



Checks only. Please make out to Town of Eagle. In memo write "Sign Permit" and the sign description.
Thank you!

TOWN OF EAGLE
COMMUNITY DEVELOPMENT
200 BROADWAY • PO BOX 609 • EAGLE, CO 81631
PHONE: 970-328-9655 • FAX: 970-328-9656
www.townofeagle.org

SIGN PERMIT APPLICATION

Pursuant to the Land Use & Development Code, Title 4 Chapter 16

APPLICATION SUBMITTAL SHALL INCLUDE:

- A drawing to scale which depicts the location of the proposed sign in relation to buildings, setbacks, any pertinent easements, and property lines, plus the sign height and clearance above ground.
- A drawing to scale depicting each sign face and the respective dimensions, materials, letter size, and colors.
- An elevation drawing to scale depicting the proposed sign including location and size.
 - For Wall Signs – an elevation of the building is acceptable
 - For Projecting Signs – the elevation drawing must include the mounted height from bottom of the sign
 - For Monument/Freestanding Signs – a site plan must be submitted with setbacks to property lines
- Design and construction plans adequate to demonstrate compliance with Uniform Sign Code.
- Sign Permit Fee - \$100 for one sign, \$150 for two or more.

BUSINESS NAME: _____

SIGN LOCATION ADDRESS: _____

TYPE OF SIGN: Wall Monument Awning Window Projecting

SQUARE FOOTAGE: _____ **MOUNTING** Ground _____ Ground _____

HEIGHT: to top of sign to bottom of sign

SIGN MATERIAL DESCRIPTION: _____

LIGHTING: None External Internal

LUMENS & WATTAGE: _____

TYPE OF ILLUMINATION: _____

VALUATION OF WORK (cost of materials and labor): _____

APPLICANT NAME _____ **PHONE** _____

MAILING ADDRESS _____ **EMAIL** _____

OWNER OF RECORD _____ **PHONE** _____

MAILING ADDRESS _____ **EMAIL** _____

CONTRACTOR _____ **PHONE** _____

MAILING ADDRESS _____ **EMAIL** _____

This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction of work is suspended or abandoned for a period of 180 days at any time after work is commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction of the performance of construction.

Signature - Owner

Date

Signature - Contractor

Date

FOR OFFICE USE ONLY

DATE RECEIVED _____ BY _____ FILE NUMBER _____
REVIEW FEE _____ DATE PAID _____ RECEIVED BY _____
DATE APPROVED _____ BY _____