000	\$ 65.00	\$ 65.00	NO CHANGE
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 2,001-25,000	\$65 for the first 2,000 plus \$22 for each additional 1,000 of fraction thereof up to 25,000	\$65 for the first 2,000 plus \$22 for each additional 1,000 of fraction thereof up to 25,000	NO CHANGE
MECHANICAL PERMIT FEES	Mechanical Permit Fee Total Valuation 25,001 or more	\$571 for the first 25,000 plus \$11 for each additional 1,000 or fraction thereof	\$571 for the first 25,000 plus \$11 for each additional 1,000 or fraction thereof	NO CHANGE
MECHANICAL PERMIT FEES	Replacement of existing boiler or furnace	\$ 65.00	\$ 65.00	NO CHANGE

## BUILDING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
PERMIT ISSUE/TRANSFER	Permit issuance or transfer (Issuance fee does not apply for Electrical Permits)	\$ 25.00	\$ 25.00	NO CHANGE
PLAN REVIEW	Repetitive Plan Check Fee - Residential (multi-family)	\$75/Hour (Minimum 4 Hours)	\$75/Hour (Minimum 4 Hours)	NO CHANGE
PLAN REVIEW	Repetitive Plan Check Fee - Commercial/Industrial/Mixed Use	\$75/Hour (Minimum 5 Hours)	\$75/Hour (Minimum 5 Hours)	NO CHANGE
PLAN REVIEW	Additional Plan Review required by Changes, Additions, Revisions	\$75/Hour (Minimum 1 Hour)	\$75/Hour (Minimum 1 Hour)	NO CHANGE
PLAN REVIEW	Plan Check Fee	65% of the amount of the Building Permit Fee	65% of the amount of the Building Permit Fee	NO CHANGE
PLAN REVIEW	Use of an Outside Consultant for plan check and/or inspection	Actual Costs	Actual Costs	NO CHANGE
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 1-2,000	\$ 65.00	\$ 65.00	NO CHANGE
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 2,001-25,000	\$65 for the first 2,000 plus \$22 for each additional 1,000 of fraction thereof up to 25,000	\$65 for the first 2,000 plus \$22 for each additional 1,000 of fraction thereof up to 25,000	NO CHANGE
PLUMBING PERMIT FEES	Plumbing Permit Fee Total Valuation 25,001 or more	\$571 for the first 25,000 plus \$11 for each additional 1,000 or fraction thereof	\$571 for the first 25,000 plus \$11 for each additional 1,000 or fraction thereof	NO CHANGE
PLUMBING PERMIT FEES	Replacement of existing hot water heater	\$ 65.00	\$ 65.00	NO CHANGE
PV SOLAR PERMIT FEES	Residential PV Installation -	\$ 250.00	\$ 250.00	NO CHANGE
PV SOLAR PERMIT FEES	Commercial PV Installation -	\$ 500.00	\$ 500.00	NO CHANGE
WATER METER FEES	Water Meter Fees - 1" Service	\$ 990.00	\$ 990.00	NO CHANGE
WATER METER FEES	Water Meter Fees - ¾" Service	\$ 960.00	\$ 960.00	NO CHANGE
WATER METER FEES	Water Meter Fees - Greater than 1" Service	Meter and all items associated with insallation of meters larger than 1" - actual cost x 2	Meter and all items associated with insallation of meters larger than 1" - actual cost x 2	NO CHANGE
PLANT INVESTMENT FEE-WATER	Water Per Equivalent Residential Unit (EQR) In Town	\$ 14,501.89	\$ 14,936.95	FEE CHANGE
PLANT INVESTMENT FEE-WATER	Water Per Equivalent Residential Unit (EQR) Out of Town	\$ 21,752.83	\$ 22,405.41	FEE CHANGE
PLANT INVESTMENT FEE-SEWER	Sewer - Per Equivalent Residential Unit (1.0 EQR)	\$ 10,000.00	\$ 10,000.00	NO CHANGE



## PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
MOBILE VENDING PERMIT	Mobile Vending Permit Fee	\$ 250.00	\$ 250.00	NO CHANGE
SHORT-TERM RENTAL FEES	Short-Term Rental Registration Fees	\$ -	\$ -	NO CHANGE
FIRE IMPACT FEES	Residential - Single Family (per unit)	\$ 2,712.00	\$ 2,712.00	FEE CHANGE WILL OCCUR IN FEBRUARY 2024
FIRE IMPACT FEES	Residential - Multi family (per unit)	\$ 1,528.00	\$ 1,528.00	FEE CHANGE WILL OCCUR IN FEBRUARY 2024
FIRE IMPACT FEES	Nonresidential, except temporary & extended stay lodging facilities (per 1,000sqft)	\$ 999.00	\$ 999.00	FEE CHANGE WILL OCCUR IN FEBRUARY 2024
FIRE IMPACT FEES	Temporary & extended stay lodging facilities (per 1,000sqft)	\$ 999.00	\$ 999.00	FEE CHANGE WILL OCCUR IN FEBRUARY 2024
PUBLIC SAFETY IMPACT FEE	Impact fee per dwelling unit for residential land use	\$ 1,522.90	\$ 1,608.18	FEE CHANGE
PUBLIC SAFETY IMPACT FEE	Impact fee for commercial land use	\$0.36 / square foot	\$0.38 / square foot	FEE CHANGE
LAND USE APPLICATION FEES	Annexation and Initial Zoning (Non PUD <2 acres)	\$1,500 + Deposit of 20% of estimated passthrough costs	\$1,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Annexation and Initial Zoning (Non PUD >2 acres)	\$2,500 + Deposit of 20% of estimated passthrough costs	\$2,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Annexation and Initial Zoning (PUD any size)	\$2,500 + Deposit of 20% of estimated passthrough costs	\$2,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Rezoning Application Fee	\$600 + \$600 Deposit	\$600 + \$600 Deposit	NO CHANGE
LAND USE APPLICATION FEES	Amendment to Zone District Regulations	\$900 + \$900 Deposit	\$900 + \$900 Deposit	NO CHANGE
LAND USE APPLICATION FEES	Zoning Variance	\$ 500.00	\$ 500.00	NO CHANGE
LAND USE APPLICATION FEES	Sub-Area Plan Amendment	\$2,000 + Deposit of 20% of estimated passthrough costs	\$2,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Concept Plan	\$1,500 + Deposit of 20% of estimated passthrough costs	\$1,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Final Plan	\$2,000 + Deposit of 20% of estimated passthrough costs	\$2,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE

## PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
LAND USE APPLICATION FEES	PUD Minor Amendment	\$500 + Deposit of 20% of estimated passthrough costs	\$500 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	PUD Major Amendment	\$1,500 + Deposit of 20% of estimated passthrough costs	\$1,500 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Sketch Plan	\$500 Plus \$25 per Lot + Deposit of 20% of estimated passthrough costs	\$500 Plus \$25 per Lot + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Preliminary Plan	\$800 Plus \$25 per Lot + Deposit of 20% of estimated passthrough costs	\$800 Plus \$25 per Lot + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Final Plat	\$800 Plus \$25 per Lot + Deposit of 20% of estimated passthrough costs	\$800 Plus \$25 per Lot + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Lot Line Adjustment	\$450 + \$ 600 Deposit	\$450 + \$ 600 Deposit	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Condominium/Townhouse Plat	\$450 + Deposit of 20% of estimated passthrough costs	\$450 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Subdivision – Minor	\$650 + \$600 Deposit	\$650 + \$600 Deposit	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Combination Sketch Plan/Prelim Plan	Listed fees with 15% discount + 20% of estimated passthrough costs	Listed fees with 15% discount + 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Subdivision - Combination Prelim/Final Plat	Listed fees with 15% discount + deposit of 20% of estimated passthrough costs	Listed fees with 15% discount + deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Special Use Permit	\$600 + \$600 Deposit	\$600 + \$600 Deposit	NO CHANGE
LAND USE APPLICATION FEES	Special Use Permit – Amendment	\$ 350	\$ 350	NO CHANGE
LAND USE APPLICATION FEES	Conditional Use Permit	\$ 650	\$ 650	NO CHANGE
LAND USE APPLICATION FEES	Administrative Use Permit	\$ 250	\$ 250	NO CHANGE
LAND USE APPLICATION FEES	Minor Permit	\$ 100	\$ 100	NO CHANGE
LAND USE APPLICATION FEES	Sign Permit	\$ 100	\$ 100	NO CHANGE
LAND USE APPLICATION FEES	Sign Permit - Comprehensive sign program	\$ 100	\$ 100	NO CHANGE
LAND USE APPLICATION FEES	Design Variance - non DP or Subdivision	\$ 300	\$ 300	NO CHANGE
LAND USE APPLICATION FEES	Wireless Communication Facility (WCF) Administrative Approval Fee	\$ 450	\$ 450	NO CHANGE
LAND USE APPLICATION FEES	Address Change Fee	\$ 25	\$ 25	NO CHANGE
LAND USE APPLICATION FEES	Planner - Hourly Rate	\$ 60	\$ 60	NO CHANGE

## PLANNING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
LAND USE APPLICATION FEES	Development Permit - Minor	\$1,000 + Deposit of 20% of estimated passthrough costs	\$1,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Development Permit - Major	\$2,000 + Deposit of 20% of estimated passthrough costs	\$2,000 + Deposit of 20% of estimated passthrough costs	NO CHANGE
LAND USE APPLICATION FEES	Vacation of Easement or Right of Way	\$ 750	\$ 750	NO CHANGE
LAND USE APPLICATION FEES	Encroachment Permit	\$ 250	\$ 250	NO CHANGE
LAND USE APPLICATION FEES	An Appeal of a Planning Decision	Original application fee (No Deposit)	Original application fee (No Deposit)	NO CHANGE
PARKING FEE IN-LIEU	Parking Fee In-Lieu (Operating)	\$7,000 / Parking Space within the Parking Fee In-Lieu Program Boundary	\$7,000 / Parking Space within the Parking Fee In-Lieu Program Boundary	NO CHANGE
PARKING FEE IN-LIEU	Parking Fee In-Lieu (Capital)	\$16,100 / Parking Space within the Parking Fee In-Lieu Program Boundary	\$16,100 / Parking Space within the Parking Fee In-Lieu Program Boundary	NO CHANGE
STREET IMPROVEMENT FEES	Residential single family	\$1,016 per dwelling unit	\$1,016 per dwelling unit	NO CHANGE
STREET IMPROVEMENT FEES	Residential multifamily	\$646 per dwelling unit	\$646 per dwelling unit	NO CHANGE
STREET IMPROVEMENT FEES	Bank	\$7,634 per 1,000 sf	\$7,634 per 1,000 sf	NO CHANGE
STREET IMPROVEMENT FEES	Convenience Store w gas	\$10,309 per 1,000 sf	\$10,309 per 1,000 sf	NO CHANGE
STREET IMPROVEMENT FEES	High turnover sit down restaurant	\$3,613 per 1,000 sf	\$3,613 per 1,000 sf	NO CHANGE
STREET IMPROVEMENT FEES	Fast food restaurant	\$13,681 per 1,000 sf	\$13,681 per 1,000 sf	NO CHANGE
STREET IMPROVEMENT FEES	Industrial	\$194 per 1,000 sf	\$194 per 1,000 sf	NO CHANGE
STREET IMPROVEMENT FEES	Commercial General	\$1,016 per 1,000 sf	\$1,016 per 1,000 sf	NO CHANGE

## ENGINEERING DEPARTMENT FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
ENGINEERING DEPARTMENT	Engineer - Hourly Rate	\$ 60	\$ 60	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 50 cubic yards or less	\$ 65	\$ 65	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 51-100 cubic yards	\$65 for the first 50 cy plus \$15.00 for each add 'l 10 cy or fraction thereof	\$65 for the first 50 cy plus \$15.00 for each add 'l 10 cy or fraction thereof	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 101-1,000 cubic yards	\$140 for the first 1,000 cy plus \$10.50 for each add 'l 100 cy or fraction thereof	\$140 for the first 1,000 cy plus \$10.50 for each add 'l 100 cy or fraction thereof	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 1,001-10,000 cubic yards	\$234.50 for the first 1,000 cy plus \$9.00 for each add 'l 1,000 cy or fraction thereof	\$234.50 for the first 1,000 cy plus \$9.00 for each add 'l 1,000 cy or fraction thereof	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 10,001-100,000 cubic yards	\$315.50 for the first 10,000 cy plus \$40.50 for each add 'l 10,000 cy or fraction thereof	\$315.50 for the first 10,000 cy plus \$40.50 for each add 'l 10,000 cy or fraction thereof	NO CHANGE
GRADING PERMIT FEES	Grading Permit Fee - 100,001 cubic yards or more	\$680 for the first 100,000 cy plus \$22.50 for each add 'l 10,000 cy or fraction thereof	\$680 for the first 100,000 cy plus \$22.50 for each add 'l 10,000 cy or fraction thereof	NO CHANGE
GRADING PERMIT FEES	Grading Plan Review Fee	Town Engineer Hourly Rate (Minimum 2 Hours)	Town Engineer Hourly Rate (Minimum 2 Hours)	NO CHANGE

## PUBLIC WORKS DEPARTMENT

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
PUBLIC WORKS	Door Tag – Water Notice Shut Off	\$ 25.00	\$ 25.00	NO CHANGE
PUBLIC WORKS	Meter Check Service Fee	75.00 (Hourly)	75.00 (Hourly)	NO CHANGE
PUBLIC WORKS	Meter Check Service Fee – After Hours/Holidays	150.00 (Hourly)	150.00 (Hourly)	NO CHANGE
PUBLIC WORKS	Public Works Engineer - Hourly Rate	\$85-\$90	\$85-\$90	NO CHANGE
PUBLIC WORKS	Water Shut Off/Turn On After Hours/Holidays	\$ 150.00	\$ 150.00	NO CHANGE
PUBLIC WORKS	Backflow Device Inspection Fee	75.00 (Hourly)	75.00 (Hourly)	NO CHANGE
PUBLIC WORKS	Right of Way Construction Permit	\$ 150.00	\$ 150.00	NO CHANGE
PUBLIC WORKS	Road Cut Permit Annual	\$ 300.00	\$ 300.00	NO CHANGE
PUBLIC WORKS	Road Cut Permit One Time	\$ 100.00	\$ 100.00	NO CHANGE
PUBLIC WORKS	Water Shut Off/Turn On	\$ 75.00	\$ 75.00	NO CHANGE
PUBLIC WORKS	Non-Operational Meter	\$100/month	\$100/month	NO CHANGE
PUBLIC WORKS	Yard Waste Fee (per month)	\$ 2.00	\$ 2.00	NO CHANGE
PUBLIC WORKS	Hydrant Meter Fees (Base Fee)	\$ 50.00	\$ 50.00	NO CHANGE
PUBLIC WORKS	Hydrant Meter Fees (per 1,000 gallons)	\$4.77/1,000 gallons	\$4.77/1,000 gallons	NO CHANGE
PUBLIC WORKS	Excavation Permit One Time	\$ 50.00	\$ 50.00	NO CHANGE
PUBLIC WORKS	Excavation Permit Annual	\$ 150.00	\$ 150.00	NO CHANGE
PUBLIC WORKS	Backflow Assembly Test	\$ 400.00	\$ 400.00	NO CHANGE
PUBLIC WORKS	Backflow Assembly - Not Compliant	\$ -	\$ 400.00	NEW FEE
PUBLIC WORKS-FOR EMERGENCY	Public Works Employee Labor - Not For Public	\$38/Hour	\$38/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Tandem Dump Truck -Not For Public	\$70/Hour	\$70/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Backhoe -Not For Public	\$50/Hour	\$50/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Tool Cat -Not For Public	\$50/Hour	\$50/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Loader -Not For Public	\$60/Hour	\$60/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Street Sweeper -Not For Public	\$120/Hour	\$120/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Skid Steer -Not For Public	\$50/Hour	\$50/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Motor Grader -Not For Public	\$65/Hour	\$65/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Lift Truck -Not For Public	\$115/Hour	\$115/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Boom Mower Tractor/Mowing -Not For Public	\$50/Hour	\$50/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	ATV -Not For Public	\$13.20/Hour	\$13.20/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Flushing Trailer/Flushing Skid -Not For Public	\$90/Hour	\$90/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Pickup Truck/4x4 Vehicle -Not For Public	\$20.80/Hour	\$20.80/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Water Pump/Trash Pump -Not For Public	\$27.10/Hour	\$27.10/Hour	NO CHANGE

## PUBLIC WORKS DEPARTMENT

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
PUBLIC WORKS-FOR EMERGENCY	Chainsaw + Employee Rate -Not For Public	\$3.45 + \$38/Hour	\$3.45 + \$38/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Demo Saw + Employee Rate -Not For Public	\$7.20 + \$38/Hour	\$7.20 + \$38/Hour	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Air Compressor -Not For Public	\$104/Day	\$104/Day	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Traffic Cones -Not For Public	\$1.25/Cone	\$1.25/Cone	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Type 2 barricades -Not For Public	\$2.00/Barricade	\$2.00/Barricade	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Type 3 barricades -Not For Public	\$2.75/Barricade	\$2.75/Barricade	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Traffic Barrels -Not For Public	\$2.50/Barrel	\$2.50/Barrel	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Additional signage -Not For Public	\$1.50 /Sign	\$1.50 /Sign	NO CHANGE
PUBLIC WORKS-FOR EMERGENCY	Variable Message Sign -Not For Public	\$220/Day	\$220/Day	NO CHANGE

## UTILITY FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
WATER FUND FEE	<b>Rate Class Monthly Base Fees &amp; Usage Block (gal) Charge per 1,000 gal</b>			
WATER FUND FEE	<b>Residential without accessory dwelling unit base fee</b>	\$ 39.72	\$ 40.91	FEE CHANGE
WATER FUND FEE	0-6,000	\$ 3.38	\$ 3.48	FEE CHANGE
WATER FUND FEE	6,001-17,000	\$ 7.45	\$ 7.67	FEE CHANGE
WATER FUND FEE	17,001-28,000	\$ 11.17	\$ 11.51	FEE CHANGE
WATER FUND FEE	28,000 +	\$ 16.75	\$ 17.25	FEE CHANGE
WATER FUND FEE	<b>Residential with accessory dwelling unit base fee</b>	\$ 49.83	\$ 51.32	FEE CHANGE
WATER FUND FEE	0-8,000	\$ 3.38	\$ 3.48	FEE CHANGE
WATER FUND FEE	8,001-17,000	\$ 7.45	\$ 7.67	FEE CHANGE
WATER FUND FEE	17,001-28,000	\$ 11.17	\$ 11.51	FEE CHANGE
WATER FUND FEE	28,000 +	\$ 16.75	\$ 17.25	FEE CHANGE
WATER FUND FEE	<b>Non-Residential Commercial &amp; Mixed Use Base Fee (per unit)</b>	\$ 39.72	\$ 40.91	FEE CHANGE
WATER FUND FEE	0-6,000	\$ 3.38	\$ 3.48	FEE CHANGE
WATER FUND FEE	6,000 +	\$ 7.45	\$ 7.67	FEE CHANGE
WATER FUND FEE	<b>Non-Residential Government, Schools &amp; Churches base fee (per unit)</b>	\$ 39.72	\$ 40.91	FEE CHANGE
WATER FUND FEE	0-6,000	\$ 3.38	\$ 3.48	FEE CHANGE
WATER FUND FEE	6,000 +	\$ 7.45	\$ 7.67	FEE CHANGE
WATER FUND FEE	<b>Residential/ Non- Residential Compound Meter High Side base fee (per unit)</b>			
WATER FUND FEE	All Usage	\$ 7.45	\$ 7.67	FEE CHANGE
WATER FUND FEE	<b>Out of Town Residential without accessory dwelling unit base fee</b>	\$ 59.59	\$ 61.38	FEE CHANGE
WATER FUND FEE	0-6,000	\$ 5.07	\$ 5.22	FEE CHANGE
WATER FUND FEE	6,001-17,000	\$ 11.13	\$ 11.46	FEE CHANGE
WATER FUND FEE	17,001-28,000	\$ 16.71	\$ 17.21	FEE CHANGE
WATER FUND FEE	28,000 +	\$ 25.04	\$ 25.79	FEE CHANGE
WATER FUND FEE	<b>Out of Town Residential with accessory dwelling unit base fee</b>	\$ 74.79	\$ 77.03	FEE CHANGE
WATER FUND FEE	0-8,000	\$ 5.07	\$ 5.22	FEE CHANGE
WATER FUND FEE	8,001-17,000	\$ 11.13	\$ 11.46	FEE CHANGE
WATER FUND FEE	17,001-28,000	\$ 16.71	\$ 17.21	FEE CHANGE
WATER FUND FEE	28,000 +	\$ 25.04	\$ 25.79	FEE CHANGE

## UTILITY FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
	<b>Out of Town Non-Residential Commercial &amp; Mixed Use base fee (per unit)</b>			
WATER FUND FEE		\$ 59.59	\$ 61.38	FEE CHANGE
WATER FUND FEE	0-6,000	\$ 5.07	\$ 5.22	FEE CHANGE
WATER FUND FEE	6,000 +	\$ 11.13	\$ 11.46	FEE CHANGE
	<b>Non-Residential Government, Schools &amp; Churches base fee (per unit)</b>			
WATER FUND FEE		\$ 59.59	\$ 61.38	FEE CHANGE
WATER FUND FEE	0-6,000	\$ 5.07	\$ 5.22	FEE CHANGE
WATER FUND FEE	6,000 +	\$ 11.13	\$ 11.46	FEE CHANGE
	<b>Residential/ Non- Residential Compound Meter High Side base fee(per unit)</b>			
WATER FUND FEE				
WATER FUND FEE	All Usage	\$ 11.13	\$ 11.46	FEE CHANGE
WATER FUND FEE	<b>Surcharge Residential (per unit)</b>			NO CHANGE
WATER FUND FEE	Low Usage - (0 - 4,000 gallons)	\$ 8.15	\$ 8.15	NO CHANGE
WATER FUND FEE	Average Usage - (4,000 - 14,000)	\$ 12.50	\$ 12.50	NO CHANGE
WATER FUND FEE	High Usage - (14,000 + )	\$ 17.00	\$ 17.00	NO CHANGE
WATER FUND FEE	<b>Surcharge Non-Residential (per unit)</b>			NO CHANGE
WATER FUND FEE	Low Usage - (0 - 4,000 gallons)	\$ 8.15	\$ 8.15	NO CHANGE
WATER FUND FEE	Average Usage - (4,000 - 46,000)	\$ 12.50	\$ 12.50	NO CHANGE
WATER FUND FEE	High Usage - (46,000 + )	\$ 17.00	\$ 17.00	NO CHANGE
WATER FUND FEE	Utility Payment Late Fee (Water/Sewer/Trash)	\$ 5.00	\$ 5.00	NO CHANGE
	<b>Residential/Commercial/Mixed Use/Government/Schools - Monthly Sewer Service (per unit)</b>			
WASTE WATER FUND FEE		\$ 65.52	\$ 67.49	FEE CHANGE
	<b>Residential monthly charges rubbish removal, recycling, and composting base fee</b>			
REFUSE FEE		\$ 41.75	\$ 43.84	FEE CHANGE
	<b>Additional trashcan fee per month</b>			
REFUSE FEE		\$ 25.00	\$ 26.25	FEE CHANGE
	<b>Additional single stream recycle can fee per month</b>			
REFUSE FEE		\$ 10.00	\$ 10.50	FEE CHANGE
	<b>Return Trip Fee: Missed collection due to account holder error</b>			
REFUSE FEE		\$ 25.00	\$ 25.00	NO CHANGE
	<b>Extra Trash Charges: Furniture - couch, sofa, twin or single box springs/mattresses</b>			
REFUSE FEE		\$ 15.00	\$ 15.00	NO CHANGE



## UTILITY FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
REFUSE FEE	Extra Trash Charges: Furniture - per king/queen mattress or box springs	\$ 20.00	\$ 20.00	NO CHANGE
REFUSE FEE	Extra Trash Charges: Appliances - stove, oven, was	\$ 15.00	\$ 15.00	NO CHANGE
REFUSE FEE	Extra Trash Charges: Appliances - hot water heater	\$ 30.00	\$ 30.00	NO CHANGE
REFUSE FEE	Extra Trash Charges: Carpet: per cubic yard	\$ 18.00	\$ 18.00	NO CHANGE
REFUSE FEE	Extra Trash Charges: Construction Materials - per cubic yard	\$ 18.00	\$ 18.00	NO CHANGE
REFUSE FEE	Extra Trash Charges: Tires (each)	\$ 7.00	\$ 7.00	NO CHANGE
REFUSE FEE	Trash Can - New	\$ 90.00	\$ 90.00	NO CHANGE
REFUSE FEE	Trash Can - Used	\$ 50.00	\$ 50.00	NO CHANGE
REFUSE FEE	Recycle Container	\$ 20.00	\$ 20.00	NO CHANGE
REFUSE FEE	Yardwaste Fee	\$ 2.00	\$ 2.00	NO CHANGE
REFUSE FEE	Administrative Fee for Refuse Billing	\$ 1.45	\$ 1.45	NO CHANGE
STORMWATER MANAGEMENT FE	Residential Monthly Fee	\$ 3.00	\$ 3.00	NO CHANGE
STORMWATER MANAGEMENT FE	Commercial Monthly Fee	\$ 6.00	\$ 6.00	NO CHANGE

## BROADBAND FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
	<b>Transport Only to 910Telecom (monthly recurring charge)</b>			
BROADBAND FEE	1 Gbps (subject to capacity availability)	\$ 875.00	\$ 875.00	NO CHANGE
BROADBAND FEE	5 Gbps (subject to capacity availability)	\$ 3,125.00	\$ 3,125.00	NO CHANGE
BROADBAND FEE	10 Gbps (subject to capacity availability)	\$ 5,000.00	\$ 5,000.00	NO CHANGE
BROADBAND FEE	Port fee (monthly recurring charge)	\$ 250.00	\$ 250.00	NO CHANGE
BROADBAND FEE	Additional port (each)	\$ 500.00	\$ 500.00	NO CHANGE
BROADBAND FEE	Setup fee (one time)	\$ 2,500.00	\$ 2,500.00	NO CHANGE
	<b>Quarter rack colocation space</b>			
BROADBAND FEE	Quarter rack colocation space	\$ 1,000.00	\$ 1,000.00	NO CHANGE
BROADBAND FEE	Setup fee (one time)	\$ 2,500.00	\$ 2,500.00	NO CHANGE
	<b>Business Internet Service (monthly recurring charge)</b>			
BROADBAND FEE	300 Mbps (subject to capacity availability)	\$ 129.00	\$ 129.00	NO CHANGE
BROADBAND FEE	1 Gbps (subject to capacity availability)	\$ 379.00	\$ 379.00	NO CHANGE
BROADBAND FEE	650 Mbps (subject to capacity availability)	N/A	\$ 99.00	NEW FEE
BROADBAND FEE	up to 10 Gbps (subject to capacity availability)	TBD upon Building Audit	TBD upon Building Audit	NO CHANGE
BROADBAND FEE	Installation 300 Mbps (one time)	\$ 129.00	\$ 179.00	TITLE CHANGE FEE CHANGE
BROADBAND FEE	Installation 1Gbps (one time)	\$ 379.00		
	<b>Residential Internet Service (monthly recurring charge)</b>			
BROADBAND FEE	650 Mbps (subject to capacity availability) - In Town	\$ 69.00	\$ 69.00	TITLE CHANGE
BROADBAND FEE	650 Mbps (subject to capacity availability) - Out of Town	N/A	\$ 89.00	NEW FEE
BROADBAND FEE	Installation 650 Mbps (one time)	N/A	\$ 179.00	NEW FEE

## COURT FEES

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
COURT	Court Cost	\$ 30	\$ 30	NO CHANGE
COURT	Surcharge - Criminal Violation	\$ 20	\$ 20	NO CHANGE
COURT	Surcharge - Traffic Code Violation	\$ 10	\$ 10	NO CHANGE
COURT	Jury Demand Fee	\$ 25	\$ 25	NO CHANGE
COURT	Witness Fee	\$ 5/day	\$ 5/day	NO CHANGE
COURT	Juror Fee-Engaged on Jury	\$6/day	\$6/day	NO CHANGE
COURT	Juror Fee-Attendance on Panel	\$3/day	\$3/day	NO CHANGE
COURT	Mileage Fees (witnesses and jurors)	\$0.15/mile	\$0.15/mile	NO CHANGE
COURT	Deferred Judgement Fee	\$ 75	\$ 75	NO CHANGE
COURT	Deferred Prosecution Fee	\$ 40	\$ 40	NO CHANGE
COURT	Insurance Dismissal Fee	\$ 10	\$ 10	NO CHANGE
COURT	Bench Warrant Fee	\$ 50	\$ 50	NO CHANGE
COURT	Incarceration Fee	Amount equal to sum charged to the Town by the County for incarceration	Amount equal to sum charged to the Town by the County for incarceration	NO CHANGE
COURT	Charitable Contribution	\$ 5	\$ 5	NO CHANGE
COURT	Collections Administration Fee	\$ 50	\$ 50	NO CHANGE
COURT	Stay of Execution Fee	\$ 25	\$ 25	NO CHANGE
COURT	Non-Resident Violator Compliance Fee	\$ 30	\$ 30	NO CHANGE
COURT	Outstanding Judgment Warrant Fee	\$ 30	\$ 30	NO CHANGE
COURT	Record Sealing Fee	\$ 65	\$ 65	NO CHANGE
COURT	Notice of Appeal	N/A	\$200.00 deposit + actual cost of transcription	MISSING FEE
COURT	Transcript Copies for Appeals	N/A	\$0.50 per page	MISSING FEE

## POLICE DEPARTMENT

FEE TYPE	FEE TITLE	2023 FEE	2024 FEE	FEE CHANGE
POLICE DEPARTMENT	Abandoned Vehicle Administration Fee	\$ -	\$ -	NO CHANGE
POLICE DEPARTMENT	Nuisance Alarm Fee	50-150	50-150	NO CHANGE
POLICE DEPARTMENT	VIN Inspection Fee	\$ 15.00	\$ 15.00	NO CHANGE
POLICE DEPARTMENT	Initial Sex Offender Registration	\$ 75.00	\$ 75.00	NO CHANGE
POLICE DEPARTMENT	Sex Offender Annual Registration	\$ 25.00	\$ 25.00	NO CHANGE
POLICE DEPARTMENT	Sex Offender Information Update	\$ -	\$ -	NO CHANGE
POLICE DEPARTMENT	Sex Offender Quarterly Registration	\$ 25.00	\$ 25.00	NO CHANGE
POLICE DEPARTMENT	Police Report Digital Evidence Disc Fee	\$ 5.00	\$ 5.00	NO CHANGE
POLICE DEPARTMENT	Police Report Digital Evidence Flash Drive	8GB-\$3.00 per flash drive 32GB-\$5.00 per flash drive 1TB \$20.00 per flash drive	8GB-\$3.00 per flash drive 32GB-\$5.00 per flash drive 1TB \$20.00 per flash drive	NO CHANGE
POLICE DEPARTMENT	Police Report Fee	\$5.00 for first 10 pages \$0.25 per additional page	\$5.00 for first 10 pages \$0.25 per additional page	NO CHANGE
POLICE DEPARTMENT	Police Report Research Fee (per hour, first hour free)	\$ 33.58	\$ 33.58	NO CHANGE
POLICE DEPARTMENT	Sex Offender De- Registration	\$ -	\$ -	NO CHANGE
POLICE DEPARTMENT	Video Blurring Fee	Cost of Third Party Contract	\$33.58 / hour	FEE CHANGE
POLICE DEPARTMENT	Extra Duty Officer Fee	Officer: \$70/hr Supervisor: \$73/hr (Supervisor rate only charged if the size of the event requires a supervisor)	Officer: \$80/hr Supervisor: \$85/hr (Supervisor rate only charged if the size of the event requires a supervisor)	MISSING FEE FEE CHANGE

**THIS PAGE INTENTIONALLY LEFT BLANK**

## TOWN OF EAGLE

### DEBT SERVICE BY YEAR

Year	Series 2013 Water Enterprise Revenue Refunding Bond		Series 2018 Water Enterprise Bond: Colorado Water Resource Power & Development Authority		2007 Waste Water Loan: Colorado Water Resource Power & Development Authority		2011 Waste Water Loan: Colorado Water Resource Power & Development Authority		Series 2016 Sales Tax Revenue Bonds		Total Annual Debt Service
	Principal	Interest	Principal	Interest & Fees	Principal	Interest & Fees	Principal	Interest & Fees	Principal	Interest & Fees	
2024	\$ 266,037	\$ 7,928	\$ 669,583	\$ 323,394	\$ 746,856	\$ 145,877	\$ 67,526	\$ 11,260	\$ 115,000	\$ 207,338	\$ 2,560,798
2025	-	-	680,928	309,644	768,504	126,417	68,883	9,902	120,000	202,738	2,287,016
2026	-	-	694,329	296,394	790,152	100,532	70,268	8,518	125,000	197,938	2,283,130
2027	-	-	709,588	283,394	849,684	44,050	71,680	7,105	130,000	192,938	2,288,439
2028	-	-	720,873	270,644	889,036	-	73,121	5,665	135,000	187,738	2,282,076
2029	-	-	732,782	258,644	-	-	74,591	4,195	140,000	182,338	1,392,549
2030	-	-	742,627	249,444	-	-	76,090	2,696	145,000	176,738	1,392,594
2031	-	-	750,411	240,644	-	-	77,620	1,166	150,000	170,938	1,390,778
2032	-	-	776,563	213,552	-	-	-	-	155,000	164,938	1,310,052
2033	-	-	800,638	188,510	-	-	-	-	160,000	158,738	1,307,886
2034	-	-	810,202	180,310	-	-	-	-	170,000	150,738	1,311,250
2035	-	-	815,052	174,135	-	-	-	-	180,000	142,238	1,311,425
2036	-	-	839,945	151,606	-	-	-	-	190,000	133,238	1,314,788
2037	-	-	880,948	112,072	-	-	-	-	195,000	123,738	1,311,757
2038	-	-	899,667	88,730	-	-	-	-	205,000	114,475	1,307,872
2039	-	-	943,008	48,465	-	-	-	-	215,000	104,738	1,311,211
2040	-	-	964,745	24,367	-	-	-	-	225,000	94,525	1,308,637
2041	-	-	-	-	-	-	-	-	235,000	83,838	318,838
2042	-	-	-	-	-	-	-	-	250,000	72,675	322,675
2043	-	-	-	-	-	-	-	-	260,000	60,800	320,800
2044	-	-	-	-	-	-	-	-	270,000	48,450	318,450
2045	-	-	-	-	-	-	-	-	285,000	35,625	320,625
2046	-	-	-	-	-	-	-	-	465,000	14,725	479,725
Total	\$ 266,037	\$ 7,928	\$ 13,431,889	\$ 3,413,947	\$ 4,044,232	\$ 416,876	\$ 579,779	\$ 50,507	\$ 4,520,000	\$ 3,022,175	\$ 29,753,370

<b>Funding:</b>	Water Fund Operating Revenues	Water Fund Operating Revenues	Waste Water Fund Operating Revenues	Waste Water Fund Operating Revenues	Sales Tax Capital Improvement Fund - Sales tax at 0.5%.
<b>Interest Dates:</b>	June 1 and December 1	February 1 and August 1	February 1 and August 1	May 1 and November 1	June 1 and December 1
<b>Date of Issue:</b>	July 26, 2013	May 24, 2018	May 31, 2007; refunded in 2016	January 21, 2011	September 9, 2016
<b>Interest Rate:</b>	2.98%	2.5% -5%	3.5%	2%	4% - 5%
<b>Amount of Issue:</b>	\$2,605,868	\$16,841,882	\$11,505,912 plus premium \$494,088	\$1,288,966	\$5,200,000 plus premium \$967,936

#### 2024 Projected Debt Service Coverage Ratio:

Gross Revenues	7,871,400	7,871,400	5,205,000	5,205,000	\$ 1,174,000
Operating Expenses	3,588,370	2,869,358	2,086,034	2,899,981	27,000
Budgeted Net Revenues	\$ 4,283,030	\$ 5,002,042	\$ 3,118,966	\$ 2,305,019	1,147,000
2024 Debt Service	273,965	992,977	892,733	78,786	322,338
2024 Projected Debt Service Coverage Ratio	1563%	504%	349%	2926%	356%
Debt Service Coverage Ratio by Fund	416%		329%		356%

**Projected Debt Service Coverage Ratio**  $\text{Caluation} = \text{Budgeted Net Revenues}^* / \text{Debt Service}$

\* Budgeted Gross Revenues (For specific Fund)

Less Budgeted Operating Expenses (For specific Fund - excludes capital improvements & debt service on on outstanding Debt)

**Budgeted Net Revenues**

**Debt Service Coverage Ratio (DSCR):** is a measure of the Town's ability to repay any loans or debt obligations over the course of a year. The greater the DSCR is over 1 or 100% indicates a better financial position.

**THIS PAGE INTENTIONALLY LEFT BLANK**

## Capital Improvement Plan Summary for 2024 - 2028

Department/Fund and Project	2024	2025	2026	2027	2028	TOTAL
-----------------------------	------	------	------	------	------	-------

### Capital Improvements Fund:

#### General Administration & IT

Security Cameras & Access Controls	\$ 77,547	\$ 77,548	\$ -	\$ -	\$ -	\$ 155,095
Expanding Broadband & Smart City Services to Business Districts	250,000	-	-	-	-	250,000
Fiber extending to Cemetery Tank	37,100	-	-	-	-	37,100
<b>General Administration Total</b>	<b>\$ 364,647</b>	<b>\$ 77,548</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 442,195</b>

#### Streets

Sylvan Lake Road Bike & Ped Safety Improvements	\$ 125,000	\$ 1,100,000	\$ -	\$ -	\$ -	\$ 1,225,000
Grand Avenue Improvements	2,475,000	2,722,500	27,154,000	27,154,000	-	59,505,500
Handicap Ramps ADA Replacements	30,000	30,000	30,000	30,000	30,000	150,000
Portable Variable Message Board	30,000	-	-	-	-	30,000
Street Replacement: 4th Street (Wall to Washington) & Howard Street (2nd to 6th)	1,020,000	-	-	-	-	1,020,000
Street Replacement: Capitol Street (2nd to 5th)	118,800	1,089,000	-	-	-	1,207,800
Sidewalk/Trail: Pedestrian Trail Cemetery Connection	-	253,575	-	-	-	253,575
Public Works Material Storage Bins	-	-	-	110,250	-	110,250
Public Works Sand Shed	-	-	-	275,625	-	275,625
<b>Streets Total</b>	<b>\$ 3,798,800</b>	<b>\$ 5,195,075</b>	<b>\$ 27,184,000</b>	<b>\$ 27,569,875</b>	<b>\$ 30,000</b>	<b>\$ 63,777,750</b>

#### Buildings & Grounds

Pool and Ice Capital Improvements Funding	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Town Hall Roof Top Unit	63,500	-	-	-	-	63,500
Town Hall Charging Station - Level II	40,000	-	-	-	-	40,000
Building Assessments - Implementation	100,000	100,000	100,000	100,000	100,000	500,000
Town Hall Improvements - Upstairs PD Expansion	100,000	-	-	-	-	100,000
Old Town Hall Improvements	250,000	-	-	-	-	250,000
Public Works Charging Station	30,000	-	-	-	-	30,000
Irrigation Intake Improvements	121,551	-	-	-	-	121,551
83"x16' Tandem Axle Landscape Trailer	9,800	-	-	-	-	9,800
Police Department Design	-	250,000	-	-	-	250,000
Public Facilities Solar	-	200,000	-	-	-	200,000
Studio – Floor	-	20,500	-	-	-	20,500
Public Works Expansion (Planning & Design)	-	441,000	-	-	-	441,000
Visitor Center & Bathrooms	-	-	75,000	750,000	-	825,000
Warm Springs Pump - Major Improvements	-	-	-	-	70,355	70,355
<b>Building &amp; Grounds Total</b>	<b>\$ 764,851</b>	<b>\$ 1,061,500</b>	<b>\$ 225,000</b>	<b>\$ 900,000</b>	<b>\$ 220,355</b>	<b>\$ 3,171,706</b>

#### Public Safety

License Plate Reader	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ 26,000
Mobile Vehicle Barriers	47,000	-	-	-	-	47,000
Armored Car Contribution	45,000	-	-	-	-	45,000
Radar Feedback Signage	-	13,000	-	-	-	13,000
<b>Public Safety Total</b>	<b>\$ 118,000</b>	<b>\$ 13,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 131,000</b>



## Capital Improvement Plan Summary for 2024 - 2028

Department/Fund and Project	2024	2025	2026	2027	2028	TOTAL
-----------------------------	------	------	------	------	------	-------

### Fleet (General)

Patrol Vehicles (Public Safety)	\$ 335,216	\$ 251,000	\$ 273,590	\$ -	\$ -	\$ 859,806
Electric Patrol Vehicles (Public Safety)	-	285,000	316,350	351,149	389,775	1,342,274
Electric Patrol Vehicles (Public Safety) - New FTE	-	-	105,450	-	128,649	234,099
4900 Snow Plow Truck - 2019 (Streets)	-	-	175,000	-	-	175,000
Street Sweeper - (Streets)	-	-	-	385,000	-	385,000
Boom Mower Tractor (Streets)	-	-	-	-	115,000	115,000
Bobcat Multi-tool #1 (Streets)	-	135,000	-	-	-	135,000
Western Star Dump Truck (Streets)	-	-	-	-	320,000	320,000
Air Compressor Trailer/185 Atlas (Streets)	-	34,000	-	-	-	34,000
PJ Goose Neck Trailer (Streets)	-	-	-	35,000	-	35,000
PJ Utility Trailer - 2016 (B&G)	-	-	-	-	12,000	12,000
Marathon Crack Seal Trailer - 2012 (Streets)	-	-	-	45,000	-	45,000
Ford F-250 (B&G)	60,000	-	-	-	-	60,000
Ford F-350 Service Bed (Streets)	75,000	-	-	-	-	75,000
Ford F-150 Extended Cab (Engineering)	60,000	-	-	-	-	60,000
Ford F-550 Hook Truck (Streets)	-	125,000	-	-	-	125,000
Ford F-350 Plow/Sander (Streets)	-	-	-	90,000	-	90,000
Ford F-350 Plow/Sander (Streets)	-	-	-	70,000	-	70,000
Ford F-150 (Streets)	-	-	-	-	40,000	40,000
John Deere 1435 Mower/Broom (B&G)	-	-	-	75,000	-	75,000
Ventrac 3400 (B&G)	-	-	-	128,000	-	128,000
Toro Z Master (B&G)	-	-	28,000	-	-	28,000
Toro Z Master (B&G)	-	-	-	28,000	-	28,000
<b>Fleet Total</b>	<b>\$ 530,216</b>	<b>\$ 830,000</b>	<b>\$ 898,390</b>	<b>\$ 1,207,149</b>	<b>\$ 1,005,424</b>	<b>\$ 4,471,179</b>

<b>Total Capital Improvements Fund</b>	<b>\$ 5,576,514</b>	<b>\$ 7,177,123</b>	<b>\$ 28,307,390</b>	<b>\$ 29,677,024</b>	<b>\$ 1,255,779</b>	<b>\$ 71,993,830</b>
--	---------------------	---------------------	----------------------	----------------------	---------------------	----------------------

### General Fund - Streets

Street Resurfacing - Street Resurfacing - Chambers, Sawatch, Marmot, Loren, Market, Fairgrounds	\$ 735,000	\$ -	\$ -	\$ -	\$ -	\$ 735,000
Street Resurfacing - Sylvan Lake (various locations), Lime Park, 7 Hermits, Fourth of July	-	-	810,338	-	-	810,338
Street Resurfacing - Grand Ave	-	-	-	850,854	-	850,854
Street Replacement: 4th Street (Broadway to Howard)	-	-	-	49,779	547,573	597,352
Street Resurfacing - King, Various Streets in old town	-	-	-	-	893,397	893,397
Street Replacement: Castle Drive (King to end)	-	-	-	-	63,888	63,888
<b>General Fund - Streets Total</b>	<b>\$ 735,000</b>	<b>\$ -</b>	<b>\$ 810,338</b>	<b>\$ 900,633</b>	<b>\$ 1,504,858</b>	<b>\$ 3,950,829</b>

## Capital Improvement Plan Summary for 2024 - 2028

Department/Fund and Project	2024	2025	2026	2027	2028	TOTAL
<b>Water Fund</b>						
Cemetery Tank	3,600,000	-	-	-	-	3,600,000
Security Cameras and Access Controls	13,324	13,324	-	-	-	26,648
Water campus landscaping Xeriscape	10,000	-	-	-	-	10,000
Water Line: Adams Rib School House PRV	50,000	230,000	-	-	-	280,000
Water Line: Brush Creek Transmission Main Replacement - Phase III	75,000	1,500,000	-	-	-	1,575,000
Water Line: Downtown Distribution: Fourth Street: Wall St. to Washington St.	200,000	-	-	-	-	200,000
Lower Eby Creek Tank and Booster Pump Station Replacement	1,665,000	-	-	-	-	1,665,000
Fencing for Water Properties	-	78,750	78,750	-	-	157,500
Yearout Energy Solar Project	1,569,657	-	-	-	-	1,569,657
Water Line: Howard Street (2nd-6th)	500,000	-	-	-	-	500,000
UBWTP: 2 MG Tank Rehab	2,070,800	-	-	-	-	2,070,800
Lower Eby Creek Tank Coating	-	1,965,600	-	-	-	1,965,600
East Eagle Tank & Distribution	1,550,000	2,500,000	2,000,000	4,500,000	-	10,550,000
Water Meter Antenna	54,000	-	-	-	-	54,000
Water Line: Downtown Distribution: Capitol Street: 2nd to 5th Street	60,000	550,000	-	-	-	610,000
UBWTP: Fire Alarms	-	35,000	-	-	-	35,000
Fiber extending to upper water facilities through Frost Creek area	-	370,000	-	-	-	370,000
Generator on trailer / electrical work at pump houses	-	35,000	210,000	-	-	245,000
UBWTP: Lifecycle replacement and regulatory upgrades	-	350,000	3,600,000	-	-	3,950,000
Grand Avenue Water Infrastructure Improvements	28,300	134,200	1,828,380	-	-	1,990,880
Hernage Tank Rehab	-	-	85,000	940,000	-	1,025,000
Eby Creek Upper Tank	-	-	50,000	400,000	-	450,000
Water Line: Downtown Distribution: Fourth Street: Broadway to Howard	-	-	-	50,000	550,000	600,000
Pump & Hose for LBWTP	-	-	-	45,000	175,000	220,000
Water Line: Castle Dr and King Rd	-	-	-	-	300,000	300,000
Brush Creek Transmission Main Replacement - Ouzel to Sylvan Lake Road	-	-	-	-	165,000	165,000
I-70 Water Main Loop	-	-	-	-	320,000	320,000
<b>Fleet (Water)</b>						
Ford F-250 Super Duty	-	60,000	-	-	-	60,000
Ford F-150	-	-	60,000	-	-	60,000
Ford F-150	-	-	-	-	40,000	40,000
<b>Water Fund Total</b>	<b>\$ 11,446,081</b>	<b>\$ 7,821,874</b>	<b>\$ 7,912,130</b>	<b>\$ 5,935,000</b>	<b>\$ 1,550,000</b>	<b>\$ 34,665,085</b>

## Capital Improvement Plan Summary for 2024 - 2028

Department/Fund and Project	2024	2025	2026	2027	2028	TOTAL
-----------------------------	------	------	------	------	------	-------

### Waste Water Fund

Security Cameras and Access Controls	\$ 8,158	\$ 8,158	\$ -	\$ -	\$ -	\$ 16,316
Nutrient Criteria Nitrogen	5,600,000	10,000,000	-	-	-	15,600,000
Collection System Repair and Improvements	50,000	50,000	50,000	50,000	50,000	250,000
Main Under Eagle River from Fairgrounds	-	-	220,500	2,500,000	-	2,720,500
WWTP: Replumbing	10,000	-	-	-	-	10,000
Water/Wastewater campus landscaping. Xeriscape	10,000	-	-	-	-	10,000
Yearout Energy Solar Project	1,569,657	-	-	-	-	1,569,657
Howard Street Sanitary Sewer Main, 4th Street to 5th Street & 5th Street south	300,000	-	-	-	-	300,000
Process Building: Fire Alarms	15,000	-	-	-	-	15,000
Sanitary Sewer Piers across Eagle River	220,500	2,315,250	-	-	-	2,535,750
Grand Avenue Wastewater Infrastructure Improvements	28,300	134,200	1,828,380	-	-	1,990,880
Whiting Blacklot Sewer Main (Parallel to Hilltop)	-	-	-	40,203	369,364	409,567
Castle Dr Sanitary Sewer Main	-	-	-	-	40,000	40,000
<b>Fleet (Wastewater)</b>						
Ford F-350 Plow/Sander	75,000	-	-	-	-	75,000
Ford F-150	-	-	60,000	-	-	60,000
<b>Waste Water Fund Total</b>	<b>\$ 7,886,615</b>	<b>\$ 12,507,608</b>	<b>\$ 2,158,880</b>	<b>\$ 2,590,203</b>	<b>\$ 459,364</b>	<b>\$ 25,602,670</b>

### Stormwater Fund

Grand Avenue Stormwater Infrastructure Improvements	-	-	638,141	638,141	-	1,276,282
<b>Stormwater Fund Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 638,141</b>	<b>\$ 638,141</b>	<b>\$ -</b>	<b>\$ 1,276,282</b>

### Sales Tax Capital Improvement Fund

Eagle River Water Park - Rapid Blocs	\$ 35,000	\$ 40,000	\$ 15,000	\$ -	\$ -	\$ 90,000
Sidewalk/Trail: Pedestrian Trail Bull Pasture - West Side	110,250	-	-	-	-	110,250
Pool Rebuild Project	12,000,000	-	-	-	-	12,000,000
Potential New Wave Feature (Planning)	20,000	-	-	-	-	20,000
Dog Park Improvements	45,000	-	-	-	-	45,000
Eagle River Water Park - Boulderling Feature	-	350,000	-	-	-	350,000
Eagle River Water Park - Park Lighting	-	90,000	-	-	-	90,000
Eagle River Water Park - Public Art	-	40,000	-	-	-	40,000
Eagle River Water Park - Chambers Park Path Connection	-	350,000	-	-	-	350,000
Eagle River Water Park - Downtown Bridge (Planning)	-	25,000	-	-	-	25,000
Eagle River Water Park - Shower Tower	-	-	100,000	-	-	100,000
Whiting Park - Pour-in-Place	-	-	100,000	-	-	100,000
Skateboard Park	-	-	500,000	-	-	500,000
Brush Creek Valley Ranch Improvements: Paved Recreation Path along Brush Creek Road	-	-	40,000	-	-	40,000
Terrace Park - Playground	-	-	-	300,000	-	300,000
Eagle River Water Park - Slalom Gates	-	-	-	90,000	-	90,000
Gerard Park - Upgrades	-	-	-	-	30,000	30,000
Bull Pasture Park - Improvements	-	-	-	-	100,000	100,000
<b>Sales Tax Capital Improvement Fund Total</b>	<b>\$ 12,210,250</b>	<b>\$ 895,000</b>	<b>\$ 755,000</b>	<b>\$ 390,000</b>	<b>\$ 130,000</b>	<b>\$ 14,380,250</b>

## Capital Improvement Plan Summary for 2024 - 2028

Department/Fund and Project	2024	2025	2026	2027	2028	TOTAL
<b>Open Space Fund</b>						
Wildlife Interpretive/Multilingual/Educational Signage Projects	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Open Space and Trails Master Plan Implementation Phase 1 Planning & Implementation Process	100,000	-	-	-	-	100,000
Restoration Project/Habitat Improvements on Open Space Phase 1	80,000	-	-	-	-	80,000
Open Space Wayfinding Signage and Information project	-	80,000	-	-	-	80,000
Restoration Project/Habitat Improvements on Open Space Phase 2	-	100,000	-	-	-	100,000
Open Space and Trails Master Plan Implementation Phase 2 Planning & Implementation Process	-	-	35,000	150,000	-	185,000
Haymaker Trailhead Improvements	-	-	100,000	-	-	100,000
Open Space Trailhead Access - Eagle Ranch	-	-	-	-	20,000	20,000
<b>Fleet (Open Space)</b>						
Vehicle Fleet Replacements	-	-	-	-	50,000	50,000
<b>Open Space Total</b>	<b>\$ 305,000</b>	<b>\$ 180,000</b>	<b>\$ 135,000</b>	<b>\$ 150,000</b>	<b>\$ 70,000</b>	<b>\$ 840,000</b>
<b>Grand Total</b>						
	<b>\$ 38,159,460</b>	<b>\$ 28,581,605</b>	<b>\$ 40,716,879</b>	<b>\$ 40,281,001</b>	<b>\$ 4,970,001</b>	<b>\$ 152,708,946</b>

# Capital Improvements Fund – General Administration & IT

## **Security Cameras and Access Controls**

**Description:** Install new and replace existing surveillance systems and door locks in selected Town facilities. System will allow for a common platform for visibility, auditing, and ease of management for identified points of interest.

Information Center (high priority for PW and PD):

- Outdoor dome camera – near restroom entrance
- Outdoor dome camera – near restroom entrance
- Restroom automated door lock
- Restroom automated door lock
- Outdoor dome camera – near info center entrance
- Outdoor camera at info center facing restroom facility

Town Park (high priority for PW and PD):

- Outdoor dome camera – near restroom entrance
- Outdoor dome camera – near restroom entrance
- Outdoor dome camera – near restroom maintenance room entrance
- Restroom automated door lock
- Restroom automated door lock
- Outdoor camera facing stage west w speaker/mic
- Outdoor camera facing stage east
- Outdoor camera facing rear ramp of stage
- Outdoor camera facing audience/restroom building
- Outdoor dome camera – near east
- Outdoor dome camera – near west
- Outdoor dome camera – near garage entrance
- Stage automated door lock
- Stage automated door lock

Brush Creek:

- Outdoor dome camera – near restroom entrance
- Outdoor dome camera – near restroom entrance
- Restroom automated door lock
- Restroom automated door lock
- Outdoor camera parking
- Outdoor camera playground
- Outdoor camera pavilion deck east
- Outdoor camera pavilion deck west
- Outdoor dome camera – pavilion entrance
- Pavilion automated door lock main entrance

Public Works:

- Indoor camera facing front desk/door
- Indoor camera in shop area
- Outdoor camera facing gate
- Outdoor camera facing loader barn
- Outdoor camera facing parking lot
- Main Entrance and/or Employee Entrance automated door lock
- Outdoor dome camera – near telecom shelter entrance
- Outdoor camera facing generator/telecom shelter/breakroom door
- Telecom automated door lock – collocation side
- Telecom automated door lock – Town side
- Gate Controls w camera

Town Hall

- Outdoor camera facing parking lot entrance
- Outdoor camera covering back parking
- Outdoor camera covering front of building
- Outdoor dome camera –main entrance
- Outdoor dome camera –courts entrance
- Outdoor dome camera –PD side entrance
- Outdoor dome camera –employee entrance
- Indoor camera in telecom room
- Indoor camera in evidence room

- Indoor camera in front hall room facing south
- Indoor camera in front hall room facing north
- Main entrance automated door lock
- Telecom automated door lock
- Employee entrance automated door lock
- Evidence room automated door lock
- Gate Controls w camera inbound
- Gate Controls outbound

**Budget:** 2023 \$77,547  
2024 \$77,547  
2025 \$77,548

### **Expanding Broadband & Smart City Services to Business Districts**

**Description:** The Town of Eagle and the Downtown Development Authority partnered to build Town Internet throughout the Broadway Corridor. To make the system more resilient and to provide coverage throughout additional business districts and areas of interest, we will be installing repeaters in the light fixtures throughout town.

**Budget:** 2023 \$250,000  
2024 \$250,000

### **Fiber Extending to Cemetery Tank**

**Description:** The Town of Eagle has invested in wireless infrastructure throughout the Town. The Fiber expansion project to connect Town hall to the Cemetery Tank will connect key wireless nodes via fiber for redundancy and resiliency for Town facilities.

**Budget:** 2024 \$37,100

## **Capital Improvements Fund – Streets**

### **Sylvan Lake Rd and Capitol St. Refuge Island-Flashing Lights**

**Description:** Design, engineering, and construction of refuge island and flashing lights on Sylvan Lake Road for pedestrian safety.

**Budget:** 2024 \$125,000  
2025 \$1,100,000

### **Grand Avenue Improvements**

**Description:** Planning, engineering, and construction for the redesign and expansion of Grand Avenue between Eby Creek road and Sylvan Lake Road.

**Budget:** 2024 \$2,475,000  
2025 \$2,722,500  
2026 \$27,154,000  
2027 \$27,154,000

**Handicap Ramps ADA Replacements**

**Description:** Annual spending on replacing and or installing handicap ramps around the Town that are ADA compliant.

**Budget:** 2024 \$30,000  
2025 \$30,000  
2026 \$30,000  
2027 \$30,000  
2028 \$30,000

**Portable Variable Message Board**

**Description:** Purchase another portable variable message board to assist with public communications regarding construction projects, events, and other public service announcements.

**Budget:** 2024 \$30,000

**Street Replacement: 4th Street & Howard Street**

**Description:** Street Improvements on 4<sup>th</sup> Street (Wall to Washington) and Howard (2<sup>nd</sup> to 6<sup>th</sup>) in coordination with water and waste water line improvements.

**Budget:** 2024 \$1,020,000

**Street Replacement: Capitol Street**

**Description:** Street Improvements on Capitol Street (2<sup>nd</sup> to 5<sup>th</sup>) in coordination with water and waste water line improvements.

**Budget:** 2024 \$118,800 (Design and Engineering)  
2025 \$1,089,000

## Capital Improvements Fund – Buildings and Grounds

**Pool and Ice Capital Improvements Funding**

**Description:** Annual contribution for significant maintenance and capital expenditures for the Pool and Ice Rink Facilities to the Eagle Recreation Facility Advisory Corp. Both the Town of Eagle and Mountain Recreation contribute annually in equal amounts.

**Budget:** 2024 \$50,000  
2025 \$50,000  
2026 \$50,000  
2027 \$50,000  
2028 \$50,000

**Town Hall Roof Top Unit**

**Description:** The Town has been replacing one roof top unit at Town hall on an annual basis. This unit has been delayed in implementation to try to electrify the unit.

**Budget:** 2024 \$63,500

**Town Hall Charging Station – Level II**

**Description:** Installation of a charging station at Town Hall, for Town vehicles.

**Budget:** 2024 \$40,000

**Building Assessment Implementation**

**Description:** An identified amount of annual spending for completion of the Town's building Assessment that should be completed in 2024.

**Budget:** 2024 \$100,000  
2025 \$100,000  
2026 \$100,000  
2027 \$100,000  
2028 \$100,000

**Town Hall Improvements - Upstairs PD Expansion**

**Description:** Due to the increased number of officers in the Town's Public Safety Department they are running out of space, these funds are budgeted for an expansion upstairs in Town Hall.

**Budget:** 2024 \$100,000

**Old Town Hall Improvements**

**Description:** As the Town staff continues to grow, additional space is needed. The Town currently rents out the office spaces in Old Town hall, these funds are budgeted to make improvements to the old Town hall space for Town Staff to utilize in the future.

**Budget:** 2024 \$250,000

**Public Works Charging Station**

**Description:** Installation of a charging station at the Public Works Facility on Chambers, for Town vehicles.

**Budget:** 2024 \$30,000

**Irrigation Intake Improvements**

**Description:** Currently the irrigation intake on the Eagle River for Chambers Park gets clogged on a regular basis and in order to correct the issues it requires a staff member to manually unclogged, which can be almost daily during run off season, and can take all day to fix. This will fund improvements to the intake system so this no longer occurs.

**Budget:** 2024 \$121,551



### **83"x16' Tandem Axle Landscape Trailer**

**Description:** Trailer for Buildings & Grounds so that they can transport two lawn mowers with a single truck - currently we can only tow one mower with one truck because our trailers are too small, so we drive multiple trucks around when we don't need to.

**Budget:** 2024 \$9,800

## **Capital Improvements Fund – Public Safety**

### **License Plate Reader**

**Description:** This is for One License Plate Reader. We are requesting a vehicle mounted LPR with two cameras (scanners built in). This unit will be mounted on the Code Enforcement Vehicle, and will be very useful in assisting with parking enforcement, assisting in tracking abandoned vehicles, delinquent registration fees, identifying stolen vehicles, and, in connection with patrol staff, supporting investigations. Price includes LPR, installation, software license and first year software subscription.

**Budget:** 2024 \$26,000

### **Mobile Vehicle Barricades**

**Description:** This project is being completed in conjunction with Special Events, Public Works, and the Police Department. This is to purchase a vehicle barricade system and transport trailer for street closures during special events. Nationally and internationally, there has been a significant uptick in Vehicle Borne Attacks and Ramming (VBAR) incidents in which bad actors utilize vehicles to drive, or ram, into crowds. Historically, Public Works has utilized concrete barricades to mitigate such attacks and prevent vehicle entrance into a crown venue. However, access to larger venues (such as Block Party) by emergency vehicles, particularly fire and EMS, is still required. This is where a modular system, which will stop vehicle attacks, but is still easily moved by trained personnel, comes in. Currently, event organizers are renting these barricades from the Town of Vail, but we are seeing them less available as the Town of Vail is utilizing them more and more within their own Town. Because of their modularity and ease of use, these barricades would be utilized during both planned events and emergency situations.

**Budget:** 2024 \$47,000

### **Countywide Armored Vehicle Purchase**

**Description:** The county law enforcement agencies are cooperatively purchasing an armored vehicle for countywide use. This would be used predominantly for SOU, officer rescues, and citizen rescues, but could also be used during natural disasters to assist with evacuations in impacted areas. Currently, we are utilizing two armored cars through the 1033 military loan program. Recent changes in the program prohibit the use of these armored vehicles for most law enforcement

purposes, leaving SOU operators without an armored vehicle. This purchase would replace the oldest of the military vehicles. The other would still be in the county, but would have limited use. Avon Police Department has agreed to cover the cost of insurance, routine maintenance and storage. Eagle PD's contribution is 10% of the total purchase cost. Avon PD is contributing 24% and Vail PD and Eagle County Sheriff's Office are both contributing 33% of the cost.

**Budget:** 2024      \$45,000

#### **Radar Feedback Signage**

**Description:** This is to replace the current Radar trailer which is outdated and in need of repairs. This will be a solar operated radar trailer.

**Budget:** 2025      \$13,000

### **General Fund – Street Resurfacing**

#### **Street Resurfacing**

**Description:** Chambers, Sawatch, Marmot, Loren, Market, Fairgrounds Road

**Budget:** 2024      \$735,000

### **Water Fund**

#### **Cemetery Tank**

**Description:** The existing Cemetery Tank has served the core of the Eagle community since it was placed in service in the 1960s. The existing tank has a volume of approximately 300K US-Gallons and is nearing the end of its useful life. The Town's growth since the tank was installed and changing fire flow requirements means that the existing Tank is undersized for the Town's current and future water storage needs. Ultimately the Town is considering storing approximately 5.3 MG of potable water in the intown pressure zone to meet the Town's fire flow and water storage needs. The lifecycle replacement of the Cemetery Tank with a nominal 1.0 MG to 0.75 MG tank will allow for an additional 700K US-Gallons in the intown pressure zone while limiting site impacts and construction costs. Additional potable water storage volumes are being considered at other tank sites to meet the intown pressure zones ultimate water storage needs.

**Budget:** 2024      \$3,600,000

#### **Security Cameras and Access Controls**

**Description:** Install new and replace existing surveillance systems and door locks in selected Town facilities. System will allow for a common platform for visibility, auditing, and ease of management for identified points of interest.

Lower Water

- Indoor pan/tilt facing CIP tank
- Indoor pan tilt in backwash corner
- Outdoor dome camera – entrance

- Outdoor camera facing gate
- Outdoor camera east side
- Outdoor camera west side
- Main entrance automated door lock
- Gate Controls w camera
- 4 Indoor WAPs (CIP, backwash, office, lab), Outdoor WAP for stream gauge

**Budget:**        2024    \$13,324  
                       2025    \$13,324

#### **Water/Wastewater campus landscaping. Xeriscape**

**Description:** Land Scaping & Xeriscape demonstration project will be located at the Water/Wastewater Campus. A landscaping project is needed to reduce dust that is impacting blowers at the WWTP process building and solids handling building as well as the MCC rooms at all wastewater buildings and the Lower Basin Water Treatment Plant.

**Budget:**        2024    \$10,000

#### **Transmission Main: Adams Rib School House PRV**

**Description:** Replacement of existing PRV and PRV vault originally installed in 1983. The existing PRV and valving at the Adams Rib School House on the Brush Creek Transmission main are beyond economical rehab. This project will replace the existing PRV, Vault, and fittings to match the construction of the current PRV at the old Brush Creek water treatment plant.

**Budget:**        2024    \$50,000  
                       2025    \$230,000

#### **Transmission Main: Brush Creek Transmission Main Replacement - Phase III**

**Description:** Begin design work to replace the old transmission main pipe from the Hardscrabble Road crossing to Headquarters PRV. This section of pipe has begun to experience intermittent failures due to corrosion of the ductile iron pipe.

**Budget:**        2024    \$75,000  
                       2025    \$1,500,000

#### **Water Line: Downtown Distribution: Fourth Street – Wall St to Washington**

**Description:** Begin design work to replace and upsize water main on Fourth St. from Wall St. to Washington St.

**Budget:**        2024    \$200,000

#### **Lower Eby Creek Tank and Booster Pump Station Replacement**

**Description:** The Lower Eby Creek Booster Pump Station and Water Storage Tank were constructed in the 1980s and have been in continuous service ever since. The booster pump station is currently below grade and due for lifecycle replacement. Additionally, the Lower Eby Creek Tank needs rehab or replacement. This project will begin with the replacement of the booster pump station, reconfiguration of piping, yard piping, and evaluation of the need to rehab or replace the existing

tank. The existing Lower Eby Creek Tanks finished floor is approximately 20-feet below the other tanks serving the intown pressure zone increasing operational efforts.

**Budget:** 2024 \$1,665,000

**Fencing for Water Properties**

**Description:** Security for water properties.

**Budget:** 2025 \$78,750  
2026 \$78,750

**Yearout Energy Solar Project**

**Description:** Installation of solar PV to generate electricity and reduce the energy cost for the Lower Basin Water Treatment Plant.

**Budget:** 2024 \$1,569,657

**Water Line: 4th Street & Howard Street**

**Description:** Water line replacement at 4<sup>th</sup> Street (Wall to Washington) and Howard (2<sup>nd</sup> to 6<sup>th</sup>) in coordination with waste water line improvements and street resurfacing.

**Budget:** 2024 \$500,000

**UBWTP: 2 MG Tank Rehab**

**Description:** The Town completed an assessment of all Tank and in doing so we were informed that we needed to complete a rehab project on our 2 million gallon a day tank located at our upper basin water treatment plant located up Brush Creek.

**Budget:** 2024 \$2,070,800

**East Eagle Tank & Distribution**

**Description:** This is funding to design, engineer, and construct the East Eagle Tank and distribution system for development to occur east of Eagle. For this project to be completed funding will be needed from the Developer.

**Budget:** 2024 \$1,550,000  
2025 \$2,500,000  
2026 \$2,000,000  
2027 \$4,500,000

**Water Meter Antenna**

**Description:** The Town is purchasing new water meter antenna stations which will create many efficiencies for reading meters. Currently public works need to drive around to several sites to pick up meter information and then deliver that information to Administration for billing purposes. With these new Water Meter Antennas, Administration will be able to pull all meter information whenever it is needed without public works assistance.

**Budget:** 2024 \$54,000

**Water Line: Capitol Street**

**Description:** Water line replacement on Capitol Street (2<sup>nd</sup> to 5<sup>th</sup> Street) in coordination with waste water line improvements and street resurfacing.

**Budget:** 2024 \$60,000  
2025 \$550,000

**Grand Avenue Water Infrastructure Improvements**

**Description:** Planning, engineering, and construction for the redesign and expansion of Grand Avenue between Eby Creek road and Sylvan Lake Road.

**Budget:** 2024 \$28,300  
2025 \$134,200  
2026 \$1,828,380

## Wastewater Fund

**Security Cameras and Access Controls**

**Description:** Install new and replace existing surveillance systems and door locks in selected Town facilities. System will allow for a common platform for visibility, auditing, and ease of management for identified points of interest.

Lower WasteWater

- Indoor camera in RAS/WAS pump room
- Outdoor dome camera –entrance
- Main entrance automated door lock
- Gate Controls w camera
- Indoor WAP, Outdoor WAP for stream gauge

Solids Handling building

- Outdoor camera facing gate
- Outdoor camera facing WW
- Outdoor camera facing compost yard
- Indoor camera in telecom room
- Main entrance automated door lock
- Telecom automated door lock

**Budget:** 2024 \$8,158  
2025 \$8,158

**WWTP: Nutrient Criteria Nitrogen**

**Description:** Beginning of design work and facility alternatives analysis for TIN, Ammonia, and Nitrite limits in current permit.

**Budget:** 2024 \$5,600,000  
2025 \$10,000,000

**WWTP: Collection System Repair and Improvements**

**Description:** This is a standing \$50,000 annual budget item to allow for collection system improvements based on CCTV inspections. This is currently required to achieve

compliance with the Town’s I&I compliance schedule in the effective discharge permit.

<b>Budget:</b>	2024	\$50,000
	2025	\$50,000
	2026	\$50,000
	2027	\$50,000
	2028	\$50,000

**Main Under Eagle River from Fairgrounds**

**Description:** Existing Main under Eagle River is unable to be videoed and approaching useful life. This project might be combined with the Fairgrounds Water Main Loop project for cost savings.

<b>Budget:</b>	2026	\$220,500
	2027	\$2,500,000

**WWTP: Replumbing**

**Description:** Change non-potable to potable for WWTP facilities: Add better delineation between house water and potable water. Add centrifuge, thickener, screens, and grit classifier to potable water system. Add washer/dryer for staff.

<b>Budget:</b>	2024	\$10,000
----------------	------	----------

**Water/Wastewater campus landscaping. Xeriscape**

**Description:** Land Scaping & Xeriscape demonstration project will be located at Water/Wastewater Campus. Landscaping project is needed to reduce dust that is impacting blowers at the WWTP process building and solids handling building as well as MCC rooms at all wastewater buildings and the Lower Basin Water Treatment Plant.

<b>Budget:</b>	2024	\$10,000
----------------	------	----------

**Yearout Energy Solar Project**

**Description:** Installation of solar PV to generate electricity and reduce the energy cost for the Waste Water Treatment Plant.

<b>Budget:</b>	2024	\$1,569,657
----------------	------	-------------

**Sanitary Sewer Line: 4th Street & Howard Street**

**Description:** Sewer line replacement at 4<sup>th</sup> Street (Wall to Washington) and Howard (2<sup>nd</sup> to 6<sup>th</sup>) in coordination with water line improvements and street resurfacing.

<b>Budget:</b>	2024	\$300,000
----------------	------	-----------

**Process Building: Fire Alarms**

**Description:** Installation of a fire alarm system in the wastewater processing building.

<b>Budget:</b>	2024	\$15,000
----------------	------	----------

**Sanitary Sewer Piers across Eagle River**

**Description:** Full span the existing sanitary sewer main across the Eagle River above ground.

**Budget:** 2024 \$220,500  
2025 \$2,315,250

**Grand Avenue Sewer Infrastructure Improvements**

**Description:** Planning, engineering, and construction for the redesign and expansion of Grand Avenue between Eby Creek road and Sylvan Lake Road.

**Budget:** 2024 \$28,300  
2025 \$134,200  
2026 \$1,828,380

## Sales Tax Capital Improvement Fund

**Eagle River Water Park – Rapid Blocs**

**Description:**

**Budget:** 2024 \$35,000  
2025 \$40,000  
2026 \$15,000

**Sidewalk/Trail: Pedestrian Trail Bull Pasture - West Side**

**Description:**

**Budget:** 2024 \$110,250

**Pool Rebuild Project**

**Description:**

**Budget:** 2024 \$12,000,000

**Potential New Wave Feature (Planning)**

**Description:**

**Budget:** 2024 \$20,000

**Dog Park Improvements**

**Description:** Improvements to the Eagle Ranch Dog Park to improve the field and fencing.

**Budget:** 2024 \$45,000

**Brush Creek Park – Playground Equipment**

**Description:**

**Budget:** 2023 \$500,000

## Open Space Fund

### **Wildlife Interpretive/Multilingual/Educational Signage Project**

**Description:** A key recommendation from the Open Space and Trails Master plan is to invest in new interpretive signage in Town Open Space that provides educational material about local wildlife. This includes information about how to mitigate impacts on wildlife while recreating, the importance of keeping distance from wildlife (particularly in winter), the need to keep dogs on a leash, and the significance of respecting seasonal wildlife trail and open space closures. The cost will cover the design, production, and installation. In addition, Both the 2022 Open Space and Trails Master Plan and the Elevate Eagle Comp Plan identify the need to improve signage and educational material in open space for non-English speaking and traditionally underserved communities. This project will also fund the design, interpretation, and fabrication of educational signage focused on non-English speakers. \$20,000 for installation carried over to 2024. Eagle Ranch Wildlife Committee expressed interest in this project - likely willing to contribute funding if needed.

**Budget:** 2024 \$125,000

### **NEPA and Planning Contribution Open Space and Trails Master Plan Phase 1**

**Description:** VVMTA and HTC submitted a proposal to the BLM for high-priority trail projects identified in the Town's 2022 Open Space and Trails Master Plan. Town will contribute funding for planning and implementation. Planning: funding for NEPA survey studies and other planning needs. Implementation: funding will be used to support volunteer/ stakeholder development of trails or to hire a professional trail builder. Projects include 16 miles of trail decommissioning, 5 miles of new trail, and 3 miles of reroutes. All projects are focused on improving the existing trail system before expanding. These trail projects ranked as some of the most important for the community. Further, these trail projects will help manage recreational users by directing them to areas with information and signage and dispersing use from popular trails— creating significant benefits for the existing trail system. Future projects identified in the Open Space and Trails Master plan will build off the foundational trail projects completed in 2024. In addition, the project will include mitigation measures to offset the impacts of new routes. This might consist of trail/road rehab or habitat improvement projects.

**Budget:** 2024 \$100,000

### **Restoration Project/Habitat Improvements on Open Space Phase 1**

**Description:** As an outcome of the Open Space and Trails Master Plan, the Town will be developing Open Space Property Management Plans for open space properties owned by the Town in 2023. The management plans will highlight areas on open space properties that are significantly impaired and ripe for restoration. It is expected that this project will focus on areas of significant natural resource



values, such as wetland and riparian habitats. This project will expand upon the open space property management plans by designing and constructing a restoration project based on a location identified through the management plans. Depending on the outcome of the property management plans, phase one may focus on completing a restoration project in a small area or laying the groundwork for a larger project to be completed in 2025 during phase two.

**Budget:** 2024 \$100,000

## ACCOUNT CLASSIFICATIONS

<b>PERSONNEL SERVICES</b>	<b>SUPPLIES</b>	<b>CHARGES FOR SERVICE</b>	<b>DISCRETIONARY FUNDING</b>	<b>FIXED CHARGES</b>	<b>CAPITAL OUTLAY</b>
Salaries & Wages	Stationery & Forms	Postage/Shipping	Community Requests	Insurance	IT Equipment
Overtime	Operating Supplies	Printing	Special Council Funding		Police Equipment
Bonuses	Office Supplies	Legal Notices			Construction Equipment
Auto Allowance	First Aid Supplies	Telephone/ Gas/ Electric			Public Works Equipment
Moving Expenses	Election Expenses	Plumbing/Heating/Electrical			Vehicles
Unemployment Insurance	Janitorial Supplies	Repair & Maintenance Service			Broadband
Workers Comp Insurance	Uniforms	Janitorial Services			Capital Projects exceeding \$5,000
Health/Dental/Life Insurance	Repair & Maintenance Supplies	Dues and Subscriptions			
Disability Insurance	Gas & Oil	Advertising/Marketing/Media			
Employee Assistance Program	Minor Equipment	Consultants			
Retirement Contributions	Hand tools	Legal Services			
Fringe Benefits	Employee Appreciation	Community Survey			
FICA (Employer)	Chemicals	Public Relations			
		Recruitment Expenses			
		Credit Card Service Fees			
		Tuition/Books/Training			
		Auditing/Accounting Services			
		Engineering Services			
		Computer Maintenance/support			
		Equipment Repair			
		Meeting Expense			
		Travel Expense			
		Treasurer Fees			
		Recording Documents			
		Events/Event Production			
		Other Contract Services			
		Reimbursable Planning Expense			
		Dispatch Services			
		Landscape & Tree Maintenance			
		Mapping			
		Vehicle Repair and Maintenance			
		Leased Equipment			

**THIS PAGE INTENTIONALLY LEFT BLANK**

**TOWN OF EAGLE, COLORADO**  
**RESOLUTION NO. 75**  
**(Series of 2023)**

A RESOLUTION REAPPROPRIATING FUNDS TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE TOWN OF EAGLE, COLORADO FOR THE 2023 BUDGET YEAR.

WHEREAS, the Town Council of the Town of Eagle has previously adopted the 2023 budget;

WHEREAS, the Town Council reviewed and revised estimated revenues and expenditures for all funds of 2023;

WHEREAS, the Town Council finds it necessary to amend the 2023 budget to more accurately reflect the revenues and expenditures for 2023; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to revenues or planned to be expended from fund balances so that the budget remains in balance as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUCIL OF THE TOWN OF EAGLE, COLORADO AS FOLLOWS:

Section 1. There be and hereby is appropriated out of the revenues of the Town of Eagle, Colorado for the fiscal year 2023 beginning January 1, 2023 and ending December 31, 2023, the sum of \$33,956,683 to be raised by taxation and otherwise, which sum is hereby divided and appropriated for the following purposes:

GENERAL FUND	
Operating Expenditures	\$ 12,185,346
Transfer to Other Funds	2,823,000
TOTAL GENERAL FUND	<u>\$15,008,346</u>
WATER FUND	
Operating Expenditures	\$ 2,131,941
Capitla Expenditures	4,573,322
Debt Service	1,263,883
Transfer to Other Funds	104,374
TOTAL WATER FUND	<u>\$8,073,520</u>
WASTE WATER FUND	
Operating Expenditures	\$ 1,722,038
Capital Expenditures	993,694
Debt Service	972,269
Transfer to Other Funds	56,405
TOTAL WASTE WATER FUND	<u>\$ 3,744,406</u>

REFUSE FUND	
Operating Expenditures	\$ 780,388
Capital Expenditures	-
Transfer to Other Funds	14,000
TOTAL REFUSE FUND	<u>\$ 794,388</u>
STORMWATER FUND	
Operating Expenditures	\$ 50,485
Capital Expenditures	-
Transfer to Other Funds	-
TOTAL STORMWATER FUND	<u>\$ 50,485</u>
CAPITAL IMPROVEMENTS FUND	
Capital Expenditures	\$ 3,436,067
Transfer to Other Funds	-
TOTAL CAPITAL IMPROVEMENTS FUND	<u>\$ 3,436,067</u>
SALES TAX CAPITAL IMPROVEMENT FUND	
Operating Expenditures	\$ 28,500
Capital Expenditures	2,044,511
Debt Service	322,238
TOTAL SALES TAX CAPITAL IMPROVEMENT FUND	<u>\$ 2,395,249</u>
CONSERVATION TRUST FUND	
Operating Expenditures	\$ -
Transfer to Other Funds	-
TOTAL CONSERVATION TRUST FUND	<u>\$ -</u>
OPEN SPACE PRESERVATION FUND	
Operating Expenditures	\$ 352,834
Capital Expenditures	48,000
Transfer to Other Funds	15,990
TOTAL OPEN SPACE PRESERVATION FUND	<u>\$ 416,824</u>
DOWNTOWN DEVELOPMENT AUTHORITY FUND	
Operating Expenditures	\$ 37,398
Transfer to Other Funds	-
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	<u>\$37,398</u>
GRAND TOTAL ALL FUNDS	<u><u>\$ 33,956,683</u></u>

INTRODUCED, READ, PASSED, AND ADOPTED ON NOVEMBER 14, 2023.

TOWN OF EAGLE, COLORADO

ATTEST:

  
Jenny Rakow, Town Clerk



By: \_\_\_\_\_

  
Scott Turnipseed, Mayor

**TOWN OF EAGLE, COLORADO**  
**RESOLUTION NO. 77**  
**(Series of 2023)**

A RESOLUTION APPROPRIATING FUNDS TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE TOWN OF EAGLE, COLORADO, FOR THE 2024 BUDGET YEAR.

WHEREAS, the Town Council of the Town of Eagle has adopted the 2024 budget in accordance with Local Government Budget Law, on November 14, 2023;

WHEREAS, the Town Council has made provision therein for revenues in an amount equal to or greater than the Total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Town of Eagle.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO THAT:

Section 1. There be and hereby is appropriated out of the revenues of the Town of Eagle, Colorado for the fiscal year 2024 beginning January 1, 2024 and ending December 31, 2024, the sum of \$64,526,018 to be raised by taxation and otherwise, which sum is hereby divided and appropriated for the following purposes:

GENERAL FUND	
Operating Expenditures	\$ 13,544,183
Transfer to Other Funds	2,150,000
TOTAL GENERAL FUND	<u>\$ 15,694,183</u>
WATER FUND	
Operating Expenditures	\$2,518,855
Capital Expenditures	11,446,081
Debt Service	1,266,942
Transfer to Other Funds	76,538
TOTAL WATER FUND	<u>\$ 15,308,416</u>
WASTE WATER FUND	
Operating Expenditures	\$ 1,956,050
Capital Expenditures	7,886,615
Debt Service	971,520
Transfer to Other Funds	51,197
TOTAL WASTE WATER	<u>\$ 10,865,382</u>

REFUSE FUND	
Operating Expenditures	\$ 999,774
Capital Expenditures	-
Transfer to Other Funds	16,000
TOTAL REFUSE FUND	<u>\$ 1,015,774</u>
STORMWATER FUND	
Operating Expenditures	\$ 35,470
Capital Expenditures	-
Transfer to Other Funds	-
TOTAL STORMWATER FUND	<u>\$ 35,470</u>
BROADBAND FUND	
Operating Expenditures	\$1,432,146
Capital Expenditures	-
Debt Service	436,190
Transfer to Other Funds	-
TOTAL BROADBAND FUND	<u>\$1,868,336</u>
CAPITAL IMPROVEMENTS FUND	
Capital Expenditures	\$ 5,576,514
Transfer to Other Funds	-
TOTAL CAPITAL IMPROVEMENTS FUND	<u>\$ 5,576,514</u>
SALES TAX CAPITAL IMPROVEMENTS FUND	
Operating Expenditures	\$ 27,000
Capital Expenditures	12,245,250
Debt Service	1,222,838
TOTAL SALES TAX CAPITAL IMPROVEMENT FUND	<u>\$13,495,088</u>
CONSERVATION TRUST FUND	
Operating Expenditures	\$ -
Capital Expenditures	-
Transfer to Other Funds	-
TOTAL CONSERVATION TRUST FUND	<u>\$ -</u>
OPEN SPACE PRESERVATION FUND	
Operating Expenditures	\$ 316,146
Capital Expenditures	305,000
Transfer to Other Funds	11,159
TOTAL OPEN SPACE PRESERVATION FUND	<u>\$ 632,305</u>
DOWNTOWN DEVELOPMENT AUTHORITY FUND	
Operating Expenditures	\$34,550
Transfer to Other Funds	-
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	<u>\$34,550</u>



GRAND TOTAL ALL FUNDS

\$ 64,526,018

INTRODUCED, READ, PASSED, AND ADOPTED ON NOVEMBER 14, 2023.

TOWN OF EAGLE, COLORADO

ATTEST:

Jenny Rakow  
Jenny Rakow, Town Clerk



Scott Turnipseed  
Scott Turnipseed, Mayor

**TOWN OF EAGLE, COLORADO**  
**RESOLUTION NO. 76**  
**(Series of 2024)**

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF EAGLE, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE 1ST DAY OF JANUARY, 2024, AND ENDING ON THE LAST DAY OF DECEMBER, 2024.

WHEREAS, The Town Council of the Town of Eagle has appointed the Town Manager to prepare and submit a proposed budget to said governing body at the proper time;

WHEREAS, Larry Pardee, Town Manager, has submitted a proposed budget to the Town Council on October 10, 2023 for its consideration;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was opened for inspection by the public at a designated place, a public hearing was held on October 10, October 24, and November 14, 2023 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increase may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO:

SECTION 1. That estimated expenditures for each fund are as follows:

GENERAL FUND	\$ 15,694,183
WATER FUND	15,308,416
WASTE WATER FUND	10,865,382
REFUSE FUND	1,015,774
STORMWATER FUND	35,470
BROADBAND FUND	1,868,336
CAPITAL IMPROVEMENTS FUND	5,576,514
SALES TAX CAPITAL IMPROVEMENTS FUND	13,495,088
CONSERVATION TRUST FUND	-
OPEN SPACE PRESERVATION FUND	632,305
DOWNTOWN DEVELOPMENT AUTHORITY FUND	34,550
<b>TOTAL ALL FUNDS</b>	<b><u>\$ 64,526,018</u></b>

SECTION 2. That estimated revenues for each fund are as follows:

GENERAL FUND	
Non Property Tax	\$ 12,803,432
Property Tax	570,090
GENERAL FUND TOTAL	<u>\$ 13,373,522</u>
WATER FUND	
Non Property Tax	\$ 7,871,400
Property Tax	-
WATER FUND TOTAL	<u>\$ 7,871,400</u>
WASTE WATER FUND	
Non Property Tax	\$ 5,205,000
Property Tax	-
WASTE WATER FUND TOTAL	<u>\$ 5,205,000</u>
REFUSE FUND	
Non Property Tax	\$ 1,033,745
Property Tax	-
REFUSE FUND TOTAL	<u>\$ 1,033,745</u>
STORMWATER FUND	
Non Property Tax	\$ 101,000
Property Tax	-
STORMWATER FUND TOTAL	<u>\$ 101,000</u>
BROADBAND FUND	
Non Property Tax	\$ 1,943,834
Property Tax	-
BROADBAND FUND TOTAL	<u>\$ 1,943,834</u>
CAPITAL IMPROVMENTS FUND	
Non Property Tax	\$ 4,668,581
Property Tax	-
CAPITAL IMPROVEMENTS FUND TOTAL	<u>\$ 4,668,581</u>
SALES TAX CAPITAL IMPROVMENTS FUND	
Non Property Tax	\$ 14,374,000
Property Tax	-
SALES TAX CAPITAL IMPROVEMENTS FUND TOTAL	<u>\$14,374,000</u>

CONSERVATION TRUST FUND	
Non Property Tax	\$ 53,000
Property Tax	-
CONSERVATION TRUST FUND TOTAL	<u>\$ 53,000</u>
OPEN SPACE PRESERVATION FUND	
Non Property Tax	\$ 482,500
Property Tax	-
OPEN SPACE PRESERVATION FUND TOTAL	<u>\$ 482,500</u>
DOWNTOWN DEVELOPMENT AUTHORITY FUND	
Non Property Tax	\$ 1,500
Property Tax	29,981
DOWNTOWN DEVELOPMENT AUTHORITY FUND	<u>\$ 31,481</u>
<b>TOTAL ALL FUNDS</b>	<u><b>\$ 49,138,063</b></u>

INTRODUCED, READ, PASSED, AND ADOPTED ON NOVEMBER 14, 2023.

TOWN OF EAGLE, COLORADO

By:

Scott Turnipseed, Mayor

ATTEST:

Jenny Rakow, CMC  
Town Clerk



**TOWN OF EAGLE, COLORADO**  
**RESOLUTION NO. 05**  
**(Series of 2024)**

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2023, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF EAGLE, COLORADO, FOR THE 2024 BUDGET YEAR.

**WHEREAS**, the Town Council of the Town of Eagle has adopted the annual budget in accordance with the Local Government Budget Law and Town Charter on November 14, 2023; and

**WHEREAS**, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$551,272; and

**WHEREAS**, the 2023 net total assessed valuation for the Town of Eagle, as certified by the County Assessor is \$239,579,250.

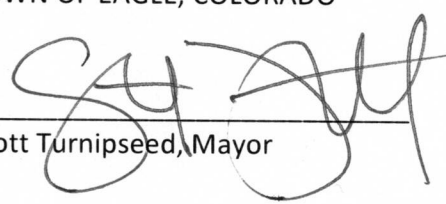
**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAGLE, COLORADO:**

Section 1. That for the purpose of meeting general operating expenses of the Town of Eagle during the 2024 budget year there is levied a tax of 2.301 mills upon each dollar of the net total assessed valuation of all taxable property within the Town of Eagle for the year 2023.

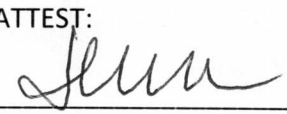
Section 2. That the Finance Director is hereby authorized and directed to certify to the County Commissioners of Eagle County, Colorado, the mill levies for the Town of Eagle as hereinabove determined and set.

INTRODUCED, READ, PASSED, ADOPTED ON JANUARY 9, 2024.

TOWN OF EAGLE, COLORADO

  
\_\_\_\_\_  
Scott Turnipseed, Mayor

ATTEST:

  
\_\_\_\_\_  
Jenny Rakow, Town Clerk



**CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**TO: County Commissioners<sup>1</sup> of Eagle County, Colorado.

On behalf of the Town of Eagle,  
 (taxing entity)<sup>A</sup>  
 the Town Council  
 (governing body)<sup>B</sup>  
 of the Town of Eagle  
 (local government)<sup>C</sup>

Hereby officially certifies the following mills  
 to be levied against the taxing entity's GROSS \$  
 assessed valuation of:

240,061,950

(GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

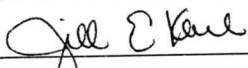
Note: If the assessor certified a NET assessed valuation  
 (AV) different than the GROSS AV due to a Tax  
 Increment Financing (TIF) Area<sup>F</sup> the tax levies must be  
 calculated using the NET AV. The taxing entity's total  
 property tax revenue will be derived from the mill levy  
 multiplied against the NET assessed valuation of:

239,579,250

(NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)  
**USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED  
 BY ASSESSOR NO LATER THAN DECEMBER 10**

Submitted: 01/09/2024 for budget/fiscal year 2024.  
 (no later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY <sup>2</sup>	REVENUE <sup>2</sup>
1. General Operating Expenses <sup>H</sup>	<u>2.301</u> mills	\$ <u>551,272</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	< <u>          </u> > mills	\$ < <u>          </u> >
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<u>          </u> mills	\$ <u>          </u>
3. General Obligation Bonds and Interest <sup>J</sup>	<u>          </u> mills	\$ <u>          </u>
4. Contractual Obligations <sup>K</sup>	<u>          </u> mills	\$ <u>          </u>
5. Capital Expenditures <sup>L</sup>	<u>          </u> mills	\$ <u>          </u>
6. Refunds/Abatements <sup>M</sup>	<u>          </u> mills	\$ <u>          </u>
7. Other <sup>N</sup> (specify): <u>          </u>	<u>          </u> mills	\$ <u>          </u>
<u>          </u>	<u>          </u> mills	\$ <u>          </u>
<b>TOTAL:</b> [ Sum of General Operating Subtotal and Lines 3 to 7 ]	<u>2.301</u> mills	\$ <u>551,272</u>

Contact person: Jill E. Kane Daytime phone: ( 970 ) 328-9624  
 (print)  
 Signed:  Title: Finance Director

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the  
 Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

<sup>1</sup> If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form  
 for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.  
<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of  
 Form DLG57 on the County Assessor's **FINAL** certification of valuation).

**THIS PAGE INTENTIONALLY LEFT BLANK**

# Glossary/Acronyms

**Accrual Basis:** The basis of accounting under which revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, notwithstanding that the receipt of revenue or the payment of the expense may take place in whole or in part, in another accounting period.

**Administrative Fees:** An umbrella term for all fees and charges assessed by Town operations for services provided. Fees and charges are reviewed each year by the departments. Revisions may be recommended based on Town Council guidance, cost of services and other factors.

**Adopted Budget:** Budget amounts as originally approved by the Town Council at the beginning of the year and to the budget document which consolidates all beginning-of-the-year operating appropriations and new capital project appropriations.

**Amended Budget:** Budget which includes changes to the Adopted Budget that are approved by the Town Council and transfers within the authority of management.

**Appropriation:** An authorization of a specific amount of money made by the Town Council which permits the Town to incur obligations and to make expenditures of resources.

**Assessment Rate:** The rate established by the State Legislature, based on a State Constitutional Provision, which, when applied to the actual value of real and personal property, determines the assessed value of property. Residential assessment rates change every re-appraisal (odd) year to keep the residential property taxes generated statewide to 45% of all property taxes. The current residential assessment rate is set at 7.15%. All other properties (vacant land, commercial, agriculture, etc.) have a fixed 29% assessment rate.

**Assessed Valuation:** The value that is established for real or personal property by the County Assessor for the purpose of levying property taxes.

**Assets:** Resources owned or held by a government which have monetary value.

**Audit:** The examination of documents, records, reports, systems of internal control, accounting and financial procedures, and other evidence.

**Balanced Budget:** A balanced budget according to State budget law is defined as one where expenditures are not more than available revenues plus beginning fund balances. A structurally balanced budget is one in which current ongoing expenditures do not exceed current ongoing revenues.



**Basis of Accounting:** A term used when revenues, expenditures, and transfers are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing and characterization of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

**Bond:** A financial instrument issued by a government promising to return a previously determined interest rate at a specified date or dates in the future, and the amount of money (principal) borrowed.

**Budget:** The financial plan for a specified period of time (fiscal year) that balances projected revenues and fund balance appropriations to estimated expenditures and operating transfer obligations.

**Budget Transfer:** A transfer of funds from one fund to another. Funds cannot be transferred between funds without the Town Council approval.

**Capital Budget:** The budget for capital outlay in the Capital Fund.

**Capital Expenditure:** An expenditure greater than \$5,000 for acquiring or constructing land, buildings, machinery, equipment, and improvements to these items with a useful life of greater than one (1) year, including all related costs to bring the item to a state of usefulness. In the case of improvements, the expenditure must extend the useful life of the item or significantly increase its value.

**Capital Improvement Plan (CIP):** The annual capital budgeting process that develops a multi-year capital budget.

**Capital Outlay:** Represents expenditures, which result in the acquisition or addition to the Towns capital assets.

**Capital Projects:** Major, non-recurring projects that have a purpose of acquiring, building or maintaining assets such as buildings, facilities, infrastructure and roadways.

**Cash Accounting:** a basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

**CIRSA:** (Colorado Intergovernmental Risk Sharing Agency) is a municipal self-insurance pool dedicated to providing Colorado public entities with risk management coverage and resources.

**Contract Service:** Expenses that are usually incurred by entering into a formal agreement or contract with another party. Examples include architectural services and consultants.

**Contributions:** Funds derived from outside sources through agreements with another party.

**Debt Service:** The payment of principal, interest and bond reserve requirements on borrowed funds such as bonds.

**Debt Service Fund:** These funds are used to account for the principal, interest and the bond reserve requirements on borrowing funds such as bond issues.

**Department:** a major administrative division of the Town which has overall management responsibility for an operation or a group of related operations within a functional area.

**Depreciation:** The allocation of the estimated cost of the expiration in the service life of capital assets attributable to wear and tear over the useful life of permanent structures, vehicles, equipment and infrastructure.

**Employee:** An authorized, budgeted position, which is included in the Town Pay Plan.

**Enterprise Funds:** Used to account for operations that are financed and operated similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The Towns Enterprise Funds are the Water Fund, Waste Water Fund, and Refuse Fund.

**Expenditure:** Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received, or services rendered, whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payment for the above purposes are made.

**Expenses:** Charges incurred, whether paid or unpaid, for operation, maintenance, interest and other charges which benefit the current fiscal period.

**Fees:** A general term used for any charge levied by a government associated with providing a service, permitting an activity, or imposing a fine or penalty.

**Fiscal Year:** The time period designated by the Town signifying the beginning and ending period for recording financial transactions. The Towns fiscal year is the calendar year January 1 through December 31.

**Fiscal Year Spending:** Defined by the Taxpayer's Bill of Rights (TABOR Amendment) as all district expenditures and reserve increases except, as to both, those for refunds made in the current or next fiscal year of those from gifts, federal funds, collections for another government, pension contributions by employees, and pension fund earnings, reserve transfers or expenditures, damage awards, or property sales.

**Fringe Benefits:** These include social security, retirement, group health, dental, life and disability insurance.

**Full-Time Equivalent Value (FTE):** The FTE value is based on the number of hours per week an employee works. Generally, an employee who works 40 hours per week is considered as one (1) FTE.

**Fund:** An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or governmental functions.

**Fund Balance/Fund Equity:** The difference between assets and liabilities.

**GAAP (Generally Accepted Accounting Principles):** Standards for financial accounting and reporting as primarily defined by the Government Accounting Standards Board.

**GASB (Governmental Accounting Standards Board):** The authoritative accounting and financial reporting standard-setting body for governmental entities.

**General Fund:** The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in other funds. General Fund revenues include sales tax, property taxes, licenses and permits, intergovernmental and other types of revenue. This fund accounts for most of the basic operating services including general government, general administration, community development, streets, engineering, buildings and grounds, public safety, municipal court, information center, and marketing and events.

**General Obligation Bond:** Bonds which the full faith and credit of the issuing government are pledged for payment.

**Goal:** A statement that describes the purpose toward which an endeavor is directed, such as a target or target area.

**Governmental Funds:** Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.

**Grants:** Contributions or gifts of cash or other assets from another government or agency to be used or expended for a specified purpose or activity.

**Highway User Tax Fund (HUTF) -** Revenue that is derived from the state gasoline tax, and restricted for Road and Bridge activities. The State of Colorado allocates HUTF revenue to various local governments based on a formula established by law.

**Home Rule:** Statutory and constitutional provisions which allow municipalities to exercise powers of local self-government such as the administration and collection of local taxes. The Town of Eagle is a home rule town.

**Infrastructure:** Facilities on which the continuance and growth of a community depend, such as streets.

**Interfund Transfers:** Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated to expend in the funds receiving the transfer.

**Intergovernmental Revenue:** Revenue for other governments (i.e. County, State, Federal) in the form of grants, entitlements, or shared revenues.

**Internal Service Funds:** Funds that account for goods or services provided to other Town departments or agencies with the intention of recovering the full cost of the service.

**Levy:** To impose taxes or service charges for the support of Town activities.

**Line Item Budget:** A traditional approach to budgeting which categorizes expenditures and revenues in detail itemized by object for items such as salaries, supplies and services.

**Long Term Debt:** Debt with a maturity of more than one year after the date of issuance.

**Maturity:** The date on which the principal or stated value of investments or debt obligations are due and may be reclaimed.

**Mill Levy (Tax Rate):** The tax rate on real property, based on 1 mill equals \$1 per \$1,000 of assessed property value.

**Modified Accrual Accounting:** A basis of accounting in which the revenue is recorded when susceptible to accrual i.e. both measurable and available within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term obligations are recorded when the liability is incurred or the long-term obligation paid.

**Objectives:** A method to accomplish an established goal.

**Operating Budget:** The expenditure plan for continuing every-day expenditures such as personnel, purchased services, operating and maintenance and operating capital.

**Operating Expense:** Those costs other than expenses for salaries, wages and fixed assets which are necessary to support the primary services of the organization. For example, office supplies, printing, internet and phone, heating, and repair and maintenance services.

**Ordinance:** A formal legislative enactment by the Council. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the Town.

**Personnel Services:** Salaries, wages, federal and state withholding, and fringe benefits such as insurance and retirement.

**Property Tax:** A tax which is levied on both real and personal property according to that property's valuation, assessment rate and mill levy.

**Proposed Budget:** The recommended Town budget submitted by the Town Manager and Staff to the Town Council by October 15<sup>th</sup> of each fiscal year.

**Proprietary Funds:** Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds. The Town only has enterprise funds.

**Resolution:** A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.

**Restricted Funds:** The portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**Revised Budget:** Most recent estimate of revenue and expenditures including additional appropriations made throughout the year and encumbrances carried over from the prior year.

**Revenue:** Funds the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants and interest income.

**Special Revenue Funds:** These funds are used to account for specific revenues that are legally restricted for particular purposes. These funds include the Conservation Trust Fund and Open Space Preservation Fund.

**Statutory Town:** Operates under Title 31 of the Colorado Revised Statutes. Statutory towns have an elected Mayor and board of trustees composed of the mayor and additional members elected at large. The Town is no longer a statutory Town beginning in 2020.

**Supplemental Appropriation:** An appropriation by the Town Council when there is a need to transfer budgeted and appropriated monies from one or more spending agencies in a fund to one or more spending agencies in another fund, or to transfer budgeted and appropriated monies between spending agencies within a fund, or if, during the fiscal year, the governing body or any spending agency of such local government received unanticipated revenue or revenues not assured at the time of the adoption of the budget.

**TABOR (Taxpayer's Bill of Rights)** – An amendment to the Colorado Constitution approved by the voters in November 1992. The Taxpayer's Bill of Rights has been incorporated in the State Constitution as Section 20 of Article X. The amendment limits growth in both state and local government revenue and expenditures, makes provision for annual elections, and requires voter approval for tax increases.

**TABOR Reserve:** Term applied to a reserve which is required by the TABOR Amendment. Starting in 1995 this reserve is 3% of "Fiscal Year Spending" excluding bonded debt service. This reserve is for use in declared emergencies only.

**Town Council** – Governing body of the Town of Eagle which includes seven elected members including the Mayor.

**Transfers:** Legally authorized intra-town transfers of appropriations from one Town fund to another Town fund. Revenue and expenditures are accounted for in both funds.

**Unappropriated Reserves:** Fund balances available at the close of the preceding year which are not appropriated in the annual budget.

**Unassigned Funds:** The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

## Acronyms:

Article X, Section 20	– of the Taxpayer's Bill of Rights of Colorado
CIRSA	- Colorado Intergovernmental Risk Sharing Agency
CPI	– Consumer Price Index
DUI Enforcement	– Driving Under the Influence
G.A.	– General Administration
GAAP	– Generally Accepted Accounting Principles
GASB	– Governmental Accounting Standards Board
IGA	– Intergovernmental Agreement
LEAF grant	– Law Enforcement Assistance Funds
MEAC	– Marketing & Events Advisory Committee
MGD	- Million gallons per Day

PW

PY

TABOR

YE

– Public Works

– Prior Year

– Taxpayer's Bill of Rights

– Yearend