



SOLICITATION LICENSE APPLICATION TOWN OF EAGLE

200 Broadway * PO Box 609 * Eagle CO 81631
Phone: 970-328-6354 * Fax 970-328-5203
Email: <mailto:clerk@townofeagle.org>
On the web: www.townofeagle.org

APPLICATION FEE: \$25.00

NAME OF BUSINESS

STATE SALES TAX #			
BUSINESS PHYSICAL / MAILING ADDRESS		CITY	STATE ZIP
BUSINESS PHONE		BUSINESS WEBSITE	
BUSINESS EMAIL/NOTICE EMAIL		OWNER/MANAGER NAME	
DESCRIPTION OF SALES TO BE CONDUCTED:		DESCRIPTION OF SALES STAND AND STRUCTURE:	
PROPERTY LOCATION:		PROPOSED DATES OF OPERATION:	
Has the applicant ever been convicted of any crime or municipal offense, other than minor traffic violations of six points or less?		<input type="checkbox"/> Yes, please explain. <input type="checkbox"/> No	

SALES TAX

<input type="checkbox"/> Insurance Liability Certificate Received and Reviewed	Date: _____	Staff Initials: _____
<input type="checkbox"/> Sales Tax Bond Required	Date: _____	Staff Initials: _____

Is this part of a Town sponsored Special Event? Yes No Name of Event: _____

DEPARTMENT REVIEW

<input type="checkbox"/> Town Clerk <input type="checkbox"/> Special Events Coordinator <input type="checkbox"/> Police Department <input type="checkbox"/> Town Manager	<input type="checkbox"/> Community Development <input type="checkbox"/> Public Works <input type="checkbox"/> Town Board <input type="checkbox"/> Other
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I state under penalty of perjury in the second degree, as defined EMC 5.04, that the information contained above is true and correct to the best of my knowledge. I understand that providing false information is grounds for denial, suspension, or revocation of a license. Any person or entity who knowingly violates any provision of Eagle Municipal Code or knowingly fails to performs an act by any provision of these Chapters, commits a Class A municipal offense. Applicant shall hold harmless and indemnify the Town of Eagle, its officers and employees, for any claims for damage to property or injury to person which may be occasioned by any activity carried on the terms of the license within the public right-of-way or other applicable public property, including reasonable attorneys' fees.

Signature of Applicant	Title	Date
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FEE SCHEDULE: Check or Cash ONLY, No Credit Cards. Checks made payable to the Town of Eagle

<u>Term of License</u>	<u>License Fee</u>
<input type="checkbox"/> One Day	\$50.00
<input type="checkbox"/> Two Consecutive Days	\$65.00
<input type="checkbox"/> Three Consecutive Days	\$85.00
<input type="checkbox"/> Seven Consecutive Days	\$105.00
<input type="checkbox"/> Thirty Consecutive Days	\$125.00
<input type="checkbox"/> One Year	\$275.00

Fee waiver requires approval by Eagle Town Council

All Fees include \$25 Application Fee

OFFICE USE ONLY

License Issued by:	Date
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This Application is required prior to selling or soliciting door to door sales within the Town of Eagle. If sales will occur on Public Right of Way, the Town Board may need to approve a Lease Agreement. If sales will occur on Private Property, a permission letter, with dates, must be included. Many Eagle events are managed by an event producer, which may have additional fees and requirements. Issuance of a permit does not guarantee ability to sell at Eagle events. Event contact information can be obtained from our Special Events Coordinator, events@townofeagle.org or 970-328-9625. Signage requirements can be obtained by contact our Community Development Department at 970-328-9651 or jessica.lake@townofeagle.org.