



# Town of Eagle

## Street Address or Change of Address Request Form

To better assure efficient delivery service and the timely response by emergency service providers, physical addresses are required for all home sites and businesses in The Town of Eagle. The Town uses the same addressing system as Eagle County, a nationally recognized Uniform Measurement System referred to as the Century System.

Address numbers are based on fractions of a mile, which indicate the distance along a named County or Forest Service road traveled to reach a given driveway. While accuracy is important, an odometer reading to the nearest tenth of a mile from the origin of the road to the start of the driveway is usually sufficient to allow the assignment of an address. It is also important that physical addresses be properly sequenced along a road, and as such a verification of addresses that already exist in proximity to the subject property is required.

Please Check the Appropriate Box: <input type="checkbox"/> Assignment <input type="checkbox"/> Correction <input type="checkbox"/> ADU	<b>Owner Name:</b>
<b>Mailing Address</b>	
<b>Phone number</b>	
<b>12 Digit Tax Parcel # : (328-8640 for info)</b>	
<b>Subdivision</b> (if none leave blank)	
<b>Lot, Block, Filing</b> (if none leave blank)	
<b>Existing Address</b> (if none leave blank)	
<b>Name of Street</b>	
<b>Odometer reading from origin of street to start of driveway.</b>	
<b>Which side of the street, as one approaches from origin, is the property on?</b>	<input type="checkbox"/> Left <input type="checkbox"/> Right
<b>Adjacent property addresses</b>	
<b>Below</b> (Same side of street)	
<b>Above</b>	
<b>Owner Signature and Date</b>	
<b>Address Assigned</b> (office use only)	

Upon receipt, your application will be processed by the Community Development Department in conjunction with other agencies. A letter will then be sent to verify the address assignment. Please be sure the mailing address and phone number indicated above are correct.