



TOWN OF EAGLE
COMMUNITY DEVELOPMENT
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REZONING SUBMITTAL CHECKLIST

Pursuant to the Land Use & Development Code, Section 4.17.080.D

- ☐ Cover letter that provides a description of the proposal
- ☐ Proof of Ownership (owner & encumbrance report) for subject property
**If applicant is not the property owner, notarized consent of the property owner is required.*
- ☐ Site Plan
**Site plan shall be drawn to scale and depict the locations and boundaries of existing and proposed lots and/or structures.*
- ☐ A petition requesting the zoning change, signed by owners of at least 50% of the land area proposed for rezoning.
- ☐ Names and addresses of owners of record (not lessees) within 250' excluding rights of way, submitted either printed on mailing labels or as an Excel spreadsheet.
- ☐ Rezoning Fee