



**TOWN OF EAGLE**  
COMMUNITY DEVELOPMENT  
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## **WIRELESS COMMUNICATIONS FACILITY (WCF) SUBMITTAL CHECKLIST**

*Pursuant to the Land Use & Development Code, Section 4.09.110*

- Completed application(s); depending upon whether the matter requires both a land use application, rights-of-way permit or both.
- Application fee.
- Project Narrative, describing the project, its compliance with any applicable review criteria, any impacts to the surrounding area, and any other relevant information.
- Conceptual Plan of proposed work including location of WCF on property/structure, dimensions of system, height, materials, colors, landscaping (if applicable), lighting (if applicable), and all other details needed to determine compliance with Section 4.09.110.E.
- Site Plan, drawn to scale and depicting the locations and boundaries of existing and proposed lots and structures.
- If installing WCF on private property, a notarized letter of consent from the property owner.
- Signal Interference Letter (Section 4.09.110.C).
- Inventory of existing sites (Section 4.09.110.E.2).
- Any additional information requested by the Town Planner.